

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

July 16, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 16th day of July, 2020, and the roll was called of the members of the Board being present by telephone:

John Savage	President
George Goff	Vice President
Patrick Cathcart	Secretary
Donna Brown	Treasurer
Bruce Cox	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were: Morgan Stagg of Cornerstones Municipal Utility District; Crystal Sampson of Memorial Municipal Utility District; Kate Hallaway of BGE, Inc.; Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

MINUTES

The Board considered approving the minutes of the June 18, 2020, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the June 18, 2020, Plant meeting, as written. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Cox moved to approve the bookkeeper's report and pay the bills. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE AND REVIEW OF THE ANNUAL CONSUMER PRICE INDEX ("CPI") ADJUSTMENT

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore stated that NCS has installed the security cameras at the Plant and Comcast was scheduled to complete the wiring installation on July 7th, but this is still not complete to date.

Ms. Aelmore stated the mixer pump at lift station no. 1 is down. She discussed two proposals, a proposal in the amount of \$6,986.00 for the repair of the mixer or in the amount of \$11,155.00, for replacement of same, plus \$800.00 for labor, a copy of which is attached to the operator's report. Ms. Aelmore stated the mixer pump was originally installed in 2013 and recommended repair of the mixer pump.

Ms. Aelmore stated the annual CPI adjustment pursuant to SE's contract is -0.2%.

After review and discussion, Director Brown moved to approve the operator's report and approve the proposal for the repair of the mixer pump at lift station no. 1 in the amount of \$6,986.00, as recommended by the operator. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

MONITORING OF HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

TELEVISIONING OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated that Chief Solutions, Inc. is the contractor for the televising of the main influent trunk line at the Plant. She stated there is approximately 1200 linear feet left to be televised due to a delay in locating an intermediate manhole for access.

Ms. Hallaway presented a proposal from BGE for engineering related to the conveyance system rehabilitation in the amount of \$76,880.00. She reviewed a proposed phasing plan for the project and stated the estimated total cost is \$2,800,000.00. Discussion ensued regarding the televised trunkline and repairs needed.

DISCUSS PROPOSALS FOR PROCESS AERATION PIPING REPLACEMENT

Ms. Hallaway stated the process aeration piping system is problematic for the operator and requires frequent repairs. She presented a proposal in the amount of \$289,700.00 to replace the piping with galvanized steel. Discussion ensued regarding the repair. The Board requested that the operator provide additional information regarding annual repair costs for the piping.

After discussion, Director Cox moved to approve the engineer's report. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

RECLAIMED WATER FACILITY MATTERS, INCLUDING SECOND AMENDMENT TO RECLAIMED WAER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENTAL TO LETTER AGREEMENT

There was no discussion on this matter.

REQUEST FROM HARRIS COUNTY FOR USE OF ADMINISTRATION BUILDING FOR NOVEMBER ELECTION

Ms. Carner discussed a request from Harris County regarding the use of the District Administration Building for the November 3rd elections. Ms. Carner stated that Harris County has agreed to reimburse the District for additional cleaning related to the use of the building on election days. She discussed a proposal from 2 Detail for the additional cleaning of the building during early voting and on election day, and for debris and sign removal following election day. After discussion, Director Cox moved to approve the proposal from 2 Detail for additional cleaning of the District administration building and to authorize Harris County to use the building for the November 3rd elections. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

15/ Patrick Cathcart
Secretary, Board of Directors

(SEAL)



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