

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

November 21, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 21st day of November, 2019, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

John Savage	President
George Goff	Vice President
Patrick Cathcart	Secretary
Donna Brown	Treasurer
Bruce Cox	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were Terry Savage and Kenneth Schaudt, members of the public; Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Mary DuBois of Acclaim Energy Advisors; Doug Baker and Kate Hallaway of BGE, Inc.; Nathan Stanfield of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the October 17, 2019, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the October 17, 2019, Plant meeting, as written. Director Brown seconded the motion, which passed unanimously.

BOOKKEEPER'S REPORT, INCLUDING BUDGET FOR FISCAL YEAR ENDING
DECEMBER 31, 2020

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Lutz presented two additional checks, including check no. 4656 in the amount of \$7,454.39, payable to Networking Cabling Services and check no. 4657, in the amount of \$19,542.49, payable to the Texas Commission on Environmental Quality for the District's 2019-2020 permit renewal for the Plant.

Ms. Lutz presented and reviewed the draft Plant budget for fiscal year end December 31, 2020. The Board concurred to defer approval of the budget to the next meeting.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion, which passed unanimously.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Mr. Stanfield reviewed a report on operations of the Plant, a copy of which is attached. He then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

After review and discussion, Director Cathcart moved to approve the operator's report. Director Cox seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Baker presented a written engineer's report, a copy of which is attached.

MONITORING OF HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Mr. Baker reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs, and that the project should begin soon.

TELEVISIONING OF MAIN EFFLUENT TRUNKLINE

Mr. Baker presented and reviewed three proposals to clean and televise the main influent trunk line at the Plant. He recommended the contract be awarded to Chief Solutions in the total amount of \$19,118.00. He reviewed the cost breakdown between the Plant participants. The Board concurred that, in its judgment, Chief Solutions was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project. Following review and discussion, Director Goff moved to award the contract for cleaning and televising the main influent trunk line at the Plant to Chief Solutions, in the amount of \$19,118.00, based upon the engineer's recommendation and subject to approval of the payment and performance bonds and verification of insurance. Director Cox seconded the motion, which passed by unanimous vote.

UPDATE ON INSTALLATION OF ADDITIONAL BLOWER VARIABLE
FREQUENCY DRIVE ("VFD")

Mr. Baker updated the Committee on the status of the installation of the additional VFD on the blower and stated it has been installed and is in the process of being modified for capacity usage.

SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO
MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENT TO LETTER
AGREEMENT FOR SALE OF EFFLUENT FOR PRODUCTION OF RECLAIMED
WATER

There was no discussion on this matter.


HARVEY MATTERS INCLUDING REPORT ON FEDERAL EMERGENCY
MANAGEMENT AGENCY ("FEMA") CLAIM FOR FEDERAL FUNDING

Mr. Baker reported on discussions with FEMA regarding recovery of administrative costs in connection with the claims arising out of Hurricane Harvey.

CONSIDER ELECTRICITY CONTRACT OPTIONS AND AUTHORIZE ANY
NECESSARY ACTION

Ms. DuBois presented and reviewed an analysis for the Plant to participate in an electricity pool with Acclaim Energy and extending the Plant's current electricity contract from April 30, 2023 through April 30, 2029, at a rate not to exceed \$0.03995 per kilowatt hour, a copy of which is attached. After discussion, Director Goff moved approve the new electricity contract for the Plant at a rate not to exceed \$0.03995 per kilowatt hour, as discussed and authorize Mr. George Goff to execute the new contract. Director Cathcart seconded the motion, which passed unanimously.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)





LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	2
Engineer's report.....	2
Acclaim Electricity Pool presentation.....	3



Memorandum

SIP

To: HCM 81 for Cinco Regional Operating Committee

From: Douglas W. Baker, P.E. *Douglas W Baker, P.E.*
Brown & Gay Engineers, Inc.

Date: November 21, 2019

Subject: Monthly Engineer's Report

WASTEWATER TREATMENT PLANT FLOWS

Month:	October 2019
Average Daily Flow:	1.210 MGD
ESFC Count:	7,134 ESFC
ADF/ESFC:	168 gpd/ESFC at ADF
Rainfall this Month:	5.00 inches

TRUNKLINES

Scour areas surveyed January 30, 2019.

T103 to be repaired under Project No. T-103-00-00-X010-Channel Rehabilitation.

Repairs should be initiated starting in October 2019.

REUSE SYSTEM

Project ready to advertise when required.

There has been an inquiry by Cinco MUD No. 1 to determine if the ground storage for the facility be doubled; from 1,200,000 GAL to 2,400,000 GAL.

(Reference the attached layouts and presentation Exhibits).

SECURITY

NCS has installed cameras at the WWTP. NCS is currently programming and working out connectivity issues to communicate with the HCM 81 office system.

HARVEY CHARGES

Our new Grant Coordinator in PA Recovery is Alexis Scayola.

FEMA has provided HCM 81 with a letter closing out the referral for the East Siphon Manhole project – PW 00912. Reference attached letter from FEMA.

The table below details the amounts paid by FEMA for Hurricane Harvey damages:

Project	Amount Paid by FEMA	Date of Payment
Composite Sampler Flow meter	\$12,155.08	Aug. 9, 2018
Recycle Sludge Pumps	\$105,816.46	Sept. 20, 2018
Plant Monitoring Waste Hauls	\$30,339.82	Oct. 12, 2018
Siphon Manhole Repair	\$238,251.60	Mar. 15, 2019
Subtotal	\$386,562.96	
Direct Administrative Costs	\$21,540.67	Pending
Total	\$408,103.63	

BGE received an email from FEMA apparently questioning the procurement process with regards to BGE executing engineering duties with respect to the Direct Administrative Costs associated with hurricane Harvey damages to the Cinco WWTP Plant and siphon manhole (Reference attached email and response).

BGE also received notification that applications for damage claims for event 4332DR (ie hurricane Harvey) expired on February 25th, 2019. BGE contacted Renee Devereaux of CohnReznick concerning this notification. No action required (reference attached email).

The DAC claim is now getting reviewed by the compliance leader. No further information is required at this time.

Reference attached emails.

VARIABLE FREQUENCY DRIVES (VFDs)

Neil Technical Services has installed one VFD and will be installing a second VFD to vary the output of two (2) blowers. The normal operation would be one (1) blower running at 75% capacity and one (1) blower being run at a more reduced rate. This operating scenario had to be modified to run two (2) blowers at the same frequency to balance air pressure on the process air supply header.

The cost to supply a second VFD is \$24,897.00.

Power savings per year would be in the range of \$22,900.00 to \$18,300.00.

Cost to supply and install both VFDs is approximately \$50,000.00; pay back should be approximately 2 to 3 years.

TRUNKLINE INSPECTION

BGE has secured three (3) proposals to float/TV the main influent trunk line along T-103.

PHASE 4	COSTS – CHIEF SOLUTIONS INC.	CORNERSTONES	MEMORIAL MUD
		72.04%	27.96%
27"ø	\$4,473.00	\$3,222.35	\$1,250.65
30"ø	\$5,145.00	\$3,706.46	\$1,438.54
Totals	\$9,618.00	\$6,928.81	\$2,689.19

PHASE 5	COSTS – CHIEF SOLUTIONS INC.	CORNERSTONES	MEMORIAL MUD	Mason Creek UD	HCM 81
		33.33%	19.86%	30.13%	16.67%
42"ø	\$9,500.00	\$3,167.30	\$1,886.70	\$2,862.35	\$1,583.65
Totals	\$9,500.00	\$3,167.30	\$1,886.70	\$2,862.35	\$1,583.65

Cornerstones	\$10,096.11
Memorial MUD	\$ 4,575.89
Mason Creek UD	\$ 2,862.35
HCM 81	\$ 1,583.65
Total	\$19,118.00



Cinco Regional Wastewater Treatment Plant Running Average Comparison

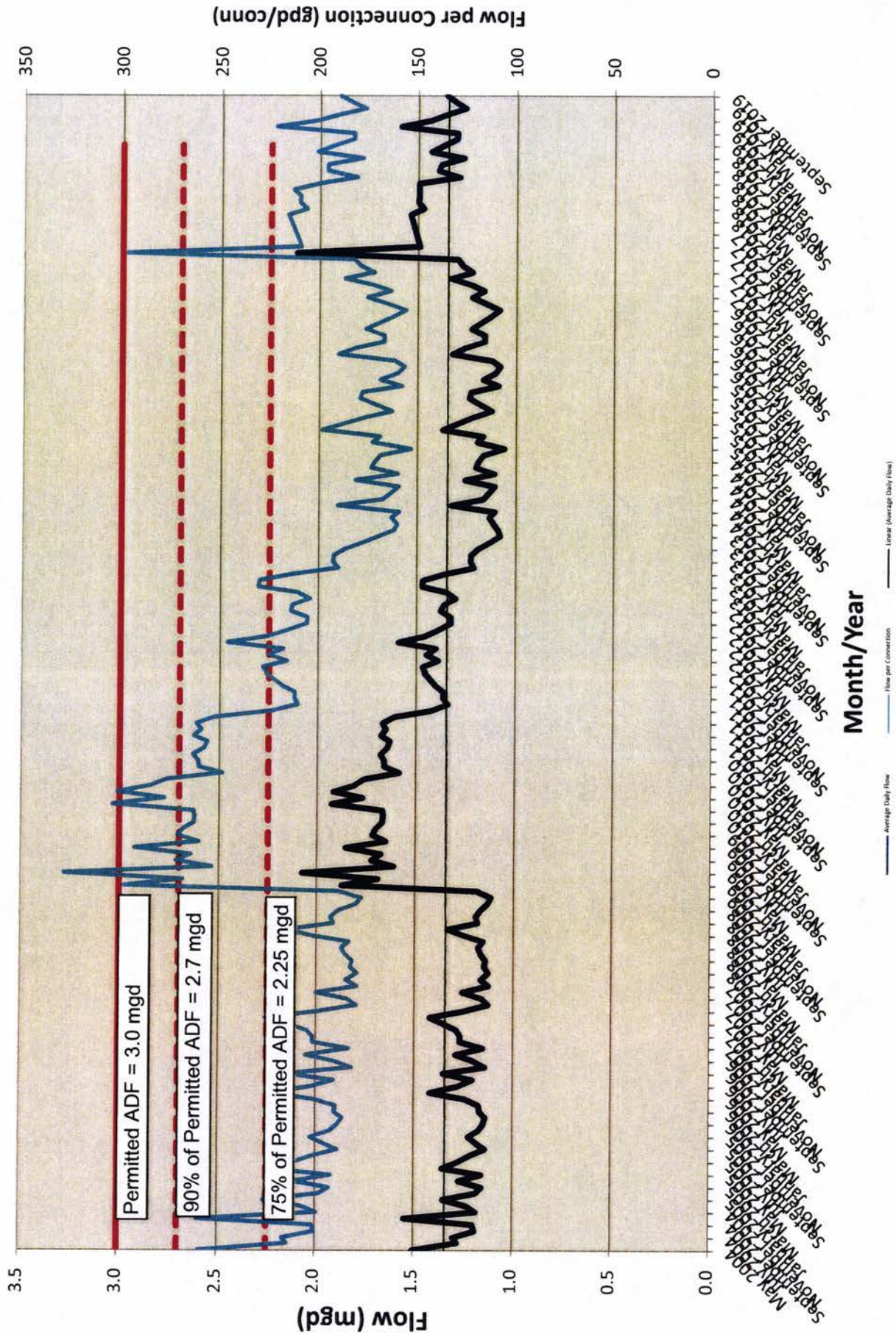
Month	Active Equivalent Single Family Connections				Total Active ESFC	ADF (gpd)	ADF per ESFC (gpd)	Percent of Permitted Capacity	Rainfall Max.(in.)	Rainfall Total (in.)
	Memorial	HC MUD 81	District Cornerstones	Mason Creek						
January 2018	2290	1268	2005	1548	7111	1,457,000	205	49%	1.00	2.00
February 2018	2290	1268	2005	1548	7111	1,537,000	216	51%	2.25	4.50
March 2018	2328	1268	1976	1547	7119	1,471,000	207	49%	4.00	4.00
April 2018	2328	1268	1976	1547	7119	1,498,000	210	50%	1.25	2.25
May 2018	2328	1268	1976	1547	7119	1,495,000	210	50%	1.00	2.50
June 2018	2328	1268	1976	1547	7119	1,520,000	214	51%	1.75	5.50
July 2018	2328	1268	1976	1547	7119	1,424,000	200	47%	1.75	3.75
August 2018	2328	1268	1976	1547	7119	1,289,000	181	43%	1.75	1.75
September 2018	2328	1268	1977	1547	7120	1,396,000	196	47%	1.25	7.25
October 2018	2328	1268	1977	1547	7120	1,396,000	196	47%	1.25	9.50
November 2018	2328	1268	1979	1547	7122	1,269,000	178	42%	1.25	0.60
December 2018	2328	1268	1979	1547	7122	1,434,000	201	48%	4.00	10.75
January 2019	2328	1266	1979	1546	7119	1,370,000	192	46%	4.00	10.75
February 2019	2341	1266	1986	1548	7141	1,305,000	183	44%	1.50	5.50
March 2019	2341	1266	1984	1542	7133	1,303,000	183	43%	1.50	5.50
April 2019	2341	1266	1984	1544	7135	1,587,000	222	53%	1.75	4.00
May 2019	2341	1266	1984	1544	7135	1,438,000	202	48%	4.25	9.00
June 2019	2341	1266	1984	1544	7135	1,352,000	189	45%	4.25	7.00
July 2019	2341	1266	1984	1544	7135	1,261,000	177	42%	0.25	0.25
August 2019	2341	1266	1984	1543	7134	1,312,000	184	44%	1.50	2.75
September 2019	2341	1266	1984	1543	7134	1,355,000	190	45%	1.50	7.50
October 2019	2341	1266	1984	1543	7134	1,201,000	168	40%	1.00	5.00
						Annual Average	198			57.25 for 2019

TCEQ Benchmarks

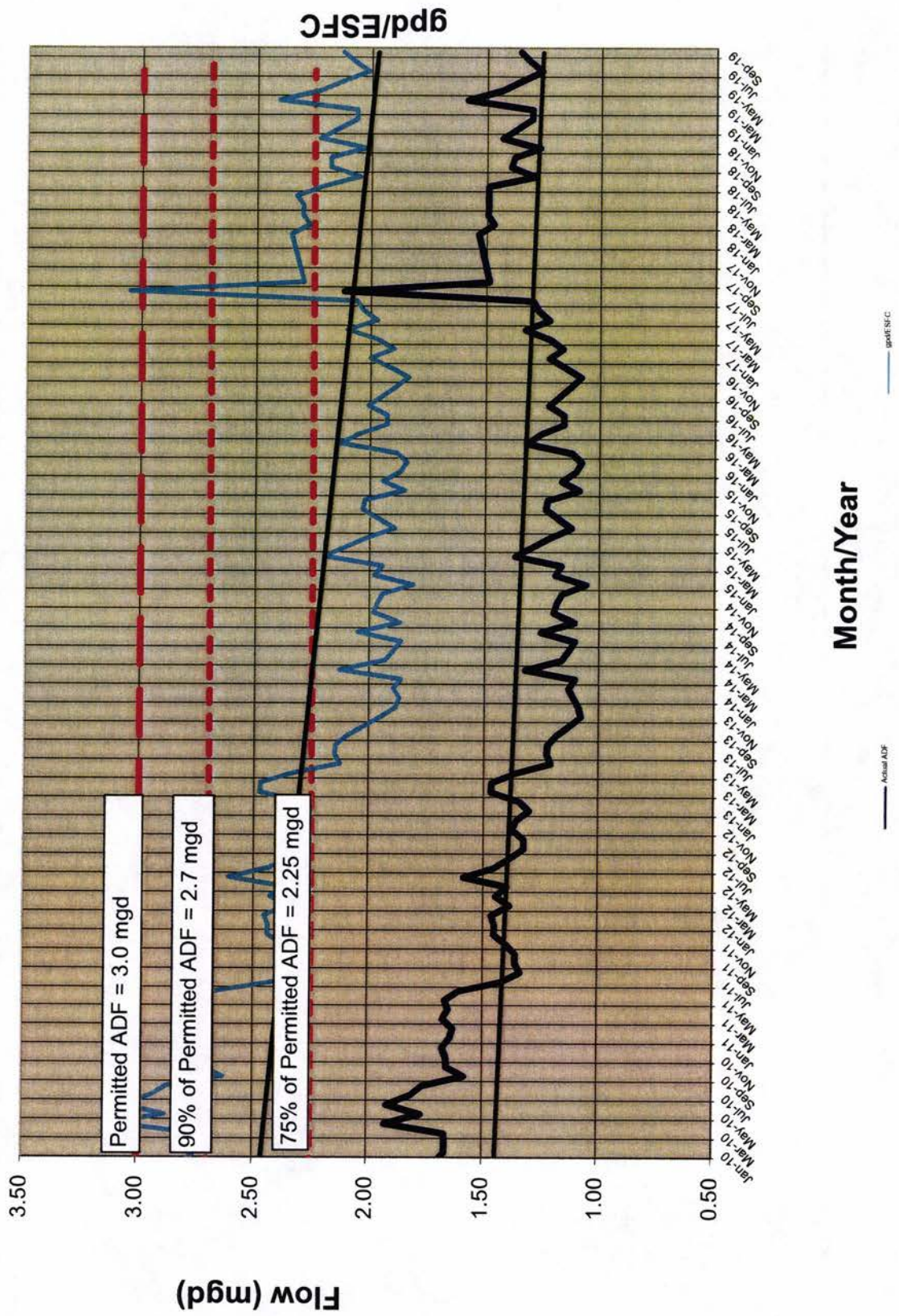
75% 2,250,000 Begin planning and securing financing
90% 2,700,000 Begin construction

*Adjusted connection counts per BGE and SWWC Resources

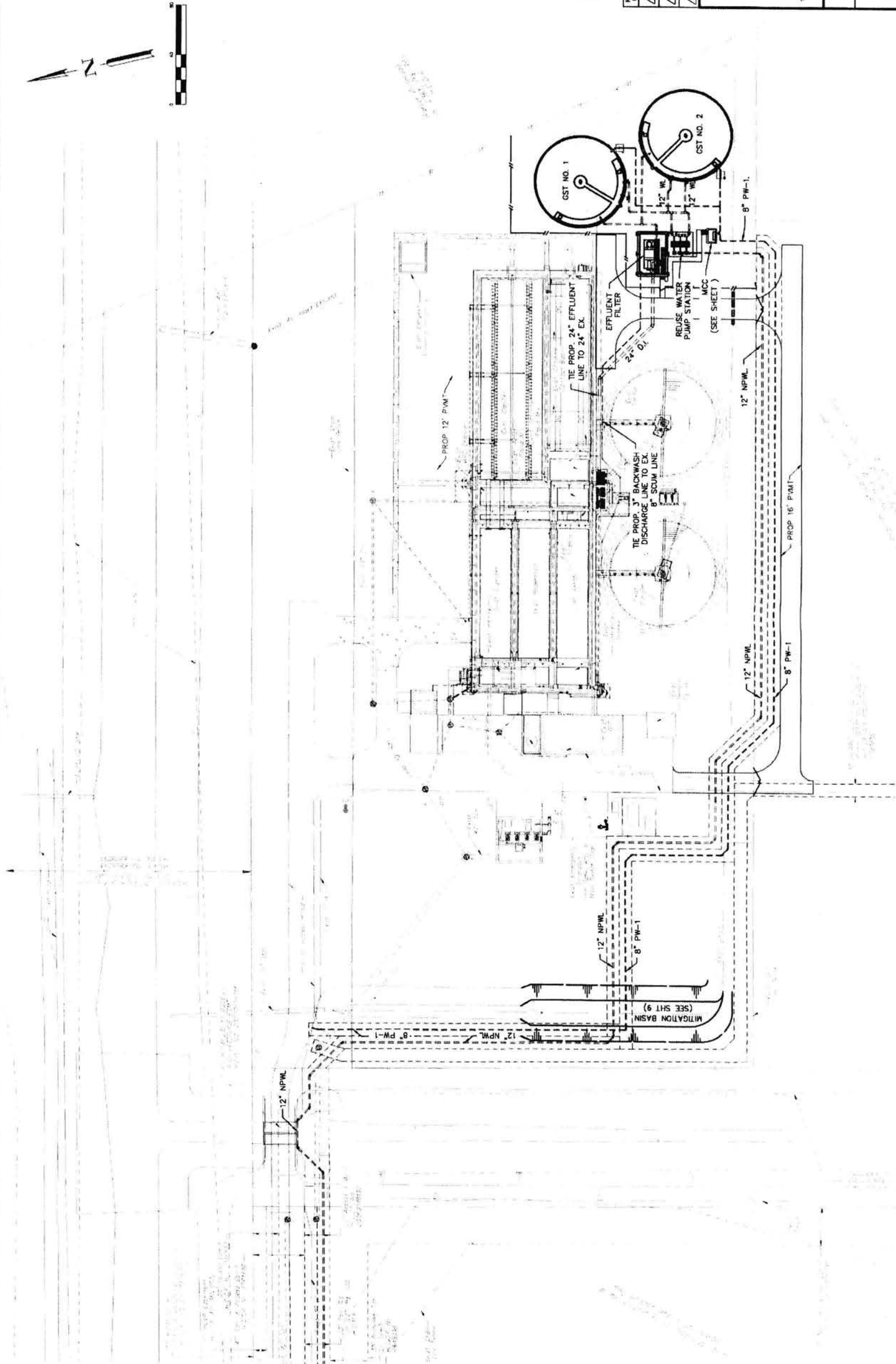
Cinco Regional WWTP - Historical Flow Data



Cinco Regional WWTP - Historical Flow Data



MITIGATION TABLE	
100-YR WSE: 97.20 (2001 ADJ.)	
500-YR WSE: 99.00 (2001 ADJ.)	
REQUIRED MITIGATION: 56 CY	
PROVIDED MITIGATION: 131 CY	



OVERALL SITE PLAN
(OPTION 1)

CINCO REGIONAL WWTPEFFLUENT REUSE FACILITY

HARRIS COUNTY M.U.D. 81



THESE PLANS ARE ISSUED FOR THE PURPOSE OF PRELIMINARY REVIEW AND ARE NOT INTENDED FOR CONSTRUCTION. WHEN ISSUED FOR CONSTRUCTION, THEY WILL BE SEALED, SIGNED AND DATED.

RESPONSIBLE ENGINEER:
BROWN & GAY
ENGINEERS, INC.
DOUGLAS W. BAKER, P.E.
TEXAS REGISTRATION NO. 58839
October 21, 2019

BGE, INC.
10777 N. Highway 100, Suite 400
Houston, TX 77037
Tel: 281-584-1000 • www.bgeinc.com
EPAE Registration No. F-1046

REV. NO.	DATE	DESCRIPTION	P.E. APPRO.
1			
2			
3			

REUSE WATER PUMPS AND TANKS – DOUBLE 72'X40'

ONE-CALL NOTIFICATION SYSTEM
CALL BEFORE YOU DIG!!!
DIAL 811 or 1-(800)-344-8377
AT LEAST 48 HOURS BEFORE
PROCEEDING WITH ANY EXCAVATION

THIS PROPERTY LIES WITHIN THE DESIGNATED 100-YEAR FLOOD HAZARD AREA (FLOOD INSURANCE RATE MAP, HARRIS COUNTY, TEXAS PANEL NUMBER 4821C00005 L, DATED JUNE 18, 2007).

PROPERTY LIES IN SPAGNOLE ZONE "AE".
100-YR WATER SURFACE ELEVATION = 97.20
AT FICTITIOUS UNIT 1103-00-00.

REMARKS:
COORDINATE REFERENCE MARK NUMBER 19013, A BRASS DISH, IS LOCATED ON THE SOUTHWEST CORNER OF THE MASON DITCH, LOCATED ON DOWNSTREAM CONCRETE WALL ON SOUTHEAST CORNER OF BRIDGE IN VENTURE 481 IN THE HARRIS COUNTY FLOOD HAZARD AREA. THE BRASS DISH IS 100.00 FEET NAD 83, 2007 ADJUSTED.

ITEM-1: "SQUARE" CUT AT NE CORNER OF LIFT STATION ELEV. 100.00.

ITEM-2: "SQUARE" CUT AT NE CORNER OF TREATMENT UNIT ELEV. 104.85.

ALL WATER HEATERS, FURNACES, AIR CONDITIONING UNITS, ELECTRICAL DISTRIBUTION PANELS AND ANY OTHER MECHANICAL OR ELECTRICAL EQUIPMENT MUST BE ELEVATED 18" ABOVE THE BASE (100-YEAR) FLOOD ELEVATION.



<u>Phase</u>	<u>Cornerstones</u>	<u>Mason Creek</u>	<u>Memorial</u>	<u>MUD 81</u>	<u>Total Capacity</u>
1	0%	99.68%	0%	0.32%	2.81 mgd
2	0%	88.05%	10.30%	1.65%	3.18 mgd
3	0%	46.83%	13.85%	39.32%	7.93 mgd
4	72.04%	0%	27.96%	0%	9.65 mgd
5	33.33%	19.86%	30.13%	16.67%	19.95 mgd
6	0%	0%	0%	100%	N/A
7	33.34%	19.85%	30.14%	16.67%	27.05 mgd

Section 3: Section 11.8 is hereby amended to eliminate any reference to Cinco and to state the addresses of Memorial MUD, MUD 81, and the Plant Engineer for notice purposes as follows:

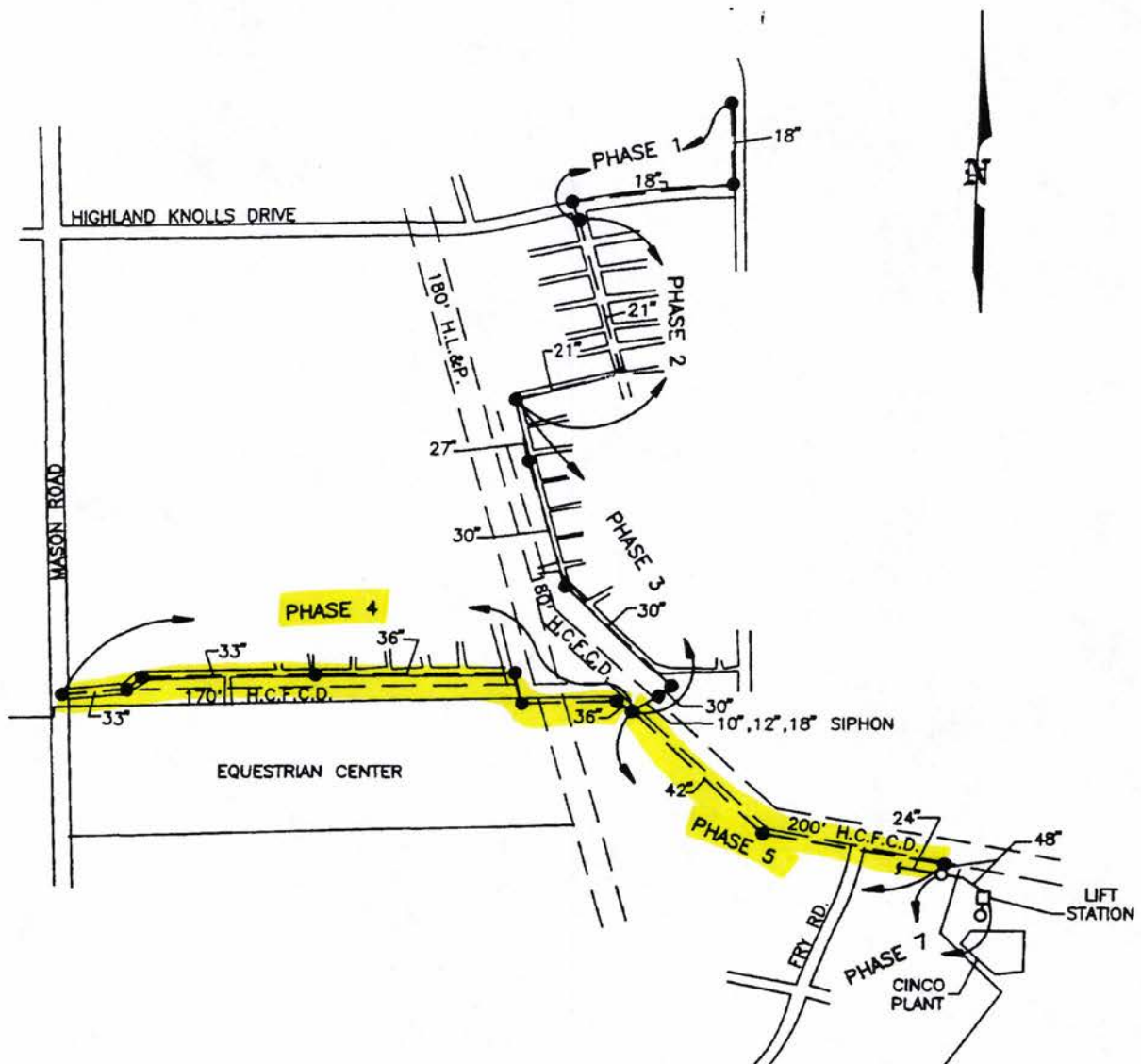
MEMORIAL MUD:
c/o McDonald & Sechrist, LLP
Attn: Jeanne H. McDonald
P.O. Box 16819
Sugar Land, TX 77469 - 6819
(fax) 281-313-2514

MUD No. 81:
c/o Allen Boone Humphries LLP
Attn: Susan Edwards
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027
(fax) 713-860-6610

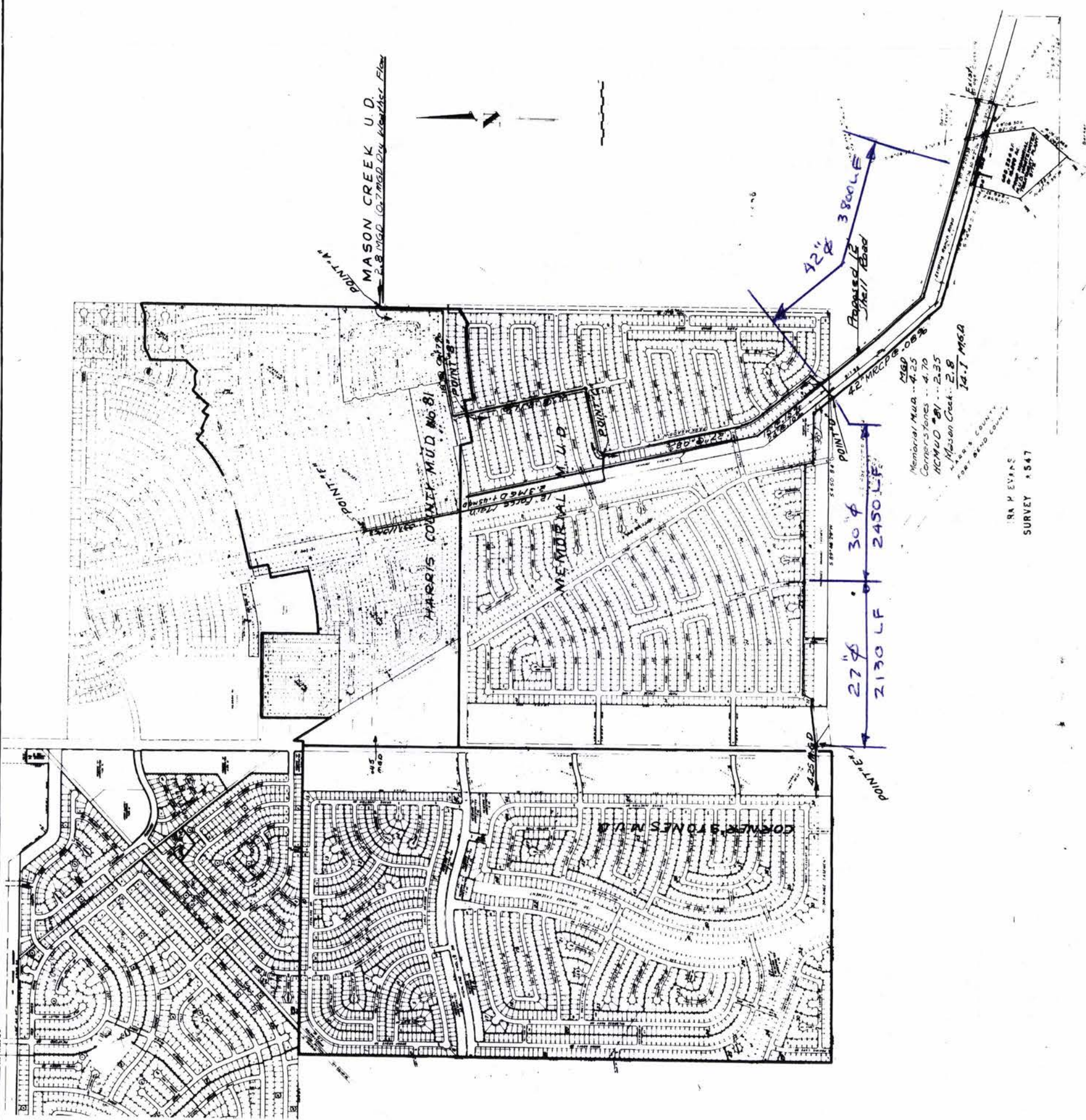
Plant Engineer:
Brown & Gay Engineers, Inc.
Attn: David Scholler
11490 Westheimer, Suite 700
Houston, Texas 77077
(fax) 281-558-9701

Section 4: Except as specifically amended hereby, the Agreement remains in full force and effect.

[EXECUTION PAGES FOLLOW]



RAYBURN CHERRY ENGINEERS, INC., <i>Consulting Engineers</i>		
PH: 644-2631	HOUSTON, TEXAS	3734 GULF ST.
EXHIBIT "A"		
Scale: N.T.S.		Date: MAY, 1997
DRAWN BY: D.ORTIZ CHECKED BY:		



WASTE TREATMENT AGREEMENT	
BETWEEN	
HARRIS COUNTY MUD NO. 81	
MEMORIAL M.U.D.	
CORNER STONES M.U.D.	
MASON CREEK MUD	
HARRIS COUNTY	
SCALE 1" = 40'	DATE JAN. 1978
By <u>RAH EVANS</u>	EXHIBIT 'F'
Drawn by <u>RAH EVANS</u>	562-1710 12-24-77

RAH EVANS
SURVEY #547

CINCO REGIONAL WASTEWATER TREATMENT PLANT

OPERATIONS REPORT
OCTOBER 2019



SiEnviro 

**CINCO REGIONAL
WASTEWATER TREATMENT PLANT
MANAGEMENT REPORT
OCTOBER 2019**

I. WASTEWATER TREATMENT PLANT

Repairs and Maintenance included in the OCTOBER invoice.

- | | |
|---|----------|
| 1. Pulled and cleaned LP #2, LP #4 & mixer. | \$683.56 |
| 2. Conducted infra-red survey. | \$840.00 |

CINCO REGIONAL WASTEWATER TREATMENT PLANT

OCTOBER 2019

OPERATIONS CHARGES

1. Operations Fees	\$3,256.75
2. Administrative Fees	\$21.00
3. Wastewater Treatment Plant	\$2,438.72
4. Water Well	<u>\$0.00</u>
TOTAL OPERATION CHARGES	\$5,716.47

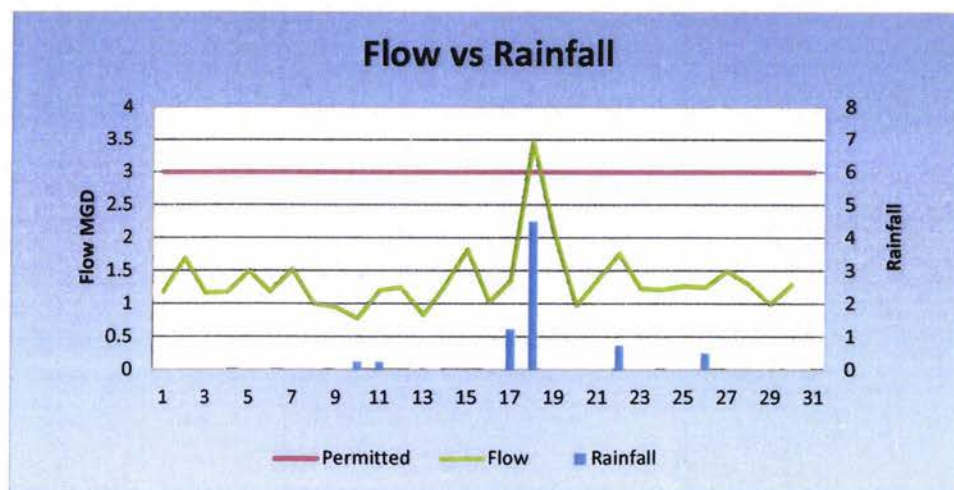
CINCO REGIONAL WASTEWATER PLANT WASTEWATER TREATMENT PLANT

Permit # 11893-001
Expires: 5/1/2022

Design: 3.000 MGD
Utilized 45.2%

PARAMETER		UNITS	PERMIT LIMITS	Sep-19 RESULTS	EXCURSION
Dissolved Oxygen:	Min	mg / l	6.0	6.7	0
pH:	Min	S.U.	6.0	7.3	0
	Max	S.U.	9.0	7.5	0
Total Suspended Solids:	Avg	lbs / day	376.0	26.4	0
	Avg	mg / l	15.0	2.7	0
	Max	mg / l	40.0	4.0	0
Ammonia:	Avg	lbs / day	50.0	1.9	0
	Avg	mg / l	2.0	0.2	0
	Max	mg / l	7.0	0.2	0
Monthly Flow:	Avg	M.G.D.	3.000	1.355	0
2-Hour Peak Flow:	Max	gpm	10417	1041	0
Annual Flow:	Avg	M.G.D.	3.000	1.364	0
De-Chlor:	Max	mg / l	0.1	0.1	0
Chlorine:	Min	mg / l	1.0	1.1	0
E.coli	Avg	C.F.U.	63.0	1.0	0
	Max	C.F.U.	200.0	2.0	0
CBOD:	Avg	lbs / day	250.0	35.2	0
	Avg	mg / l	10.0	3.6	0
	Max	mg / l	25.0	6.2	0

Permit Excursions:	0	Sanitary Sewer Overflows:	0
Rainfall:	7.5	SSO Gallons:	0





Harris County Municipal Utility District No. 81 Acclaim Electricity Market Update

Current State

Harris County MUD 081 is currently with Direct Energy through 12/31/20 at \$0.04622 and a future contract with Hudson Energy from 1/1/2021 to 12/31/2024 at \$0.04160/kWh.

Opportunity

Extending in today's energy market with 40+ MUDS through April 30, 2029 with a contract price of \$0.03995/ kWh saves your District approximately 4% compared to the renewing contract price.

	End Date	Price (\$/kWh)	Discount
Current Contract	12/31/2024	0.04160/kWh	
Proposed Contract	4/30/2029	0.03995/kWh	4%

Acclaim Members' Benefits

- Aggregating provides members a more competitive procurement process, more purchasing power which translates to better prices, product advantages and pre-vetted contracts which reduces legal fees.
- All-in fixed energy price exclusive of Utility pass-through charges (CNP, AEP, TNP).
- Add/delete sites to contract based on all members contract volumes with a +/- 5% swing or better.
- No monthly bandwidth provisions. In addition, options for with and without load change provision settled in aggregate for all members.
- An assigned Retail Electric Provider (REP) Account Manager and Customer Service Representative.

Electricity Supply Process & Recommendation for Motion

Harris County MUD 081 approves and ratifies minutes for the following items:

- REP Contract Price not to exceed \$0.03995 kWh
- A Contract term which runs from the end date of the District's current electricity contract through April 30, 2029.
- REP terms and conditions are approved by the MUD's legal team prior to execution. Terms and conditions have been reviewed by two legal firms for four of the leading REP's in the market. Members will be required to use pre-negotiated agreements due to timing constraints.
- Designate signatory approval by any MUD Board Director to expedite the signatory process of the minutes and the Energy Confirmation/Sales Agreement from the REP. Such authorization is valid until May 31, 2020. The execution process will require the members to sign an agreement between 10:00 a.m. and 2:00 p.m. All member contracts have to be executed on the same day, therefore execution will only be completed by email or Docu-Sign.

Acclaim Energy Electricity Supply Process



Cinco STP
Cash Report Summary
10/18/19 to 11/21/19

	<u>GENERAL FUND</u>	
BEGINNING BALANCE	\$	14,134.95
RECEIPTS - SEE PAGE 2		74,997.94
DISBURSEMENTS - SEE PAGE 3		<u>81,451.61</u>
CURRENT CASH BALANCE	\$	7,681.28
CURRENT INVESTMENTS		<u>58,385.62</u>
CURRENT OPERATING FUNDS AVAILABLE	\$	<u><u>66,066.90</u></u>

RSTP - Operating MM

Compass Bank

Account No. XXXXXX2799

McLennan & Associates, L.P.
1717 St. James Place, Ste 500 Box 45
Houston, Texas 77056
Phone 281 920-4000 Fax 281 920-0065
E-Mail mlutz@mclennanandassoc.com
E-Mail rbutler@mclennanandassoc.com

Cinco STP
Cash Receipts
10/18/19 to 11/21/19

	<u>GENERAL FUND</u>
INTEREST	\$ 12.95
INVESTMENT PROCEEDS - TEXPOOL	-
INVESTMENT PROCEEDS - CENTRAL BANK	-
HARRIS COUNTY MUD #81	13,158.47
MEMORIAL MUD	23,311.26
CORNERSTONES MUD	21,922.31
MASON CREEK UD	14,092.95
RECLAIM WATER AGMT CINCO MUD #1;	2,500.00
	-
TOTAL RECEIPTS	<u>\$ 74,997.94</u>

Cinco STP
Cash Disbursements
11/21/19

GENERAL FUND

Check	Payee	Description	Amount
* 4641	Direct Energy Business	(STP) 2811 S. Fry Rd. SVC	13,896.84
4642	Allen Boone Humphries Robinson, LLP	Legal Fees-Regional Sewage Treatment Plant thru 10/25/19	6,322.84
4643	Allen Boone Humphries Robinson, LLP	Legal Fees-Regional STP FEMA thru 10/25/19	125.00
4644	BGE, Inc.	Engr Fees-General Regional WWTP thru 9/27/19	8,111.48
4645	Si Environmental, LLC	Operations, Maintenance & Repair 10/19	5,716.47
4646	McLennan & Associates	Bkkpg, Exps, & Add'l 10/19	1,612.04
4647	Best Trash	Dumpster Service - 10/19	210.00
4648	Bio-Aquatic Testing, Inc.	Laboratory Expense - 10/04/19	2,050.00
4649	Custom Scapes	Mowing 9/19	450.00
4650	Custom Scapes	Mowing 10/19	450.00
4651	Envirodyne Laboratories, Inc.	Laboratory Expense - 9/19	1,488.00
4652	Napco Chemical Company, Inc.	Chemicals Expense - 9/23, 10/01/19	5,084.00
4653	Trinity Wastewater Solutions Company	Sludge Removal - 10/09-10/12/19	10,816.04
4654	West Harris County Regional Water Auth.	Pumpage Fees (1 X 2.95) 9/19	2.95
P 4655	Direct Energy Business	(STP) 2811 S. Fry Rd. SVC	-

-DM-	Compass Bank	Service Charge	4.31
-DM-	Compass Bank	Transfer excess to TexPool	25,000.00
-DM-	Compass Bank	Harland Clarke Chk Order	111.64

TOTAL GENERAL FUND DISBURSEMENTS

\$ 81,451.61

*
P Indicates checks written at last meeting

Cinco STP
Schedule of Investments
10/18/19 to 11/21/19

BANK	INVESTMENT #	RATE	PURCHASE	MATURE	AMOUNT
GENERAL FUND					
TexPool	78472 25569 00005	1.9115%	10/31/19		\$58,385.62
<div style="display: flex; align-items: flex-start;"> <div style="border: 1px solid black; padding: 5px; margin-right: 20px;"> Activity from Month End to Current: Balance - 10/31/19 \$ 33,385.62 Additions 11/7/19 \$ 25,000.00 <hr/> Total to Date - 10/31/19 \$ 58,385.62 </div> <div> Transfer from checking </div> </div>					
TOTAL GENERAL FUND				(Interest Earned thru 10/31/19) = \$5.51	<u>\$ 58,385.62</u>
TOTAL INVESTMENTS, ALL FUNDS					<u>\$ 58,385.62</u>

Cinco STP
Investment Report
10/01/19 to 10/31/19

BANK	INVESTMENT NUMBER	TYPE*	RATE	PURCHASE	MATURE	AMOUNT	INVESTMENT MARKET VALUE
GENERAL FUND							
TexPool	78472 25569 00005	C	1.9115%	10/31/19		\$ 33,385.62	\$ 33,385.62
Beginning Balance	\$ 3,380.11						
Interest	5.51						
Additions	30,000.00	Transfer excess to investments					
Withdrawals	-						
TOTAL GENERAL FUND	\$ 33,385.62					\$ 33,385.62	\$ 33,385.62

The District's Investments are in compliance with the investment strategy as expressed in the Investment Policy and with the relevant provisions of Chapter 2256 of the Texas Government Code. Further, they comply with Generally Accepted Accounting Principles.

- * TYPE A = Certificate of Deposit
- * TYPE B = Direct Government Obligation
- * TYPE C = Public Fund Investment Pool
- * TYPE D = Other

INVESTMENT OFFICER - GEORGE W. GOFF

DISTRICT BOOKKEEPER - Renee Butler

Cinco STP
Investment Report, Continued
10/01/19 to 10/31/19

Pledged Securities

BANK: Compass Bank

Security/Description	Par Value	Market Value @ 10/31/19	Current Deposits
Maturity Date			
Plus FDIC Insurance	250,000.00	250,000.00	
Total Pledged	\$ 250,000.00	\$ 250,000.00	\$ 75,750.22

COMPLIANCE TRAINING

HB675 states that the Investment Officer must attend at least one training seminar for six (6) hours within twelve months of taking office and requires at least four (4) hours of training within each two year period thereafter.

	INVESTMENT OFFICER	TREASURER	BOOKKEEPER
Name	GEORGE W. GOFF	SAME	McLENNAN & ASSOCIATES, L.P.
Date Assumed Office	9/28/1995		3/18/2004
Completed Training	11/07/95 SMLB (2 Hrs) 6/07/96 U of H (5 Hrs) 3/28/98 McCall (5 Hrs) 4/17/99 McCall (5 Hrs) 9/09/00 McCall (5 Hrs) 9/08/01 McCall (4 Hrs) 9/13/03 McCall (4 Hrs) 10/01/05 McCall (4 Hrs) 9/29/07 McCall (4 Hrs) 2/07/10 TexPool (4 Hrs) 8/18/12 Txpl Academy (4 Hrs) 4/27/15 Txpl Academy (4Hrs) 5/21/17 TxPI Academy (4 Hrs) 10/27/18 McCall (6 Hrs)		1995-2001 Various (48 Hrs) 11/20/03 TAC (6 Hrs) 10/01/05 McCall (6 Hrs) 06/21/07 UNT (4 Hrs) 06/18/09 UNT (4 Hrs) 01/30/12 Txpl Academy (4 Hrs) 06/12/14 UNT (6 Hrs) 10/15/15 McCall (6 Hrs) 06/23/16 UNT (8 Hrs) 10/29/16 McCall (36 Hrs) 10/21/17 McCall (8 Hrs) 10/27/18 McCall (30 Hrs) 10/26/19 McCall (18 Hrs)

METHODS USED FOR REPORTING MARKET VALUES

Certificate of Deposit:
 Securities/Direct Government Obligations: Face Value plus accrued interest.
 Current face value multiplied by
 the net selling price quoted by the
 broker. Valued at current book
 value
 Public Fund Investment Pool/MM Accts:

APPROVED BROKERS

Compass Bank
 Comerica Bank

Cinco STP

Annual Energy Billings

November 21, 2019

Billing Start Date	Billing End Date	Actual Consumption, Kwh or CCF	Period Charges	Service Provider	Billing Start Date	Billing End Date	Actual Consumption, Kwh or CCF	Period Charges	Service Provider
Sewage Treatment Plant, 2811 S. Fry Road					Sewage Treatment Plant, 2811 S. Fry Road				
12/14/17	01/16/18	268,847	18,898.37	Reliant Energy	01/03/19	01/31/19	225,160	14,517.59	Direct Energy
SUB-TOTALS		268,847	18,898		SUB-TOTALS		225,160	14,517.59	
01/17/18	02/12/18	204,039	15,611.56	Reliant Energy	02/01/19	03/03/19	233,766	15,047.17	Direct Energy
SUB-TOTALS		472,886	34,510		SUB-TOTALS		458,926	29,564.76	
02/12/18	03/01/18	123,157	9,117.50	Reliant Energy	03/04/19	04/01/19	210,767	13,814.28	Direct Energy
SUB-TOTALS		596,043	43,627		SUB-TOTALS		669,693	43,379.04	
03/01/18	04/02/18	234,128	17,011.63	Reliant Energy	04/02/19	05/01/19	202,839	13,459.99	Direct Energy
SUB-TOTALS		830,171	60,639		SUB-TOTALS		872,532	56,839.03	
04/02/18	05/01/18	210,208	15,534.18	Reliant Energy	05/02/19	06/02/19	212,912	14,160.90	Direct Energy
SUB-TOTALS		1,040,379	76,173		SUB-TOTALS		1,085,444	70,999.93	
05/02/18	05/31/18	205,880	15,506.42	Reliant Energy	06/03/19	07/01/19	182,260	12,451.46	Direct Energy
SUB-TOTALS		1,246,259	91,680		SUB-TOTALS		1,267,704	83,451.39	
06/01/18	07/01/18	210,740	15,534.13	Reliant Energy	07/02/19	07/31/19	192,278	12,546.06	Direct Energy
SUB-TOTALS		1,456,999	107,214		SUB-TOTALS		1,459,982	95,997.45	
07/01/18	08/01/18	198,096	14,693.87	Reliant Energy	08/01/19	08/29/19	184,895	12,050.27	Direct Energy
SUB-TOTALS		1,655,095	121,908		SUB-TOTALS		1,644,877	108,047.72	
07/31/18	08/29/18	201,197	14,548.55	Reliant Energy	08/30/19	09/30/19	213,366	13,896.84	Direct Energy
SUB-TOTALS		1,856,292	136,456		SUB-TOTALS		1,858,242	121,944.56	
08/29/18	09/30/18	226,318	16,206.97	Reliant Energy					
SUB-TOTALS		2,082,610	152,663		SUB-TOTALS		1,858,242	121,944.56	
09/30/18	10/29/18	215,222	15,319.86	Reliant Energy					
SUB-TOTALS		2,297,832	167,983		SUB-TOTALS		1,858,242	121,944.56	
10/29/18	11/29/18	237,985	16,736.90	Reliant Energy					
SUB-TOTALS		2,535,817	184,720		SUB-TOTALS		1,858,242	121,944.56	
11/30/18	01/02/19	261,319	18,185.54	Reliant Energy-Final					
SUB-TOTALS		2,797,136	202,905.48		SUB-TOTALS		1,858,242	121,944.56	
Total for FY 2018					Total for FY 2019				
		2,797,136	\$ 202,905.48				1,858,242	121,944.56	
Totals for Cinco STP for FY 2018					Totals for Cinco STP for FY 2019				
Electricity					Electricity				
Totals for FY 2018					Total for FY 2019				
		2,797,136	\$ 202,905.48				1,858,242	\$ 121,944.56	

CINCO REGIONAL SEWAGE TREATMENT PLANT

c/o McLennan & Associates, L.P.
1717 St. James Place, Ste 500 Box 45
Houston, Texas 77056

Billing for November 2019

EXPENSE ITEMS - October 2019	TOTALS	MEMORIAL	HCMUD 81	CRSTS MUD	MASON CRK
Variable Costs					
ESFC's	7134	2341	1266	1984	1543
% of ESFC's	100%	32.8147%	17.7460%	27.8105%	21.6288%
Chemicals	5,084.00	1,668.30	902.21	1,413.89	1,099.61
Sludge & Waste Disposal	10,816.04	3,549.25	1,919.42	3,007.99	2,339.38
RWA Fee - (1 x 2.95) -September 19	2.95	0.97	0.52	0.82	0.64
Garbage - September 19	210.00	68.91	37.27	58.40	45.42
Direct Energy Service:9/1-9/30/19	13,896.84	4,560.20	2,466.13	3,864.78	3,005.72
AT&T Services - 9/15-10/14/19	0.00	0.00	0.00	0.00	0.00
Total Variable Costs	\$ 30,009.83	\$ 9,847.63	\$ 5,325.55	\$ 8,345.88	\$ 6,490.77
Fixed Costs (% of ownership)					
		31.33%	18.67%	33.33%	16.67%
Legal Fees thru - 10/25	6,357.50	1,991.80	1,186.95	2,118.95	1,059.80
Engr - General thru 9/27	8,111.48	2,541.33	1,514.41	2,703.56	1,352.18
Engr - FY 2017 TPDES Permit Fee	0.00	0.00	0.00	0.00	0.00
Bookkeeping	1,400.00	438.62	261.38	466.62	233.38
Insurance	0.00	0.00	0.00	0.00	0.00
Laboratory	3,538.00	1,108.46	660.54	1,179.22	589.78
Maint & Repairs	2,438.72	764.05	455.31	812.83	406.53
Mowing	900.00	281.97	168.03	299.97	150.03
Office	428.42	134.22	79.99	142.79	71.42
Messenger Services	0.00	0.00	0.00	0.00	0.00
Postage	6.60	2.07	1.23	2.20	1.10
Audit Fees Year Ending	0.00	0.00	0.00	0.00	0.00
Operator Fees	3,256.75	1,020.34	608.04	1,085.47	542.90
Total Fixed Costs	26,437.47	8,282.86	4,935.88	8,811.61	4,407.13
Bank Service Charge	4.31	1.35	0.80	1.44	0.72
Interest on Investment	(\$18.46)	(\$5.78)	(\$3.45)	(\$6.15)	(\$3.08)
CINCO ONE	(2,500.00)	(\$783.25)	(\$466.75)	(\$833.25)	(\$416.75)
Total Current Billing	\$ 53,933.15	\$ 17,342.81	\$ 9,792.03	\$ 16,319.52	\$ 10,478.79
Credit or Unpaid Balance Due	0.00	0.00	0.00	0.00	0.00
Increase / Decrease Reserve	0.00	0.00	0.00	0.00	0.00
BALANCE DUE	\$ 53,933.15	\$ 17,342.81	\$ 9,792.03	\$ 16,319.52	\$ 10,478.79

CINCO REGIONAL SEWAGE TREATMENT PLANT

ANALYSIS OF RESERVE FUNDS

Billing for November 2019

Total Current Billing	\$	53,933.15
Current Ending Cash Balance		66,066.90
Total Funds in Reserve	\$	120,000.00
DISTRICTS TOTAL DEPOSITS		120,000.00
INTEREST EARNED THIS REPORT		(18.46)
		<hr/> 119,981.54
INTEREST REFUNDED TO DISTRICTS		18.46
	\$	120,000.00
Districts Operating deposits are as follows:	REMAINING SURPLUS	
MEMORIAL M. U. D.	30,000.00	-
HARRIS COUNTY M. U. D. #81	30,000.00	-
CORNERSTONES M. U. D.	30,000.00	-
MASON CREEK U. D.	30,000.00	-
Totals	\$ 120,000.00	-
	\$	120,000.00
BALANCE OUTSTANDING		
OPERATING DEPOSITS + REMAINING SURPLUS	\$	(120,000.00)
		<hr/>
	Balance	\$ (120,000.00)

CINCO REGIONAL STP

Operating Budget

1/01/19 - 12/31/19

Draft #2

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
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Revenues:

5001	Memorial MUD	21,533	21,533	21,533	21,533	23,726	34,378	21,533	21,533	21,533	21,533	27,329	21,533	279,228
5000	Harris Co. MUD #81	13,616	13,616	13,616	13,616	14,923	21,271	13,616	13,616	13,616	13,616	17,070	13,616	175,806
5002	Cornerstones MUD	20,541	20,541	20,541	20,541	22,874	34,206	20,541	20,541	20,541	20,541	26,707	20,541	268,651
5003	Mason Creek UD	14,648	14,648	14,648	14,648	15,815	21,483	14,648	14,648	14,648	14,648	17,732	14,648	186,866
5004	Cinco MUD 1	1,500	1,500	1,500	1,500	2,250	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,750
5391	Interest Earned	150	150	150	150	150	150	150	150	150	150	150	150	1,800

Total Revenues	71,988	71,988	71,988	71,988	79,738	113,988	72,988	72,988	72,988	72,988	91,488	72,988	938,100
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Expenses:

6320	Legal Fees	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
6321	Audit Fees	-	-	-	-	7,000	1,000	-	-	-	-	-	-	8,000
6322	Engineer Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
6324	Laboratory Fees	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	28,800
6326	Permits	-	-	-	-	-	-	-	-	-	-	18,000	-	18,000
6323	Operator Fees	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	39,000
6333	Bookkeeping	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,863	1,363	16,850
6335	Maintenance/Repairs	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	240,000
6340	Office Exps	215	215	215	215	215	215	215	215	215	215	215	215	2,580
6342	Chemicals	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	108,000
6336	Sludge/Waste Disposal	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	132,000
6350	Postage	10	10	10	10	10	10	10	10	10	10	10	10	120
6351	Telephone	135	135	135	135	135	135	135	135	135	135	135	135	1,620
6352	Utilities	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	184,800
6353	Insurance	-	-	-	-	-	40,000	-	-	-	-	-	-	40,000
6359	Other Expenses	5	5	5	5	5	5	5	5	5	5	5	5	60
6399	Garbage	210	210	210	210	210	210	210	210	210	210	210	210	2,520
7395	Meeting Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
	Cinco One	1,500	1,500	1,500	1,500	2,250	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,750

Total Expenses	71,988	71,988	71,988	71,988	79,738	113,988	72,988	72,988	72,988	72,988	91,488	72,988	938,100
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Net Revenue/Exps	0	0	0	0	0	0	0	0	0	0	0	0	0
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Notes:

- [1] Income based on percentage rate (Fixed vs. Variable)
- [2] All expenses based on 10 months history

Presented Draft #1: 11/15/2018
Presented Draft #2: 12/13/2018
Adopted: 12/13/2018

Prepared By:
McLennan & Associates, L.P.
1717 St James Place, Suite 500, Box 45
Houston, Texas 77056
Phone: 281-920-4000 Fax: 281-920-0065
JDiaz@mclennanandassoc.com
RButler@mclennanandassoc.com

Cinco Regional STP - General Fund
Budget Comparison
October 2019

	Oct 19	Budget	Variance	Jan - Oct 19	YTD Budget	Variance
Revenue						
5000 · Harris County MUD #81	13,158	13,614	(456)	125,411	145,120	(19,709)
5001 · Memorial MUD	23,311	21,533	1,778	218,534	230,368	(11,834)
5002 · Cornerstone	21,922	20,541	1,381	209,888	221,408	(11,520)
5003 · Mason Creek UD	14,093	14,648	(555)	132,861	154,482	(21,621)
5004 · Cinco MUD #1	2,500	2,500	0	19,677	20,750	(1,073)
5379 · FEMA Hurricane Income	0	0	0	268,591	0	268,591
5391 · Interest on Temp Investments	18	150	(132)	1,372	1,500	(128)
Total Revenue	75,002	72,986	2,016	976,334	773,628	202,706
Expense						
6318 · Legal Fees - Hurricane Expense	250	0	250	2,073	0	2,073
6320.1 · Legal Fees	3,475	5,000	(1,525)	51,300	50,000	1,300
6321 · Auditing Fees	0	0	0	8,200	8,000	200
6322 · Engineering Fees - General	4,423	2,500	1,923	27,294	25,000	2,294
6323 · Operator Fees	3,257	3,250	7	32,568	32,500	68
6324 · Laboratory Expenses	1,396	2,400	(1,004)	20,063	24,000	(3,937)
6326 · Permit Fees	0	0	0	0	0	0
6328 · Surface Water Expense	24	0	24	345	0	345
6333 · Bookkeeping Fees	1,400	1,363	37	14,150	13,630	520
6335 · Maintenance & Repairs - Routine	20,072	20,000	72	152,890	200,000	(47,110)
6336 · Sludge & Waste Disposal	10,800	11,000	(200)	108,807	110,000	(1,193)
6340 · Printing & Office Supplies	341	215	126	2,566	2,150	416
6342 · Chemicals	17,444	9,000	8,444	102,788	90,000	12,788
6350 · Postage	7	10	(3)	77	100	(23)
6351 · Telephone	0	135	(135)	1,492	1,350	142
6352 · Utilities	12,050	15,400	(3,350)	126,233	154,000	(27,767)
6353 · Insurance	0	0	0	39,833	40,000	(167)
6359 · Other Expenses	0	5	(5)	0	50	(50)
6379 · FEMA Hurricane Expense	0	0	0	268,591	0	268,591
6399 · Garbage Expenses	210	210	0	1,890	2,100	(210)
7395 · Meeting Exp-Cinco One	0	2,500	(2,500)	0	20,750	(20,750)
Total Expense	75,149	72,988	2,161	961,160	773,630	187,530
Net (Surplus) / Deficit	(147)	(2)	(145)	15,174	(2)	15,176

CINCO REGIONAL STP

Operating Budget

1/01/20 - 12/31/20

Draft #1

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
Revenues:													
5001 Memorial MUD	21,663	21,663	21,663	21,663	23,856	34,509	21,663	21,663	21,663	21,663	27,460	21,663	280,795
5000 Harris Co. MUD #81	13,694	13,694	13,694	13,694	15,000	21,348	13,694	13,694	13,694	13,694	17,148	13,694	176,739
5002 Cornerstones MUD	20,679	20,680	20,679	20,680	23,012	34,345	20,679	20,680	20,680	20,680	26,846	20,680	270,317
5003 Mason Creek UD	14,718	14,718	14,718	14,718	15,885	21,553	14,718	14,718	14,718	14,718	17,802	14,718	187,700
5004 Cinco MUD 1	1,500	1,500	1,500	1,500	2,250	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,750
5391 Interest Earned	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Total Revenues	72,404	72,405	72,404	72,405	80,154	114,405	73,404	73,405	73,405	73,405	91,905	73,405	943,100
Expenses:													
6320 Legal Fees	5,416	5,417	5,416	5,417	5,416	5,417	5,416	5,417	5,417	5,417	5,417	5,417	65,000
6321 Audit Fees	-	-	-	-	7,000	1,000	-	-	-	-	-	-	8,000
6322 Engineer Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
6324 Laboratory Fees	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	28,800
6326 Permits	-	-	-	-	-	-	-	-	-	-	18,000	-	18,000
6323 Operator Fees	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	39,000
6333 Bookkeeping	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,363	1,863	1,363	16,850
6335 Maintenance/Repairs	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	240,000
6340 Office Exps	215	215	215	215	215	215	215	215	215	215	215	215	2,580
6342 Chemicals	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	108,000
6336 Sludge/Waste Disposal	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	132,000
6350 Postage	10	10	10	10	10	10	10	10	10	10	10	10	120
6351 Telephone	135	135	135	135	135	135	135	135	135	135	135	135	1,620
6352 Utilities	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	15,400	184,800
6353 Insurance	-	-	-	-	-	40,000	-	-	-	-	-	-	40,000
6359 Other Expenses	5	5	5	5	5	5	5	5	5	5	5	5	60
6399 Garbage	210	210	210	210	210	210	210	210	210	210	210	210	2,520
7395 Meeting Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Cinco One	1,500	1,500	1,500	1,500	2,250	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,750
Total Expenses	72,404	72,405	72,404	72,405	80,154	114,405	73,404	73,405	73,405	73,405	91,905	73,405	943,100
Net Revenue/Exps	0	0	0	0	0	0	0	0	0	0	0	0	0

Notes:

- [1] Income based on percentage rate (Fixed vs. Variable)
- [2] All expenses based on 10 months history

Presented Draft #1: 11/21/2019
 Presented Draft #2:
 Adopted:

Prepared By:
 McLennan & Associates, L.P.
 1717 St James Place, Suite 500, Box 45
 Houston, Texas 77056
 Phone: 281-920-4000 Fax: 281-920-0065
 JDiaz@mcLennanandassoc.com
 RButler@mcLennanandassoc.com