

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

September 12, 2024

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Aaron Orozco	Engineer
Renee Butler	Bookkeeper
Whitney Aelmore	Operator
Teshia Judkins	Harris County MUD 81 Attorney
Virginia Goff	Member of the public

APPROVE MINUTES

The Committee considered approving the minutes of the August 8, 2024, meeting of the Cinco Regional Plant (the “Plant”) Operating Committee. After discussion, Mr. Williams moved to approve the minutes, as submitted. Ms. Stagg seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Butler presented the bookkeeper’s report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper’s report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON RAS SLUDGE PUMP NO. 3 REPLACEMENT

Ms. Aelmore reviewed the operator’s report, which includes maintenance and repairs to the Plant. A copy of the operator’s report is attached.

Ms. Aelmore updated the Committee on the RAS sludge pump no. 3 replacement and stated they reinstalled the pump after repairs were completed. She also noted that an insurance claim has been filed for the costs of the repairs.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Goff seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Mr. Orozco presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Mr. Orozco discussed the CIP, a copy of which is attached to the engineer's report.

TRUNKLINE MANHOLE REHABILITATION PROJECT, PHASES 1, 2 AND 3

Mr. Orozco discussed the trunkline manhole rehabilitation project, Phases 1, 2 and 3, and stated BGE will provide a proposal for design of the project at the October Committee meeting.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Mr. Orozco discussed the electrical improvements and generator replacement at the Plant and stated that design is ongoing.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR CONSTRUCTION OF PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Mr. Orozco stated Allteam Solutions ("AS") is the contractor for the construction of phase 4 trunk line sanitary sewer manhole rehabilitation project. He stated the project is 50% complete. He then presented and recommended approval of Pay Estimate No. 1 in the amount of \$90,084.87.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE MANHOLE REHABILITATION, PHASES 5 & 7

Mr. Orozco stated BGE has received approval for the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7, project from Harris County and Harris County Flood Control District. He then requested approval of the plans and specifications and authorization to advertise the project for bids, noting the tentative timeline is to advertise in October and to open and review bids before the December Committee meeting.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Mr. Orozco stated Texas Pride Utilities, LLC ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. He stated the contractor is wrapping up some minor site work and will submit the final pay estimate when that work is complete.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Mr. Orozco stated the design of the replacement of access road bridge wingwall and waterline repairs project is complete and the plans for the project will be submitted to agencies for approval the week of September 16, 2024.

DISCUSS WILLOW FORK DRAINAGE DISTRICT ("WFDD") PROPOSED SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS ROAD

Mr. Orozco noted there were no updates regarding WFDD's planned trail adjacent to the Plant site.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Mr. Orozco stated Cinco MUD No. 1 has accepted the bid from JTR Constructors in the amount of \$7,600,972.00 for the construction of the reuse system. He stated the construction is ongoing.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to: (1) approve the engineer's report; (2) approve Pay Estimate No. 1 in the amount of \$90,084.87, payable to AS; and (3) approve the plans and specifications and authorize advertisement of the trunk line manhole rehabilitation, phases 5 and 7, project for bids. Mr. Goff seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2