

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

November 13, 2025

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Brian Connolly	Mason Creek UD
Kate Hallaway	Engineer
Pam Redden	Bookkeeper
Jarryd Mayfield	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant
Teshia Judkins	Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the October 9, 2025, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Mr. Connolly moved to approve the bookkeeper's report and payment of the bills. Ms. Stagg seconded the motion, which carried by unanimous vote.

ADOPT BUDGET FOR FISCAL YEAR END DECEMBER 31, 2026

Ms. Redden presented and reviewed a draft budget for fiscal year end December 31, 2026, a copy of which is attached to the bookkeeper's report. Ms. Hallaway noted the engineering line item has been increased.

After discussion, Mr. Connolly moved to adopt the budget for fiscal year end December 31, 2026, as presented. Ms. Stagg seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Mr. Mayfield discussed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Mr. Mayfield updated the Committee on the replacement of sludge pump no. 4 and stated the replacement pump has been ordered.

Mr. Mayfield stated lift pump no. 3 has failed. He reviewed a proposal for repair of the lift pump in the amount of \$31,927.00 and a proposal for replacement in the amount of \$73,972.00, and he recommended repair, noting a claim will be filed with insurance concerning same.

Mr. Mayfield discussed ductile airline leaks in need of repair. He explained that, although a preliminary estimate for the repair is included in the operator's report, Inframark and BGE are still evaluating and will return to a future Committee meeting with a recommendation. Ms. Hallaway noted that this repair relates to a project currently included in the Capital Improvement Plan.

After review and discussion, Ms. Stagg moved to: (1) approve the operator's report; and (2) approve the lift pump no. 3 repair in the amount of \$31,927.00, as recommended. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway reviewed the CIP, a copy of which is attached to the engineer's report.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway updated the Committee on the status of this project and stated BGE is currently designing the plans and specifications.

REVIEW BIDS AND AWARD CONTRACT FOR PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway stated that the plans for the plant electrical improvements and generator replacement project are being modified to reflect comments from Harris County concerning the floodplain.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated T. Gray Utility Co./AIMS ("T. Gray") is the contractor for the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7 project. She stated the project is complete and BGE is awaiting the final pay estimate.

REVIEW BIDS AND AWARD CONTRACT FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated BGE returned the plans to Harris County but received additional environmental-related comments. She noted BGE is working directly with the environmental reviewer to address the comments.

DISCUSS WILLOW FORK DRAINAGE DISTRICT ("WFDD") PROPOSED SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS ROAD

Ms. Hallaway noted there is no update concerning the WFDD proposed Segment Q trail project.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 (CINCO MUD 1) EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated JTR Constructors is the contractor for the construction of the reuse system. She stated construction is complete and the contractor is testing the facilities.

WATER SOURCES FOR PLANT OPERATIONS, INCLUDING DECOMMISSIONING ONSITE WELL AND INTERCONNECT TO CINCO MUD 1 WATER LINE AND RELATED PROPOSALS AND AGREEMENTS

Ms. Hallaway stated BGE is currently preparing plans for the backflow preventers for the proposed waterline interconnect. She noted that Si has requested the existing onsite well be decommissioned once the Plant is receiving water through the interconnect. She stated that preliminary investigations suggest the cost to decommission the well could range between \$75,000.00 and \$90,000.00. Discussion ensued, including discussion regarding the estimated decommissioning cost and factors that may reduce that cost.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report. Mr. Williams seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

DISCUSS MEETING DATES

Ms. Judkins discussed dates for the upcoming November and December meetings, including the Cinco Regional Sewage Treatment Plant ("STP") operating committee meetings and the STP special Board meetings in light of the upcoming holidays and the holiday party. The Committee concurred to schedule the November STP operating committee meeting and the November STP special Board meeting for their usual days and times. The Committee further concurred to schedule the December STP operating committee meeting on December 4, 2025 at 6:00 p.m. and to schedule on December 11, 2025, the December STP special Board meeting at 6:30 p.m. and the holiday party at 7:00 p.m.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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