

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

August 11, 2022

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Miguel Hull	Memorial MUD
Buddy Trotter	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Aaron Orozco	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the July 14, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Mr. Garza moved to approve the minutes, as submitted. Mr. Trotter seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Mr. Trotter moved to approve the bookkeeper's report and payment of the bills. Mr. Garza seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON WASHDOWN PUMP REPLACEMENT

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the status of the replacement of the washdown pump at the sewage treatment plant and stated the pump has been ordered.

After review and discussion, Mr. Garza moved to approve the operator's report. Mr. Trotter seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Mr. Orozco presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Mr. Orozco stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. He stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. He noted that the contractor and Harris County Flood Control District are trying to determine responsibility for damage to an adjacent channel.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Mr. Orozco stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7. He stated the operator, in collaboration with BGE, is finalizing the manhole inspections and survey.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Mr. Orozco stated BGE is currently preparing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING THIRD AMENDMENT TO RECLAIMED WATER AGREEMENT AND THIRD SUPPLEMENT TO SIDE LETTER AGREEMENT

Mr. Orozco stated BGE has completed updates to the design for the reuse system.

Ms. Cannon stated the Third Amendment to Reclaimed Water Agreement and Third Supplement to Side Letter drafts have been circulated to the Plant Participants for review. Ms. Stagg noted Cornerstones' attorney has provided comments on the drafts.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Mr. Orozco stated BGE has submitted the application for renewal of the wastewater discharge permit to the Texas Commission on Environmental Quality. He stated the application has been declared administratively complete.

Following review and discussion, and based on the engineer's recommendation, Mr. Garza moved to approve the engineer's report. Mr. Trotter seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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