

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

July 14, 2022

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallaway	Engineer
Renee Butler	Bookkeeper
Nathan Stanfield	Operator
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the June 9, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Butler presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON WASHDOWN PUMP REPLACEMENT

Mr. Stanfield reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached. He reported on a recent Texas Commission on Environmental Quality ("TCEQ") inspection of the Plant.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

## RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

Ms. Hallaway updated the Committee on the status of the replacement of the washdown pump at the sewage treatment plant and stated the pump has been ordered.

## CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented and reviewed the approved project list for Plant Capital Improvement Plan. She stated this item can be removed until 2023.

## PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. She noted that the contractor and the Harris County Flood Control District are trying to determine responsibility for damage to an adjacent channel.

## APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated that some of the manholes are corroded and may be damaged during the inspection needed to complete preparation of the plans. She requested approval to proceed with the inspections and noted any damage requiring immediate repair would be corrected by the operator.

## APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE is currently preparing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM,  
INCLUDING THIRD AMENDMENT TO RECLAIMED WATER AGREEMENT  
AND THIRD SUPPLEMENT TO SIDE LETTER AGREEMENT

Ms. Hallaway stated BGE has completed updates to the design for the reuse system.

Ms. Carner stated the Third Amendment to Reclaimed Water Agreement is being prepared.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the TCEQ. She stated the application has been declared administratively complete.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to (1) approve the engineer's report; and (2) authorize BGE to proceed with the inspection of the phases 5 and 7 manholes, as discussed. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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