

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

July 8, 2021

George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
John Cameron	Mason Creek UD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Whitney Aelmore	Operator
Kate Hallaway	Engineer
Pamela Redden	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant
Virginia Goff	Member of the public

APPROVE MINUTES

The Committee considered approving the minutes of the June 10, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON THE INSTALLATION OF ACCESS ROAD AND SLUDGE PUMP NOS. TWO AND FIVE

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the status of the installation of a gravel access road for the Return Activated Sludge ("RAS") pumps and stated it is in process.

Ms. Aelmore then updated the Committee on the status of the repairs for sludge pump nos. two and five and stated they have been repaired and will be installed once the gravel access road is complete.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING REVIEW BIDS AND AWARD CONTRACT

Ms. Hallaway stated BGE received four bids for the Phase 4 Rehabilitation of Main Influent Trunkline project. She reported that T. Gray Utility & Rehab Co. ("T. Gray") submitted the lowest qualified bid in the amount of \$953,550.00. Ms. Hallaway recommended the Committee to accept the bid from T. Gray in the amount of \$953,550.00. The Committee agreed that award of the contract to T. Gray will be most advantageous to the Participants and will result in the best and most economical completion of the Plant's facilities.

EMERGENCY MANHOLE REPAIR AND SEWER LINE REPAIRS

Ms. Hallaway discussed a collapsed manhole near the Plant site. She stated Boyer has completed the emergency repairs.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT, PROPOSED SCHEDULE FOR MANHOLE REHABILITATION AND PHASE 5 REHABILITATION OF MAIN INFLUENT TRUNK LINE

Ms. Hallaway stated the BGE is in the process of preparing the Plant Capital Improvement Plan.

Ms. Hallaway stated BGE has received an estimated cost to replace the process aeration piping with galvanized steel, including engineering costs, for approximately \$289,700.00,

Ms. Hallaway stated the trunkline manhole inspections for the 12 manholes is in process. She stated the contractor is Preventative Services.

Ms. Hallaway stated Boyer provided a proposal for \$376,000 for the Phase 5 trunk line rehabilitation project, with an additional \$26,000 estimated for bypass pumping. She stated BGE recommends rejecting the proposal for the

trunk line rehabilitation, and stated BGE will work to find more economical solutions.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has begun updates to the design for the reuse system. She stated Cinco Municipal utility District No. 1 is working with the Texas Commission of Environmental Quality regarding the Chapter 210 reclaimed water permit.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has prepared a draft application for renewal of the wastewater discharge permit for the Plant and it is currently being reviewed.

Following review and discussion, Ms. Stagg moved to approve the engineer's report and accept the low bid submitted by T. Gray in the amount of \$953,500.00, as recommended by the engineer, and subject to approval of the payment and performance bonds and review of the certificate of insurance and endorsements provided by the contractor. Mr. Williams seconded the motion, which carried by unanimous vote.

The Committee requested that Ms. Redden submit a revised cash call to the Participants reflecting the lower than expected bid for the Phase 4 Trunkline Rehabilitation Project.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2