

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

November 10, 2022

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Kate Hallaway	Engineer
Aaron Orozco	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant
Katie Carner	Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the October 13, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Ms. Sampson seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER, INCLUDING DISCUSS BUDGET FOR FISCAL YEAR END DECEMBER 31, 2023

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

Ms. Redden stated a draft budget for fiscal year end December 31, 2023, will be distributed at next week's Cinco Plant meeting.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Ms. Sampson seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON WASHDOWN PUMP REPLACEMENT

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the status of the replacement of the washdown pumps at the Plant and stated one pump has been installed and the other has been shipped.

After review and discussion, Mr. Goff moved to approve the operator's report. Ms. Sampson seconded the motion, which passed unanimously.

#### RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

#### PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. She noted that the contractor and Harris County Flood Control District are trying to determine responsibility for damage to an adjacent channel.

#### APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has submitted the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7 to Harris County for review and approval and has addressed their comments.

#### APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE is currently finalizing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

#### CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system and is currently updating the reclaimed water permit application.

## WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has received a draft of the wastewater discharge permit from the Texas Commission on Environmental Quality (TCEQ"). She stated that BGE and Si Environmental have provided comments to the TCEQ and will publish notice in the Houston Chronicle on November 12, 2022, as required.

Following review and discussion, and based on the engineer's recommendation, Mr. Goff moved to approve the engineer's report. Ms. Stagg seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

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