

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

October 10, 2024

Patrick Cathcart	Harris County MUD 81
Tom Williams	Memorial MUD
Buddy Trotter	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallaway	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant
Teshia Judkins	Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the September 12, 2024, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

Ms. Redden updated the Committee on the status of the credit request from West Harris County Regional Water Authority ("Authority") for late payment fees in the amount of \$5,000.00. She stated the Authority has approved the credit to the District.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP, a copy of which is attached to the engineer's report. She noted changes in certain projects, including one project that will now be handled by the Plant's operator and another project that is no longer needed due to other repairs made at the Plant.

TRUNKLINE MANHOLE REHABILITATION PROJECT, PHASES 1-3

Ms. Hallaway requested approval of an engineering proposal from BGE in the amount of \$78,938.90 for services related to the trunkline manhole rehabilitation project, phases 1-3.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway discussed the electrical improvements and generator replacement at the Plant and stated BGE and Si have had discussions regarding what size the generator replacement should be. Discussion ensued.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR CONSTRUCTION OF PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Ms. Hallaway stated Allteam Solutions ("AS") is the contractor for the construction of phase 4 trunk line sanitary sewer manhole rehabilitation project. She stated the project is approximately 60% complete.

REVIEW BIDS AND AWARD CONTRACT FOR THE TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE will advertise the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7 project in October.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7, INCLUDING EMERGENCY REPAIRS FOR COLLAPSED LINE

Ms. Hallaway stated Texas Pride Utilities, LLC ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She requested

approval of Pay Estimate No. 5 in the amount of \$335,078.10, noting this is not the final pay estimate.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated the plans and specifications of the replacement of access road bridge wingwall and waterline repairs project have been submitted to Harris County for review.

DISCUSS WILLOW FORK DRAINAGE DISTRICT ("WFDD") PROPOSED SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS ROAD

Ms. Hallaway updated the Committee regarding WFDD's planned trail adjacent to the Plant site.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated Cinco MUD No. 1 has accepted the bid from JTR Constructors in the amount of \$7,600,972.00 for the construction of the reuse system. She stated the construction is ongoing. She also addressed a question regarding the estimated completion date of the project and stated she will try to obtain the latest estimated completion date.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to: (1) approve the engineer's report; (2) approve the engineering proposal in the amount of \$78,938.90 for the engineering services related to the trunkline manhole rehabilitation project, phases 1-3; and (3) approve Pay Estimate No. 5 in the amount of \$335,078.10 payable to TPU. Mr. Williams seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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