

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

September 9, 2021

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Crystal Sampson	Memorial MUD
Tom Williams	Memorial MUD
John Cameron	Mason Creek UD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallaway	Engineer
Pamela Redden	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the August 12, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by a vote of 3-1, with Mr. Cameron abstaining.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Mr. Williams moved to approve the bookkeeper's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR

In the absence of Ms. Aelmore, Ms. Hallaway reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Hallaway updated the Committee on the status of the installation of a gravel access road for the Return Activated Sludge ("RAS") pumps and stated the installation is complete.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway updated the Committee on the status of the rehabilitation of the main influent trunk line and stated construction is scheduled to commence in January, 2022. Ms. Carner and Ms. Hallaway stated they would review the contract and work with the contractor to begin work on the project sooner.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT, PROPOSED SCHEDULE FOR MANHOLE REHABILITATION AND PHASE 5 REHABILITATION OF MAIN INFLUENT TRUNK LINE

Ms. Hallaway distributed and reviewed a draft of the Plant Capital Improvement Plan, a copy of which is attached to the engineer's report. Discussion ensued regarding short-term and long-term projects. She requested that the participants share the draft with their Boards and bring back any comments to next months meeting.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system. Discussion ensued regarding revisions to the reclaimed water permit and timing for advertising the project.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has finalized the application for renewal of the wastewater discharge permit for the Plant and noted it will be submitted in October, 2021 to the Texas Commission on Environmental Quality.

FISK PROPOSAL FOR THE SECURITY CAMERAS AT THE PLANT

Ms. Hallaway discussed a proposal from Fisk Electric for the replacement of the camera switches and connection for the security cameras to the MUD 81 administration building in the amount of \$597.00. A copy of the proposal is attached to the engineer's report.

Following review and discussion, Ms. Stagg moved to approve the engineer's report and approve the proposal from Fisk in the amount of \$597.00 for the replacement of the security camera switches and connection to the MUD 81 office. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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