

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

June 6, 2024

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
Tony Garza	Cornerstones MUD
Kate Hallway	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	MUD 81 Legal Assistant
Teshia Judkins	MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the May 9, 2024, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Mr. Garza moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Mr. Garza moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON REPAIR OF LIFT PUMP NO. 2

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated that lift pump nos. 2 and 4 have been repaired and installed. She also updated the Committee on the status of insurance claims related to recent pump repairs.

Ms. Aelmore stated that the RAS sludge pump no. 3 has failed. She reviewed the replacement cost in the amount of \$39,705.08 and the repair cost in the amount of \$30,912.94, and recommended repair based on several factors, including time to repair, available warranty on repair, and the age of the pump.

After review and discussion, Mr. Garza moved to approve the operator's report and approve the repair of the RAS sludge pump no. 3 in the amount of \$30,912.94, as recommended by the operator. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP, specifically the project list for 2024 and the associated costs, a copy of which is attached to the engineer's report. She noted that the line item for the generator enclosure rehabilitation in the amount of \$10,000.00 has been removed due to the replacement of the generator, which makes the rehabilitation of the enclosure no longer necessary.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway discussed the electrical improvements and generator replacement at the Plant and stated that Baird, Gilroy & Dixon have been authorized to begin preparation of the design. She also noted that BGE plans to present a proposal for the services BGE will provide in overseeing the construction of the project and such proposal will be for BGE's time and materials for such work.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR CONSTRUCTION OF PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Ms. Hallaway stated Allteam Solutions ("AS") is the contractor for the construction of phase 4 trunk line sanitary sewer manhole rehabilitation project. She stated the contractor has mobilized.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE has finalized the plans and specifications and is coordinating the final plan review with Harris County. She noted that Harris County Flood Control District has approved the project and BGE will bid the project after the trunk line rehabilitation is complete.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities, LLC ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated BGE is currently reviewing the sanitary trunk line tapes.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated BGE has begun the design of the wingwall replacement. She then presented a proposal from Ninyo & Moore for a geotechnical evaluation of the area in the amount of \$6,300.00, a copy of which is attached to the engineer's report.

DISCUSS WILLOW FORK DRAINAGE DISTRICT PROPOSED SEGMENT Q PROJECT

There was no discussion on this item.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated Cinco MUD No. 1 has accepted the bid from JTR Constructors in the amount of \$7,600,972.00 for the construction of the reuse system. She stated the construction is ongoing.

Following review and discussion, and based on the engineer's recommendation, Mr. Garza moved to: (1) approve the engineer's report; and (2) approve the proposal from Ninyo & Moore in the amount of \$6,300.00 for a geotechnical survey for the access road bridge wingwall repair and waterline repairs project, subject to ABHR review of the proposed agreement for same between Ninyo & Moore and Harris County Municipal Utility District No. 81. Mr. Williams seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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