

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

October 14, 2021

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Buddy Trotter	Memorial MUD
Tom Williams	Memorial MUD
John Cameron	Mason Creek UD
Morgan Stagg	Cornerstones MUD
Lindsay Kovar	Engineer
Pamela Redden	Bookkeeper
Whitney Aelmore	Operator
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the September 9, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

Ms. Redden noted corrections made to the bookkeeper's report.

Mr. Goff discussed the corrections to the bookkeeper's report and requested that the bookkeeper make additional effort for the reports to be accurate.

After discussion, Ms. Stagg moved to approve the bookkeeper's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated that mixer pump no. 2 was pulled for repair.

After review and discussion, Mr. Williams moved to approve the operator's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Kovar presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Kovar updated the Committee on the status of the rehabilitation of the main influent trunk line and stated the contractor will mobilize on October 15, 2021.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT, PROPOSED SCHEDULE FOR MANHOLE REHABILITATION AND PHASE 5 REHABILITATION OF MAIN INFLUENT TRUNK LINE

Ms. Kovar distributed and reviewed a draft of the Plant Capital Improvement Plan, a copy of which is attached to the engineer's report. Discussion ensued regarding short-term and long-term projects. She stated that BGE is waiting for the Participant's comments.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Kovar stated BGE has completed updates to the design for the reuse system. Discussion ensued regarding revisions to the reclaimed water permit and timing for advertising the project.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Kovar stated BGE has finalized the application for renewal of the wastewater discharge permit for the Plant and noted it will be submitted this week to the Texas Commission on Environmental Quality.

ADDITIONAL ENGINEERING ITEMS

Ms. Kovar stated Fisk Electric is in the process of replacing the camera switches and connection for the security cameras to the MUD 81 administration building.

Following review and discussion, Ms. Stagg moved to approve the engineer's report. Mr. Cameron seconded the motion, which carried by unanimous vote.

DISCUSS NOVEMBER AND DECEMBER MEETING SCHEDULE

The Committee discussed the upcoming November and December meeting dates. The Harris County MUD 81 Directors discussed potentially holding their regular MUD 81 meetings on November 18, 2021, and on December 16, 2021.

Ms. Carner stated Willow Fork Drainage District is having a meeting on October 19, 2021 at the Cinco Ranch Golf Club to discuss the Barker Reservoir project.

There being no further business to come before the Committee, the meeting was adjourned.

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