

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

September 15, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 15th day of September 2022, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present except Director Olsen, thus constituting a quorum.

Also attending the meeting were Len Forsyth of Mason Creek Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Tony Garza of Cornerstones Municipal Utility District; Kate Hallaway and Aaron Orozco of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Pam Redden of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the August 18, 2022, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cox moved to approve the minutes of the August 18, 2022, Plant meeting, as written. Director Brown seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON REPLACEMENT OF WASHDOWN PUMP

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore updated the Board on the washdown pump repair. She stated one of the washdown pumps has been delivered and the other has been shipped.

Ms. Aelmore stated that sludge pump no. 2 was pulled for repair.

After review and discussion, Director Cox moved to approve the operator's report. Director Brown seconded the motion, which passed by unanimous vote.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated T. Gray Utility & Rehab Co. ("T. Gray") is the contractor for this project. She stated BGE is holding Pay Estimate No. 7 and Final pending resolution of a dispute between the contractor and the Harris County Flood Control District related to damaged articulated block in their adjacent channel.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has completed the field survey for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the operator, in collaboration with BGE, is finalizing the inspections and survey of the trunk lines.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION PHASES 5 AND 7

Ms. Hallaway stated BGE is currently preparing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has submitted Cinco Municipal Utility District No. 1's ("Cinco MUD 1") application to the Texas Commission on Environmental Quality ("TCEQ") for the reclaimed water permit. Ms. Carner stated the Third Amendment to the Reclaimed Water Agreement and Side Letter have been revised to incorporate the Plant participant comments. Mr. Forsyth stated Mason Creek Utility District is in agreement with the documents, as revised. Ms. Carner stated she would submit the Third Amendment to Cinco MUD 1's attorneys for presentation to their Board.

DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit for the Plant and reported it is administratively complete.

Following review and discussion, and based on the engineer's recommendation, Director Brown moved to approve the engineer's report. Director Cox seconded the motion, which carried by unanimous vote.

OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATION OFFICE AND DISTRICT WEBSITE COMMUNICATION, AND EMPLOYMENT MATTERS

DISCUSS ADMINISTRATIVE BUILDING RENTAL POLICIES

The Board discussed the current administration building rental policies.

DISCUSS CLEANING SERVICES FOR DISTRICT ADMINISTRATION BUILDING

Director Brown distributed and reviewed a cleaning proposal from Time and Season Property Management. After discussion, the Board requested that 2 Detail attend the next regular Board meeting to discuss their revised fee schedule that was previously submitted.

PROPOSALS FOR DISTRICT ADMINISTRATION BUILDING FIRE SUPPRESSION MONITORING SECURITY AND ACCESS

There was no discussion on this matter.

Ms. Carner discussed a request from a resident for the District to share the cost of the fencing replacement, adjacent to the administration building overflow parking lot. Copies of the request and photos of the current fence are attached. Discussion ensued regarding the ownership of the land where the fence is

located. The Board requested BGE to provide the ownership information at next week's meeting.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

*Asst*   
Secretary, Board of Directors

(SEAL)



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