

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

June 16, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 16th day of June 2022, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

| | |
|------------------|---------------------|
| Patrick Cathcart | President |
| Bruce Cox | Vice President |
| Michael Olsen | Secretary |
| George Goff | Treasurer |
| Donna Brown | Assistant Secretary |

and all of said persons were present except Directors Goff and Cox, thus constituting a quorum.

Also attending the meeting were Mia Hull, a member of the public; Christie Leighton of Best Trash, LLC; Buddy Trotter and Miguel Hull of Memorial Municipal Utility District; Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Renee Butler and Pam Redden of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the May 19, 2022, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Olsen moved to approve the minutes of the May 19, 2022, Plant meeting, as written. Director Brown seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Redden presented one additional check, check no. 1131, in the amount of \$61,425.00 payable to T. Gray for Pay Estimate No. 6 for the Trunkline Rehabilitation project.

After discussion, Director Olsen moved to approve the bookkeeper's report and pay the bills, including the one additional check, as discussed. Director Brown seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore stated an insurance check has been received for the repair of mixer pump no. 2 in the amount of \$2,614.48.

Ms. Aelmore stated the washdown pump at the Plant needs to be replaced in the amount of \$16,513.00, plus labor and freight. Discussion ensued regarding repair costs, obsolete parts and the shipping time frame.

After review and discussion, Director Brown moved to approve the operator's report and the replacement of the washdown pump in the amount of \$16,513.00, plus labor and freight. Director Olsen seconded the motion, which passed by unanimous vote.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway stated that BGE has prepared the revised Plant Capital Improvement Plan ("CIP") and reviewed project timelines.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated T. Gray Utility & Rehab Co. ("T. Gray") is the contractor for this project. She presented and recommended approval of Pay Estimate No. 6 in the amount of \$61,425.00. She noted T. Gray had provided the requested unconditional waiver for the pay estimate.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE SANITARY SEWER REHABILITATION PHASES 5 AND 7

Ms. Hallway stated BGE has completed the field survey for the trunk line sanitary sewer rehabilitation, phases 5 and 7.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION PHASES 5 AND 7

Ms. Hallway stated BGE is currently preparing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallway stated BGE has submitted Cinco Municipal Utility District No. 1's ("Cinco MUD 1") application to the Texas Commission on Environmental Quality ("TCEQ") for the reclaimed water permit. Ms. Carner stated the amendment to the Reclaimed Water Agreement is currently being prepared.

DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallway stated BGE has submitted the application for renewal of the wastewater discharge permit for the Plant and reported it is administratively complete.

Following review and discussion, and based on the engineer's recommendation, Director Brown moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 6 in the amount of \$61,425.00, payable to T. Gray. Director Olsen seconded the motion, which carried by unanimous vote.

OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATIVE OFFICE AND EMPLOYMENT MATTERS

There was no discussion on this matter.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



(SEAL)

Michael Olsen
Secretary, Board of Directors

LIST OF ATTACHMENTS

| | Minutes |
|--------------------------|-------------|
| | <u>Page</u> |
| Bookkeeper's report..... | 1 |
| Operator's report | 2 |
| Engineer's report..... | 2 |