

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

August 10, 2023

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Crystal Sampson	Memorial MUD
Tom Williams	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Len Forsyth	Mason Creek UD
Aaron Orozco	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	MUD 81 Legal Assistant
Katie Carner	MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the July 13, 2023, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Forsyth seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Mr. Forsyth moved to approve the bookkeeper's report and payment of the bills. Ms. Stagg seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated the on-site sampler has been ordered.

After review and discussion, Mr. Forsyth moved to approve the operator's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Mr. Orozco presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

AUTHORIZE DESIGN OF PLANT ELECTRICAL IMPROVEMENTS

Mr. Orozco discussed the electrical improvements needed at the Plant and stated the estimated cost is \$170,000.00. He stated BGE is still finalizing the design proposal for the project.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Mr. Orozco stated BGE is preparing the plans and specifications for the phase 4 trunk line sanitary sewer manhole rehabilitation project.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Mr. Orozco stated BGE has finalized the plans and specifications and is coordinating the final plan review with Harris County.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Mr. Orozco stated Texas Pride Utilities ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. He stated the contractor has mobilized.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Mr. Orozco stated Cinco MUD No. 1 has accepted the bid from JTR Constructors in the amount of \$7,600,972.00 for the construction of the reuse system.

Discussion ensued regarding the Texas Commission on Environmental Quality's review of the reclaimed water permit application. Mr. Orozco stated the draft permit has been received and is under review.

Following review and discussion, and based on the engineer's recommendation, Mr. Forsyth moved to approve the engineer's report. Ms. Stagg seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2