

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

October 20, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 20th day of October 2022, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

|                  |                     |
|------------------|---------------------|
| Patrick Cathcart | President           |
| Bruce Cox        | Vice President      |
| Michael Olsen    | Secretary           |
| George Goff      | Treasurer           |
| Donna Brown      | Assistant Secretary |

and all of said persons were present except Director Olsen, thus constituting a quorum.

Also attending the meeting were Marcus Campbell of Time and Season; Len Forsyth of Mason Creek Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Morgan Stagg of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Pam Redden of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the September 15, 2022, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cox moved to approve the minutes of the September 15, 2022, Plant meeting, as written. Director Goff seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Goff seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON REPLACEMENT OF WASHDOWN PUMP AND SLUDGE PUMP NO. 2 REPAIRS

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore updated the Board on the washdown pump repairs. She stated one of the washdown pumps has been delivered and the other replacement has been shipped.

Ms. Aelmore stated that sludge pump no. 2 has been repaired and is operational.

After review and discussion, Director Goff moved to approve the operator's report. Director Cox seconded the motion, which passed by unanimous vote.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated T. Gray Utility & Rehab Co. ("T. Gray") is the contractor for this project. She stated BGE is holding Pay Estimate No. 7 and Final pending resolution of a dispute between the contractor and the Harris County Flood Control District related to damaged articulated block in their adjacent channel.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has completed the field survey for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the operator, has finalized the inspections and survey of the trunk lines and are under review.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION PHASES 5 AND 7

Ms. Hallaway stated BGE is currently preparing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

## CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has submitted Cinco Municipal Utility District No. 1's ("Cinco MUD 1") application to the Texas Commission on Environmental Quality ("TCEQ") for the reclaimed water permit. Ms. Carner stated the Third Amendment to the Reclaimed Water Agreement and Side Letter have been approved by the Plant participants, and BGE will work on updating the reclaimed water permit application.

## DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit for the Plant and reported it is administratively complete.

Following review and discussion, and based on the engineer's recommendation, Director Brown moved to approve the engineer's report. Director Cox seconded the motion, which carried by unanimous vote.

## DISCUSS NOVEMBER AND DECEMBER MEETING SCHEDULE

The Board discussed the upcoming November and December meeting dates. The Board discussed holding their regular meetings on November 17, 2022, and on December 22, 2022, subject to confirmation at next week's regular meeting.

## OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATION OFFICE AND DISTRICT WEBSITE COMMUNICATION, AND EMPLOYMENT MATTERS

### DISCUSS ADMINISTRATIVE BUILDING RENTAL POLICIES

The Board discussed the current administration building rental policies.

### DISCUSS CLEANING SERVICES FOR DISTRICT ADMINISTRATION BUILDING

Mr. Campbell distributed and reviewed a cleaning proposal for the administration building, a copy of which is attached. After discussion, Director Brown moved to approve the proposal and a related Service Agreement, as discussed. Director Cox seconded the motion, which carried by unanimous vote.

Director Goff left the meeting.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board convened in executive session at 6:19 p.m. Ms. Carner and Ms. Cannon were also present.

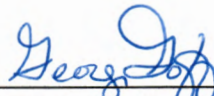
RECONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board reconvened in regular session at 6:30 p.m. Following reconvening in open session, Director Cox moved to approve a legal services engagement letter with Feldman & Feldman, and direct that the legal services engagement letter be filed appropriately and retained in the District's official records. Director Brown seconded the motion, which passed unanimously.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
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Secretary, Board of Directors  
Treasurer

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