

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

November 18, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 18<sup>th</sup> day of November, 2021, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, except Director Olsen, thus constituting a quorum.

Also attending the meeting were Tony Garza of Cornerstones Municipal Utility District; Tom Williams and Buddy Trotter of Memorial Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Renee Butler of McLennan & Associates, L.P.; Ryan Fortner of Revenue Management Services; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the October 21, 2021, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cox moved to approve the minutes of the October 21, 2021, Plant meeting, as written. Director Cathcart seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report, and pay the bills. Director Cox seconded the motion, which carried by unanimous vote.

## PLANT BUDGET FOR FISCAL YEAR END DECEMBER 31, 2022

Ms. Butler presented and reviewed the draft Plant budget for fiscal year end December 31, 2022, a copy of which is attached to the bookkeeper's report. The Board concurred to defer approval of the budget to the next meeting.

## PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING PROPOSALS FOR REPAIR OR REPLACEMENT OF RETURN ACTIVATED SLUDGE PUMP NO. 4 AND MIXER PUMP NO. 2

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore discussed the failure of lift station mixer pump no. 2 and presented and reviewed a replacement proposal in the amount of \$15,049.00, plus labor. A copy of the proposal is attached to the operator's report. She stated an insurance claim has been filed with the Plant's insurance company.

Ms. Aelmore discussed sludge pump no. 4 repair and replacement options. She presented and reviewed a repair proposal in the amount of \$26,900.00, plus labor and a replacement proposal in the amount of \$28,787.00, plus labor. She recommended replacement of the pump. Copies of the proposals are attached to the operator's report. She stated an insurance claim has been filed with the Plant's insurance company.

After review and discussion, Director Cox moved to (1) approve the operator's report; (2) approve the proposal in the amount of \$15,049.00, plus labor, for the replacement of mixer pump no. 2, as recommended; and (3) approve the proposal in the amount of \$28,787.00, plus labor, for the replacement of return activated sludge pump no. 4, as recommended. Director Cathcart seconded the motion, which passed by unanimous vote.

## ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

## PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated T. Gray Utility & Rehab Co. ("T. Gray") is the contractor for this project. She stated the contractor has not mobilized as planned, and she will follow-up on the scheduled date. She noted BGE has sent coorespondence regarding their contract obligations to T. Gray.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway stated that BGE has prepared the Plant Capital Improvement Plan ("CIP"). She presented and reviewed the draft CIP, a copy of which is attached to the engineer's report. She stated no comments have been received from the Plant participants, and she will finalize the CIP for net months meeting.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has begun updates to the design for the reuse system.

DISCHARGE PERMIT RENEWAL APPLICATION

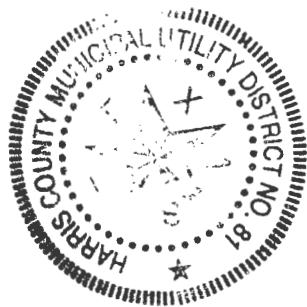
Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit for the Plant.

After discussion, Director Cox moved to approve the engineer's report. Director Olsen seconded the motion, and the motion passed unanimously.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
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Secretary, Board of Directors

(SEAL)



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