

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

December 15, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 15th day of December 2022, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were Chuck Martinez of the Katy Area Economic Development Council; John Cameron of Mason Creek Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Renee Butler of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the November 17, 2022, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Brown moved to approve the minutes of the November 17, 2022, Plant meeting, as written. Director Cox seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

BUDGET FOR FISCAL YEAR END DECEMBER 31, 2023

Ms. Butler distributed and reviewed the draft Plant budget, a copy of which is attached to the bookkeeper's report.

After discussion, Director Goff moved to (1) approve the bookkeeper's report and pay the bills; and (2) approve the Plant budget for fiscal year end December 31, 2023, as presented. Director Olsen seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON REPLACEMENT OF WASHDOWN PUMP

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore updated the Board on the washdown pump repairs. She stated the work is complete.

Ms. Aelmore discussed the fence at the wastewater treatment plant and stated multiple repairs are needed. She stated she will present a proposal at next month's meeting for the replacement of the fence.

After review and discussion, Director Olsen moved to approve the operator's report. Director Brown seconded the motion, which passed by unanimous vote.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. She noted that the contractor has begun the installation of the articulated concrete block to satisfy Harris County Flood Control's request.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has submitted the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7 to Harris County for review and approval and has addressed their comments. She noted that project will be advertised for bids by the end of January.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION PHASES 5 AND 7

Ms. Hallaway stated BGE has received comments from Harris County and will resubmit the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system and is currently updating the reclaimed water permit application.

DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated that the Texas Commission on Environmental Quality is currently in final review of the wastewater discharge permit renewal application.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway reviewed the proposed 2023 items pursuant to the Capital Improvement Plan. She stated she expects to request authorization to proceed with design or upgrades to the Plant SCADA system and the trunkline manhole rehabilitation, Phase 4 in April 2023.

Following review and discussion, and based on the engineer's recommendation, Director Cox moved to approve the engineer's report. Director Olsen seconded the motion, which carried by unanimous vote.

PUBLIC COMMENTS

Mr. Martinez introduced himself to the Board and thanked the Board for their dedication to the community. He discussed the role of the District's Council and invited the District to consider participating.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



(SEAL)



Secretary, Board of Directors

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