

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

June 11, 2020

John Savage	Harris County MUD 81
George Goff	Harris County MUD 81
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Crystal Sampson	Memorial MUD
Len Forsyth	Mason Creek MUD
Whitney Aelmore	Operator
Kate Hallaway	Engineer
Renee Butler	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the May 14, 2020, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Forsyth seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Butler presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved that the Committee approve the bookkeeper's report. Ms. Sampson seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the status of the repair of blower no. 3.

After review and discussion, Mr. Forsyth moved to approve the operator's report. Ms. Stagg seconded the motion, which passed unanimously.

SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENT TO LETTER

AGREEMENT FOR SALE OF EFFLUENT FOR PRODUCTION OF RECLAIMED WATER

There was no discussion on this matter.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each district. A copy of the engineer's report is attached.

HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

UPDATE ON SECURITY CAMERAS AND EQUIPMENT INSTALLATION AT THE PLANT SITE

Ms. Hallaway updated the Committee on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. She stated that Comcast has delayed the installation of the wiring until July due to the COVID-19 epidemic.

TELEVISIONING OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated Chief Solutions is the contractor for televising of the main influent Plant trunkline. She stated there is approximately 1200 linear feet left to be televised due to a delay from locating an intermediate manhole for access. She stated BGE would provide proposals for needed repairs at next months meetings.

Following review and discussion, Ms. Stagg moved to approve the engineer's report. Ms. Sampson seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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