

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

September 19, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 19th day of August 2024, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present except Director Goff, thus constituting a quorum.

Also attending the meeting were Crystal Sampson and Buddy Trotter of Memorial Municipal Utility District; Michael Chitwood of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Renee Butler of McLennan & Associates, L.P.; and Teshia Judkins of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the August 15, 2024, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Olsen moved to approve the minutes of the August 15, 2024, Plant meeting, as written. Director Brown seconded the motion, which carried by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Butler also presented one additional check for approval, check no. 1504 payable to Allteam Solutions, in the amount of \$90,084.87, for the Phase 4 trunk line sanitary sewer manhole rehabilitation project. Ms. Hallaway confirmed proposed check

no. 1505 payable to Texas Pride Utilities is not yet ready for approval and requested its presentation be held until the related pay estimate is presented and approved by the District. The Board concurred to defer the approval of check no. 1505, pending the review and approval of the related pay estimate.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills, including the additional check no. 1504 but not including check no. 1505. Director Olsen seconded the motion, which carried by unanimous vote.

CINCO PLANT OPERATIONS, DISCHARGE, REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON RAS SLUDGE PUMP NO. 3 REPLACEMENT

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore updated the Board on the RAS sludge pump no. 3 replacement and stated the replacement is complete. She also noted that an insurance claim has been filed for the reimbursable costs of the replacement.

After review and discussion, Director Brown moved to approve the operator's report. Director Olsen seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP, specifically the project list for 2024 and the associated costs, a copy of which is attached to the engineer's report. She stated BGE has been discussing with SE the potential replacements of the mechanical bar screen auger and the non-potable water pump.

AUTHORIZE DESIGN OF TRUNKLINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway discussed the trunkline manhole rehabilitation project, Phases 1, 2 and 3, and stated BGE will provide a proposal for design of the project at the October meeting.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway discussed the electrical improvements and generator replacement at the Plant and stated that design is ongoing with the

subcontractor, Baird, Gilroy & Dixon, working to provide a review set by the end of the month.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASE 4

Ms. Hallaway stated the contractor for the construction of Phase 4 trunk line sanitary sewer manhole rehabilitation project is Allteam Solutions (“AS”). She stated the project is approximately 50% complete. She then presented and recommended approval of Pay Estimate No. 1 in the amount of \$90,084.87.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has received approval for the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7, project from Harris County and Harris County Flood Control District. She then requested approval of the plans and specifications and authorization to advertise the project for bids, noting the tentative timeline is to advertise in October and to open and review bids before the December meeting.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities (“TPU”) is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the contractor is wrapping up site work and has submitted a pay estimate, which will be presented at the October meeting for review and approval. She further noted that this pay estimate will not be the final pay estimate because retainage will still be held until all work on the project is complete.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPAIRS TO ACCESS ROAD BRIDGE WINGWALL AND WATERLINE

Ms. Hallaway stated the design of the replacement of access road bridge wingwall and waterline repairs project is complete and the plans for the project will be submitted to agencies for approval the week of September 16, 2024.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 ("CMUD 1") EFFLUENT REUSE SYSTEM, CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated that CMUD 1 awarded JTR Constructors the contract for the effluent reuse system project in the bid amount of \$7,600,972.00. She stated the construction is ongoing but noted the project may not be completed by November 2024.

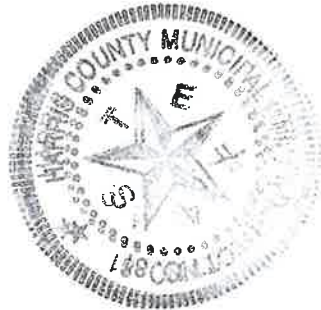
SURVEY PROPOSALS

Ms. Hallaway stated that BGE does not recommend surveying the location of the fence adjacent to the District's administration building and, therefore, is not presenting any survey proposals. Discussion ensued.

Following review and discussion, and based on the engineer's recommendation, Director Cox moved to: (1) approve Pay Estimate No. 1 in the amount of \$90,084.87, payable to AS; and (2) approve the plans and specifications and authorization to advertise for bids for the trunkline sanitary sewer manhole rehabilitation project, Phases 5 and 7. Director Brown seconded the motion, which carried by unanimous vote.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



Secretary, Board of Directors

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	2
Engineer's report.....	2