

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

July 13, 2023

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Buddy Trotter	Memorial MUD
Tom Williams	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallaway	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the June 8, 2023, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated the on-site sampler needs to be replaced. She noted temporary repairs have been completed. She then presented and reviewed a proposal in the amount of \$14,588.00, plus labor for the sampler replacement.

After review and discussion, Ms. Stagg moved to approve the operator's report and approve the replacement of the on-site sampler in the amount of \$14,588.00, as recommended. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

AUTHORIZE DESIGN OF PLANT ELECTRICAL IMPROVEMENTS

Ms. Hallaway discussed the electrical improvements needed at the Plant and stated the estimated cost is \$170,000.00. She stated BGE is still finalizing the design proposal for the project.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Ms. Hallaway stated BGE is preparing the plans and specifications for the phase 4 trunk line sanitary sewer manhole rehabilitation project.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE has finalized the plans and specifications and submitted them to all agencies for approval.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the Notice to Proceed was issued on May 29, 2023, however the contractor has not mobilized but is hanging door tags on resident homes near affected areas.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON RECLAIMED WATER PERMIT APPLICATION AND CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated Cinco MUD No. 1 has accepted the bid from JTR Constructors in the amount of \$7,600,972.00 for the construction of the reuse system.

Discussion ensued regarding the Texas Commission on Environmental Quality's review of the reclaimed water permit application. Ms. Hallaway stated the draft permit has been received and is under review.

Ms. Hallaway stated that Harris County Flood Control District has requested a Temporary Right of Entry and Construction Easement in connection with the T-103 channel repairs adjacent to the Plant site. Ms. Hallaway stated there was no issue with the request, as long as the access road is accessible. She stated ABHR would provide comments to the proposed right of way entry agreement to ensure continued access.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to (1) approve the engineer's report; and (2) approve the Easement with revisions, as discussed. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2