

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

November 11, 2021

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| George Goff | Harris County MUD 81 |
| Patrick Cathcart | Harris County MUD 81 |
| Crystal Sampson | Memorial MUD |
| Tom Williams | Memorial MUD |
| Morgan Stagg | Cornerstones MUD |
| Tony Garza | Cornerstones MUD |
| Kate Hallway | Engineer |
| Renee Butler | Bookkeeper |
| Whitney Aelmore | Operator |
| Katie Carner | Harris County MUD 81 Attorney |
| Kim Cannon | Harris County MUD 81 Legal Assistant |

APPROVE MINUTES

The Committee considered approving the minutes of the October 14, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Butler presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore discussed the failure of lift station mixer pump no. 2 and presented and reviewed a replacement proposal in the amount of \$15,049.00, plus labor. A copy of the proposal is attached to the operator's report. She stated an insurance claim has been filed with the Plant's insurance company.

Ms. Aelmore discussed the failure of return activated sludge pump no. 4 and repair and replacement options. She presented and reviewed a repair proposal in the amount of \$26,900.00, plus labor and a replacement proposal in the amount of \$28,787.00, plus labor. She recommended replacement of the pump. A copy of the proposals are attached to the operator's report. She stated an insurance claim has been filed with the Plant's insurance company.

After review and discussion, Mr. Williams moved to (1) approve the operator's report; (2) approve the proposal in the amount of \$15,049.00, plus labor, for the replacement of mixer pump no. 2, as recommended; and (3) approve the proposal in the amount of \$28,787.00, plus labor, for the replacement of return activated sludge pump no. 4, as recommended. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway updated the Committee on the status of the rehabilitation of the main influent trunk line and stated the contractor was scheduled to mobilize on October 15, 2021, but has not mobilized. She stated she will follow-up with the contractor. Ms. Carner stated that if the contractor does not mobilize next week, ABHR can work with BGE to submit a letter to the contractor regarding the contract requirements.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway distributed and reviewed a draft of the Plant Capital Improvement Plan, a copy of which is attached to the engineer's report. Discussion ensued regarding short-term and long-term projects. Ms. Hallaway stated that BGE has not received any Participant comments.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system. Discussion ensued regarding revisions to the reclaimed water permit and timing for advertising the project.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the Texas Commission on Environmental Quality.

ADDITIONAL ENGINEERING ITEMS

Ms. Hallaway stated Fisk Electric is in the process of replacing the camera switches and connection for the security cameras to be viewable at the MUD 81 administration building.

Following review and discussion, Ms. Stagg moved to approve the engineer's report. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

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