

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

August 13, 2020

John Savage	Harris County MUD 81
George Goff	Harris County MUD 81
Tony Garza	Cornerstones MUD
Crystal Sampson	Memorial MUD
Tom Williams	Memorial MUD
Len Forsyth	Mason Creek MUD
Whitney Aelmore	Operator
Kate Hallaway	Engineer
Mary Lutz	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the July 9, 2020, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Mr. Forsyth moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Lutz presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Mr. Forsyth moved that the Committee approve the bookkeeper's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

BAR SCREEN GEAR BOX AND AUGER REPAIR

Ms. Aelmore stated the bar screen auger gearbox is down and needs to be replaced. She discussed a proposal in the amount of \$5,106.00, plus \$800.00 for labor, plus freight, for replacement of the gearbox.

### MIXER PUMP REPAIR AT LIFT STATION

Ms. Aelmore stated the mixer pump at lift station no. 1 is down. She stated the repair is in process.

After review and discussion, Mr. Garza moved to (1) approve the operator's report; and (2) approve proposal for replacement of the bar screen auger gear box in the amount of \$5,105.00, plus \$800.00 for labor, and freight. Ms. Sampson seconded the motion, which passed unanimously.

### SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENT TO LETTER AGREEMENT FOR SALE OF EFFLUENT FOR PRODUCTION OF RECLAIMED WATER

Ms. Carner stated the Second Amendment to the Reclaimed Water Agreement is in process.

### RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each district. A copy of the engineer's report is attached.

### HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

### UPDATE ON SECURITY CAMERA AND EQUIPMENT INSTALLATION AT THE PLANT SITE

Ms. Hallaway updated the Committee on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. She stated that Comcast has delayed the wiring installation again.

Ms. Carner stated that correspondence was received from Comcast regarding an increase to their contract costs for the additional wiring required at the Plant for the security cameras. She stated Comcast is offering an increase to the monthly fees from \$128.35 to \$328.00, or an upfront cost of \$7,018.00. Discussion ensued regarding the best option for cost savings to the Plant Participants. After discussion, Mr. Forsyth moved to authorize Mr. Savage in coordination with ABHR, to approve the most advantageous plan with Comcast. Mr. Garza seconded the motion, which passed unanimously.

## PROCESS AERATION PIPING REPLACEMENT

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project. The Committee requested that the operator prepare information regarding previous annual repair costs for the piping.

## TELEVISIONING OF MAIN INFLUENT TRUNKLINE AND PROPOSALS FOR SAME

Ms. Hallaway stated Chief Solutions is the contractor for televising of the main influent Plant trunkline.

She stated the trunkline is in overall good shape. She presented a proposal from BGE for engineering related to the conveyance system rehabilitation in the amount of \$76,880.00. She stated the estimated cost of the rehabilitation of the damaged section is \$2,800,000.00 and discussed phasing the project into Phase 4 and Phase 5 with each Phase at a cost of \$1,470,000.00. Mr. Garza discussed the proposed phasing of the rehabilitation and requested that Phase 4 be separated into Phase 4A and Phase 4B.

Discussion ensued regarding the televised trunkline and repairs needed. The Committee requested that BGE provide the tapes to the Participants for review before any decision on the repair is made.

Following review and discussion, Mr. Garza moved to approve the engineer's report. Mr. Forsyth seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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