

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

July 9, 2020

John Savage	Harris County MUD 81
George Goff	Harris County MUD 81
Morgan Stagg	Cornerstones MUD
Buddy Trotter	Memorial MUD
Tom Williams	Memorial MUD
Len Forsyth	Mason Creek MUD
Whitney Aelmore	Operator
Kate Hallaway	Engineer
Mary Lutz	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the June 11, 2020, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Lutz presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Mr. Forsyth moved that the Committee approve the bookkeeper's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated the annual Consumer Price Index adjustment pursuant to SE's contract is -0.2%.

Ms. Aelmore stated the bar screen gearbox and auger are down and have been sent for repair. She noted the gearbox and the auger were not replaced when the bar

screen was replaced. She stated a proposal for repair will be presented once the damage is assessed.

Ms. Aelmore stated the mixer pump at lift station no. 1 is down. She discussed two proposals, one repair proposal in the amount of \$6,986.00 and one replacement proposal in the amount of \$11,155.00, plus \$800.00 for labor, a copy of which is attached to the operator's report. Ms. Aelmore recommended repair of the mixer pump. Discussion ensued regarding the age of the mixer pump. The Committee did not take action, pending receipt of additional information.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Goff seconded the motion, which passed unanimously.

SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENT TO LETTER AGREEMENT FOR SALE OF EFFLUENT FOR PRODUCTION OF RECLAIMED WATER

There was no discussion on this matter.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each district. A copy of the engineer's report is attached.

HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

UPDATE ON SECURITY CAMERAS AND EQUIPMENT INSTALLATION AT THE PLANT SITE

Ms. Hallaway updated the Committee on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. She stated that Comcast has delayed wiring installation again.

TELEVISIONING OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated Chief Solutions is the contractor for televising of the main influent Plant trunkline. She stated there is approximately 1200 linear feet left to be televised due to a delay from locating an intermediate manhole for access.

Ms. Hallaway stated the trunkline is in overall good shape. She presented a proposal from BGE for engineering related to the conveyance system rehabilitation in the amount of \$76,880.00. She stated the estimated cost of the rehabilitation of the damaged section is \$2,800,000.00. Discussion ensued regarding the televised trunkline and repairs needed. The Committee requested that BGE provide the tapes to the participants and work on a proposed phasing plan.

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the piping with galvanized steel. Discussion ensued regarding the proposed project. The Committee requested that the operator prepare information regarding annual repair costs for the piping and review BGE's proposal for review at the next Committee meeting.

Following review and discussion, Mr. Williams moved to approve the engineer's report. Ms. Stagg seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

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