

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

December 14, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 14th day of December 2023, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were John Cameron of Mason Creek Utility District; Crystal Sampson and Tom Williams of Memorial Municipal Utility District; Tony Garza, Morgan Stagg and Steve Taleki of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Alemore of Si Environmental ("SE"); Pam Redden and Marilyn Marquez of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the November 16, 2023, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Brown moved to approve the minutes of the November 16, 2023, Plant meeting, as written. Director Olsen seconded the motion, which carried by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

BUDGET FOR FISCAL YEAR END DECEMBER 31, 2024

Ms. Redden distributed and reviewed a draft Plant budget for fiscal year end December 31, 2024, a copy of which is attached to the bookkeeper's report. Discussion ensued.

After discussion, Director Brown moved to (1) approve the bookkeeper's report and pay the bills, as presented; and (2) adopt budget for fiscal year end December 31, 2024, as presented. Director Cox seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore stated the automatic transfer switch on the generator has been replaced.

After review and discussion, Director Olsen moved to approve the operator's report. Director Cox seconded the motion, which passed unanimously.

AUTHORIZE UPDATE CRITICAL LOAD SPREADSHEET

Ms. Carner stated the Critical Load Spreadsheet will be updated, as needed.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

DISCUSS PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP, specifically the project list for 2024 and the associated costs, a copy of which is attached to the engineer's report.

AUTHORIZE DESIGN FOR THE PLANT ELECTRICAL IMPROVEMENTS

There was no discussion on this item.

REVIEW BIDS AND AWARD CONTRACT FOR THE TRUNKLINE SANITARY SEWER MANHOLE REHABILITATION, PHASE 4

Ms. Hallaway stated that bids will be accepted on December 20th and will be presented at the January meeting.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities (“TPU”) is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She presented Change Order No. 1 at no cost to the District for an extension of 120 days. The Board determined the change order is beneficial to the District.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated that Harris County and Harris County Flood Control District have approved the project. Ms. Hallaway stated that BGE will bid this project after the trunkline rehabilitation is complete.

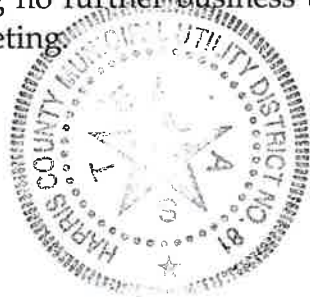
CINCO MUNICIPAL UTILITY DISTRICT NO. 1 (“CMUD 1”) EFFLUENT REUSE SYSTEM, CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated that BGE recommended that CMUD 1 award JTR Constructors the contract the effluent reuse system project at the bid amount of \$7,600,972.00. Ms. Hallaway stated that BGE held the preconstruction meeting with JTR Constructors and the Notice to Proceed was issued November 27, 2023.

Following review and discussion, and based on the engineer’s recommendation, Director Olsen moved to approve the engineer’s report and approve Change Order No. 1 to extend the Phase 5 and 7 trunkline rehabilitation contract by 120 days, based on the Board’s determination that the Change Order is beneficial to the District. Director Goff seconded the motion, which carried by unanimous vote.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



George Goff
Secretary, Board of Directors
Treasurer

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