

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

August 14, 2025

Patrick Cathcart
George Goff
Buddy Trotter
Crystal Sampson
Morgan Stagg
Brian Connolly
Kate Hallaway
Pam Redden
Kim Cannon
Teshia Judkins

Harris County MUD 81
Harris County MUD 81
Memorial MUD
Memorial MUD
Cornerstones MUD
Mason Creek UD
Engineer
Bookkeeper
Harris County MUD 81 Legal Assistant
Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the July 10, 2025, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Trotter seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account. After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Trotter seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Mr. Cathcart discussed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Trotter seconded the motion, which passed unanimously.

RECEIVE ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2025 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP for 2025, a copy of which is attached to the engineer's report. Ms. Stagg noted that Cornerstones MUD will be working on its budget for the next fiscal year and requested BGE provide before the district's September meeting an estimate of CIP costs to be incurred by Cornerstones MUD during the district's next fiscal year, which Ms. Hallaway agreed to provide.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway updated the Committee on the status of this project and stated BGE is currently designing the plans and specifications.

REVIEW BIDS AND AWARD CONTRACT FOR PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway stated that the plans for the plant electrical improvements and generator replacement project are being modified to reflect comments from Harris County concerning the floodplain and a survey of the area is scheduled for this month.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated T. Gray Utility Co./AIMS ("T. Gray") is the contractor for the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7 project. She stated the project is complete and a final walkthrough is being scheduled with Harris County Flood Control District.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated the environmental matters have been addressed and the updated plans and specifications of the replacement of access road bridge wingwall and waterline repairs project have been reviewed by Harris County and comments from Harris County are being addressed.

DISCUSS WILLOW FORK DRAINAGE DISTRICT ("WFDD") PROPOSED
SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS
ROAD

Ms. Hallaway noted there is no update concerning the WFDD proposed Segment Q trail project.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 (CINCO MUD 1) EFFLUENT
REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF
RECLAIMED WATER FACILITIES

Ms. Hallaway stated JTR Constructors is the contractor for the construction of the reuse system. She stated construction is complete and the contractor is testing the facilities.

WATER SOURCES FOR PLANT OPERATIONS, INCLUDING
INTERCONNECT TO CINCO MUD 1 WATER LINE AND AGREEMENT
AMENDMENT RELATED TO SAME

Ms. Hallaway stated BGE is currently preparing plans for the backflow preventers for the proposed waterline interconnect.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report. Mr. Connolly seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

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