

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

May 21, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 21st day of May, 2020, and the roll was called of the members of the Board being present by telephone:

John Savage	President
George Goff	Vice President
Patrick Cathcart	Secretary
Donna Brown	Treasurer
Bruce Cox	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were: Morgan Stagg of Cornerstones Municipal Utility District; Crystal Sampson and Buddy Trotter of Memorial Municipal Utility District; Len Forsyth of Mason Creek Utility District; Kate Hallaway of BGE, Inc.; Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

MINUTES

The Board considered approving the minutes of the April 16, 2020, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Brown moved to approve the minutes of the April 16, 2020, Plant meeting, as written. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Lutz discussed one additional check, check number 4732 in the amount of 8,400.00, payable to BKD for interim billing for audit preparation.

After discussion, Director Cox moved to approve the bookkeeper's report and pay the bills, including additional check number 4732 in the amount of \$8,400.00, payable to BKD. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING TREE TRIMMING AND MAINTENANCE NEAR ACCESS ROAD

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore stated that NCS has installed the security cameras at the Plant and Comcast has delayed the new cable installation.

Ms. Aelmore updated the Board on the status of the repair of blower no. 3 and stated parts for the repair have been received and installed.

Ms. Aelmore reviewed a proposal in the amount of \$1,675.00 from Yellowstone Landscaping for tree trimming and underbrush removal along the access road to the Plant.

After review and discussion, Director Brown moved to approve the operator's report and approve the proposal in the amount of \$1,675.00 for tree trimming and maintenance near the access road. Director Goff seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

MONITORING OF HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

TELEVISIONING OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated that Chief Solutions, Inc. is the contractor for the cleaning and televising of the main influent trunk line at the Plant. She stated there is approximately 1200 linear feet left to be televised due to a delay in locating an intermediate manhole for access.

After discussion, Director Cathcart moved to approve the engineer's report. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

RECLAIMED WATER FACILITY MATTERS, INCLUDING SECOND AMENDMENT TO RECLAIMED WAER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENTAL TO LETTER AGREEMENT

There was no discussion on this matter.

APPROVE PAYMENT TO BOE CREATIVE SERVICES FOR SECOND QUARTER 2020 DISTRICT NEWSLETTER

Ms. Carner stated that Boe Creative has submitted an invoice for payment in the amount of \$3,773.00 for design and printing expenses related to the District newsletter. After discussion, Director Cathcart moved to approve the payment to Boe Creative in the amount of \$3,773.00 for design and printing expenses related to the District newsletter. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Patricia Cathcart
Secretary, Board of Directors

(SEAL)



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