

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

August 12, 2021

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Tom Williams	Memorial MUD
Buddy Trotter	Memorial MUD
Len Forsyth	Mason Creek UD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Nathan Stanfield	Operator
Kate Hallaway	Engineer
Pamela Redden	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the July 8, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by a vote of 3-1, with Mr. Forsyth abstaining.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON THE INSTALLATION OF ACCESS ROAD AND SLUDGE PUMP NOS. TWO AND FIVE

Mr. Stanfield reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Mr. Stanfield updated the Committee on the status of the installation of a gravel access road for the Return Activated Sludge ("RAS") pumps and stated it is near completion.

Mr. Stanfield then updated the Committee on the status of the repairs for sludge pump nos. two and five and stated the repairs are complete and the pumps have been re-installed.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Forsyth seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway updated the Committee on the status of the rehabilitation of the main influent trunk line and stated the contracts are in process.

TRUNK LINE MANHOLE INSPECTIONS

Ms. Hallaway stated BGE has received the manhole inspection report from Preventative Services and recommendations will be added to the Capital Improvement Plan.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT, PROPOSED SCHEDULE FOR MANHOLE REHABILITATION AND PHASE 5 REHABILITATION OF MAIN INFLUENT TRUNK LINE

Ms. Hallaway stated the BGE is in the process of preparing the Plant Capital Improvement Plan.

Ms. Hallaway stated BGE has received an estimated cost to replace the process aeration piping with galvanized steel, including engineering costs, for approximately \$289,700.00.

Ms. Hallaway stated that two of the security cameras at the Plant are not functioning, and Fisk is scheduled to address the security camera issues. Mr. Forsyth discussed trespassing incidents at the Mason Creek UD facilities. He stated additional security measures are being taken.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system. Ms. Stagg reported on discussions at Cinco Municipal Utility District No. 1's meeting related to the reuse system. She stated they indicated bidding is anticipated to begin in 30-90 days.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has finalized the application for renewal of the wastewater discharge permit for the Plant and noted it will be submitted in October, 2021 to the Texas Commission on Environmental Quality.

Following review and discussion, Ms. Stagg moved to approve the engineer's report. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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