

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

October 15, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 15th day of October, 2020, and the roll was called of the members of the Board being present by telephone:

John Savage	President
George Goff	Vice President
Patrick Cathcart	Secretary
Donna Brown	Treasurer
Bruce Cox	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were: Tony Garza of Cornerstones Municipal Utility District; Buddy Trotter and Miguel Hull of Memorial Municipal Utility District; Kate Hallaway of BGE, Inc.; Len Forsyth of Mason Creek Utility District; Whitney Aelmore of Si Environmental ("SE"); Renee Butler of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at [www.districtdirectory.org/agendapackets/hcmud81](http://www.districtdirectory.org/agendapackets/hcmud81).

MINUTES

The Board considered approving the minutes of the September 17, 2020, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cox moved to approve the minutes of the September 17, 2020, Plant meeting, as written. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

## BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

## PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore stated that blower no. 4 has failed and needs to be repaired. She discussed a proposal for repair in the amount of \$15,625.00, plus labor costs. She stated an insurance claim would be filed for the repair.

After review and discussion, Director Cathcart moved to approve the operator's report and approve the proposal for repair of blower no. 4 in the amount of \$15,625.00, plus labor costs. Director Goff seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

## ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

## MONITORING OF HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

## APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated BGE has initiated design of the Phase 4 project.

## PROCESS AERATION PIPING REPLACEMENT

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project.

## EMERGENCY REPAIRS TO SANITARY SEWER MANHOLE

Ms. Hallaway discussed a collapsed manhole near the Plant site. She stated BGE obtained a proposal from Boyer, Inc., in the amount of \$238,257.00 for the repairs. Ms. Hallaway stated she believes the manhole collapse has created an emergency condition that may create a serious health hazard or unreasonable economic loss to the District that requires immediate action. She recommended that the District authorize application to the Texas Commission on Environmental Quality ("TCEQ") to proceed with the repairs on an emergency basis. After discussion, the Board agreed that the manhole collapse constitutes an emergency condition that may create a serious health hazard on unreasonable economic loss to the District that requires immediate action. After discussion, Director Brown moved to (1) authorize application to the TCEQ to proceed with the repairs on an emergency basis; and (2) approve the proposal from Boyer, Inc., and award the contract to said contractor, based on the engineer's recommendation and subject to the review of the bonds and certificates of insurance provided by the contractor. Director Cox seconded the motion, which carried by unanimous vote, following a roll call vote.

## MANHOLE REHABILITATION, INCLUDING PROPOSED PHASING PLAN

Ms. Hallaway stated BGE is currently obtaining estimates for the manhole rehabilitation project.

## INSTALLATION OF WIRING FOR SECURITY CAMERAS AND EQUIPMENT

Ms. Hallaway updated the Board on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. She stated that Comcast has not yet completed the wiring installation.

## RECLAIMED WATER FACILITY MATTERS, INCLUDING SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENTAL TO LETTER AGREEMENT

Mr. Forsyth discussed discussions with BGE regarding the addition of an access road on the north side of the Plant for better access.

Ms. Carner stated that ABHR has sent a draft of the Second Amendment to the Reclaimed Water Agreement and the Second Supplement to the side letter to all Plant Participants for review. Ms. Carner stated that BGE has revised the draft exhibits to include an access road and finalize the configuration of the additional ground storage tanks. She stated she would circulate a revised draft of the Second Amendment once the new exhibits are completed.

After discussion, Director Brown moved to approve the engineer's report. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

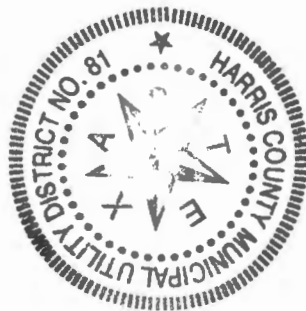
DISCUSS NOVEMBER AND DECEMBER MEETING SCHEDULE

The Board discussed the upcoming November and December Cinco Regional Plant Operating Committee and Cinco Regional Sewage Treatment Plant meeting dates. The Board concurred that the November and December Operating Committee meetings would be held on November 12th, 2020, and December 3, 2020, both at 6:00 p.m., and the Sewage Treatment Plant meetings would be held on November 19, 2020 and December 10, 2020, both at 6:00 p.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	2
Operator's report.....	2
Engineer's report.....	2