

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

June 9, 2022

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Buddy Trotter	Memorial MUD
Morgan Stagg	Cornerstones MUD
Len Forsyth	Mason Creek UD
Aaron Orozco	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the May 12, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

The Committee reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated a claim check has been received for the repair of mixer pump no. 2 in the amount of \$2,614.48.

Ms. Aelmore stated the washdown pump at the Plant needs to be replaced in the amount of \$16,513.00, plus labor and freight. Discussion ensued regarding repair costs, obsolete parts and the shipping time frame.

After review and discussion, Mr. Forsyth moved to approve the operator's report and the replacement of the washdown pump in the amount of \$16,513.00, plus labor and freight. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Mr. Orozco presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

CAPITAL IMPROVEMENT PLAN

Mr. Orozco presented and reviewed the approved project list for the Plant Capital Improvement Plan.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Mr. Orozco stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. He requested approval of Pay Estimate No. 6 in the amount of \$61,425.00, payable to T. Gray, subject to receipt of an unconditional waiver.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Mr. Orozco stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Mr. Orozco stated BGE is currently preparing the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM,
INCLUDING THIRD AMENDMENT TO RECLAIMED WATER AGREEMENT
AND THIRD SUPPLEMENT TO SIDE LETTER AGREEMENT

Mr. Orozco stated BGE has completed updates to the design for the reuse system.

Ms. Carner discussed the status of Cinco MUD 1's Chapter 210 reclaimed water permit application to enable construction and operation of the reclaimed water facilities at the Cinco Regional Sewage Treatment Plant site. She stated that the Texas Commission on Environmental Quality ("TCEQ") at this time, is requiring Memorial Municipal Utility District ("Memorial MUD") to be listed as the producer on Cinco MUD 1's Chapter 210 reclaimed water permit application. She stated revisions to the Reclaimed Water Agreement that would be required to implement the change are in process.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Mr. Orozco stated BGE has submitted the application for renewal of the wastewater discharge permit to the TCEQ. He stated the application has been declared administratively complete.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 6 in the amount of \$61,425.00, subject to receipt of the unconditional waiver. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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