

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

December 10, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 10th day of December, 2020, and the roll was called of the members of the Board being present by telephone:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, except Director Cox, thus constituting a quorum.

Also attending the teleconference were: Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Doug Baker and Kate Hallaway of BGE, Inc.; Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

MINUTES

The Board considered approving the minutes of the November 19, 2020, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the November 19, 2020, Plant meeting, as written. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, by a vote of 3-0, with Director Olsen absent from the meeting.

Director Olsen entered the meeting.

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Olsen seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

PLANT BUDGET FOR FISCAL YEAR END DEEMBER 31, 2021

Ms. Lutz presented and reviewed the draft Plant budget for fiscal year end December 31, 2021. After discussion, Director Brown moved to adopt the budget for fiscal year end 2021, as presented. Director Olsen seconded the motion, which carried by unanimous vote, following a roll call vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

After review and discussion, Director Cathcart moved to approve the operator's report. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated BGE has initiated design of the Phase 4 project.

PROCESS AERATION PIPING REPLACEMENT

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project.

EMERGENCY REPAIRS TO SANITARY SEWER MANHOLE

Ms. Hallaway stated that Boyer, Inc. has mobilized, and the emergency repairs are in process.

MANHOLE REHABILITATION, INCLUDING PROPOSED PHASING PLAN

Ms. Hallaway stated that the sanitary sewer manhole survey is complete. Discussion ensued regarding the rehabilitation of the existing manholes and including the costs for this project in the Capital Improvement Plan.

EMERGENCY FORCE MAIN REPAIRS

Ms. Hallaway discussed a force main leak at the Plant site. She stated the contractor for the replacement is Boyer, Inc. in the amount of \$373,572.00. Ms. Hallaway stated that Boyer has constructed a temporary bypass, pending construction of the new line.

INSTALLATION OF WIRING FOR SECURITY CAMERAS AND EQUIPMENT

Ms. Hallaway updated the Board on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. She stated that Comcast has not yet completed the wiring installation, but has scheduled the installation for January.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented a proposal from BGE in the amount of \$8,000.00 for development of a Plant Capital Improvement Plan. Discussion ensued.

After discussion, the Board concurred to accept the engineer's report.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



1/3 Donna Brown
Secretary, Board of Directors

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