

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

June 10, 2021

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Buddy Trotter	Memorial MUD
John Cameron	Mason Creek UD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Whitney Aelmore	Operator
Kate Hallaway	Engineer
Mary Lutz	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the May 13, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Trotter seconded the motion, which carried by a vote of 3-0, with Mr. Cameron abstaining.

RECEIVE REPORT OF BOOKKEEPER

Ms. Lutz presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Mr. Trotter moved to approve the bookkeeper's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON THE INSTALLATION OF ACCESS ROAD AND REPAIRS TO SLUDGE PUMP NOS. TWO AND FIVE

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the status of the installation of a gravel access road for the Return Activated Sludge ("RAS") pumps and stated it is in process.

Ms. Aelmore then updated the Committee on the status of the repairs for sludge pump nos. two and five and stated they have been repaired and will be installed once the gravel access road is complete.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Trotter seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

REHABILITATION OF MAIN INFLUENT TRUNK LINE

PHASE 4

Ms. Hallaway stated BGE is scheduled to receive bids for the Phase 4 trunk line rehabilitation project tomorrow.

PHASE 5

Ms. Hallaway stated Boyer provided a proposal for \$376,000 for the Phase 5 trunk line rehabilitation project. She stated BGE recommends rejecting the proposal, and that they will work to find more economical solutions.

EMERGENCY MANHOLE REPAIR AND SEWER LINE REPAIRS

Ms. Hallaway discussed a collapsed manhole near the Plant site. She stated Boyer, Inc., is the contractor for the repair. She stated Boyer is on site and the emergency repairs are in process but cannot be completed until the adjacent sanitary sewer line repairs are completed.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT AND PROPOSED SCHEDULE FOR MANHOLE REHABILITATION

Ms. Hallaway stated the BGE is in the process of preparing the Plant Capital Improvement Plan.

Ms. Hallaway presented a proposal for the trunkline manhole inspection in the amount of \$880.00 for each of the 12 manholes. A copy of the proposal is attached to the engineer's report.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has begun updates to the design for the reuse system. She stated Cinco Municipal utility District No. 1 is working with the Texas Commission n Environmental Quality regarding the Chapter 210 reclaimed water permit.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has begun preparing the application for renewal of the wastewater discharge permit for the Plant.

Following review and discussion, Mr. Trotter moved to approve the engineer's report, and approve the proposal in the amount of \$880.00 per manhole, for the trunkline manhole inspection, as recommended by the engineer. Ms. Stagg seconded the motion, which carried by unanimous vote.

OTHER MATTERS

Discussion ensued regarding the 87th legislative session and propose bills regarding virtual meetings.

Discussion ensued regarding electricity charges from the February freeze event. Mr. Goff stated he would check with Acclaim Energy Advisors regarding same.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2