

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

October 13, 2022

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Buddy Trotter	Memorial MUD
Tom Williams	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallaway	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the September 8, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Goff seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Goff seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON WASHDOWN PUMP REPLACEMENT AND SLUDGE PUMP NO. 21 REPAIRS

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the status of the replacement of the washdown pumps at the Plant and stated one pump has been installed and the other has been shipped.

Ms. Aelmore stated sludge pump no. 2 at the Plant has been installed and is functional.

After review and discussion, Mr. Goff moved to approve the operator's report. Mr. Trotter seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. She noted that the contractor and Harris County Flood Control District are trying to determine responsibility for damage to an adjacent channel.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the operator, has finalized the manhole inspections and survey and it is currently under review by BGE.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE is currently finalizing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING THIRD AMENDMENT TO RECLAIMED WATER AGREEMENT AND THIRD SUPPLEMENT TO SIDE LETTER AGREEMENT

Ms. Hallaway stated BGE has completed updates to the design for the reuse system.

Ms. Cannon stated the Third Amendment to Reclaimed Water Agreement and Third Supplement to Side Letter drafts have been approved by the Plant Participants, and ABHR is coordinating with the Participant districts regarding execution of same.

## WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the Texas Commission on Environmental Quality. She stated the application has been declared administratively complete.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report. Mr. Trotter seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2