

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

November 19, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 19th day of November, 2020, and the roll was called of the members of the Board being present by telephone:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were: Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Doug Baker and Kate Hallaway of BGE, Inc.; Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

MINUTES

Director Goff thanked former Director John Savage for his forty-one years of service to the District.

The Board considered approving the minutes of the October 15, 2020, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cox moved to approve the minutes of the October 15, 2020, Plant meeting, as written.

Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Lutz discussed an additional check, check no. 4813, payable to Boyer Construction in the amount of \$83,775.18 for the emergency manhole repair. She stated this check will be held until the funds from the Participants are received and available for payment.

After discussion, Director Cathcart moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

PLANT BUDGET FOR FISCAL YEAR END DECEMBER 31, 2021

Ms. Lutz presented and reviewed the draft Plant budget for fiscal year end December 31, 2021, a copy of which is attached to the bookkeeper's report. The Board concurred to defer approval of the budget to the next meeting.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore updated the Board on the repair of blower no. 4 and stated it is being re-installed today.

After review and discussion, Director Olsen moved to approve the operator's report. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

MONITORING OF HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has completed the work.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated BGE has initiated design of the Phase 4 project.

PROCESS AERATION PIPING REPLACEMENT

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project.

EMERGENCY REPAIRS TO SANITARY SEWER MANHOLE

Ms. Hallaway stated that Boyer, Inc. has mobilized, and the emergency repairs are in process.

MANHOLE REHABILITATION, INCLUDING PROPOSED PHASING PLAN

Ms. Hallaway stated that the sanitary sewer manhole survey is complete. Discussion ensued regarding the rehabilitation of the existing manholes and including the costs for this project in the Capital Improvement Plan.

FORCE MAIN REPAIRS

Ms. Hallaway discussed a force main leak at the Plant site. She discussed a proposal from Boyer, Inc. for the replacement of the force main in the amount of \$373,572.00. Ms. Hallaway stated she believes the force main leak has created an emergency condition that may create a serious health hazard or unreasonable economic loss to the District that requires immediate action. She recommended that the District authorize application to the Texas Commission on Environmental Quality ("TCEQ") to proceed with the repairs on an emergency basis. After discussion, the Board agreed that the force main leak constitutes an emergency condition that may create a serious health hazard or unreasonable economic loss to the District that requires immediate action. After discussion, Director Brown moved to (1) authorize application to the TCEQ to proceed with the repairs on an emergency basis; and (2) approve the proposal from Boyer, Inc., and award the contract to said contractor, based on the engineer's recommendation and subject to the review of the bonds and certificates of insurance provided by the contractor. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

INSTALLATION OF WIRING FOR SECURITY CAMERAS AND EQUIPMENT

Ms. Hallaway updated the Board on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the

programming for the cameras. She stated that Comcast has not yet completed the wiring installation, but has scheduled the installation for January.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented a proposal from BGE in the amount of \$8,000.00 for development of a Plant Capital Improvement Plan. Discussion ensued.

RECLAIMED WATER FACILITY MATTERS, INCLUDING SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENTAL TO LETTER AGREEMENT

Ms. Carner stated that ABHR has sent a draft of the Second Amendment to the Reclaimed Water Agreement and the Second Supplement to the side letter to all Plant Participants for review. Ms. Carner stated that BGE has revised the draft exhibits to include an access road and finalize the configuration of the additional ground storage tanks. After discussion, the Board confirmed all Plant participants have approved the Second Amendment to the Reclaimed Water Agreement and the Second Supplement to the side letter. Ms. Carner stated she would provide the Second Amendment to the Reclaimed water Agreement to Cinco Municipal Utility District No. 1 for their consideration of approval.

After discussion, and as recommended by the engineer, Director Brown moved to (1) approve the engineer's report; and (2) approve proposal from BGE in the amount of \$8,000.00 for preparation of the Plant Capital Improvement Plan. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



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