

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

May 20, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 20th day of May, 2021, and the roll was called of the members of the Board being present by telephone:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were Morgan Stagg of Cornerstones Municipal Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at [www.districtdirectory.org/agendapackets/hcmud81](http://www.districtdirectory.org/agendapackets/hcmud81).

#### MINUTES

The Board considered approving the minutes of the April 15, 2021, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the April 15, 2021, Plant meeting, as written. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

## BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached. She noted Cinco Municipal Utility District No. 1 has paid the additional amount of \$900.00 with the correct monthly payment for this month, pursuant to the Reclaimed Water Agreement.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

## PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report.

Ms. Aelmore stated the access road for the Return Activated Sludge ("RAS") pumps is difficult to access during weather events and reviewed a proposal for the installation of a gravel road in the amount of \$7,500.00.

Ms. Aelmore presented and reviewed proposals for the repair of sludge pump nos. two and five in the amounts of \$16,606.00, plus \$800.00 for labor and \$17,699.00, plus \$800.00 for labor, respectively. She noted the repairs include a one-year warranty.

After review and discussion, Director Cathcart moved to (1) approve the operator's report; (2) approve proposal for the installation of the gravel access road in the amount of \$7,500.00; and (3) approve the repair of sludge pump nos. 2 and 5 in the amounts of \$16,606.00, plus \$800.00 for labor and \$17,699.00, plus \$800.00 for labor, respectively, as recommended by the operator. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

## SECURITY CAMERA MATTERS, INCLUDING PROPOSAL FROM FISK ELECTRIC FISK

The Board discussed a proposal from Fisk Electric in the amount of \$1,755.00 to provide access to the security cameras at the Plant from the District administrative office. After discussion, Director Cox moved to approve the proposal from Fisk Electric in the amount of \$1,755.00. Director Olsen seconded the motion. After a roll call vote, the motion passed unanimously.

## ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated BGE has received all required agency approvals for the Phase 4 trunk line rehabilitation project. She noted that only Memorial MUD and Cornerstones MUD will be financially responsible for this project. Ms. Hallaway reviewed a revised cost estimate for the project and requested authorization to advertise for bids for the project. Director Trotter and Director Stagg stated Memorial MUD and Cornerstones MUD support proceeding with the project.

EMERGENCY REPAIRS TO SANITARY SEWER MANHOLE

Ms. Hallaway stated that Boyer, Inc. ("Boyer"), has mobilized, and the emergency repairs are in process.

EMERGENCY SANITARY SEWER LINE REPAIRS

Ms. Hallaway stated that the repairs to the 42-inch trunk line have begun.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE is currently preparing the revised plans and specifications for the reuse system.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT AND MANHOLE REHABILITATION

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project.

After discussion, and based on the engineer's recommendation, Director Olsen moved to (1) approve the engineer's report; and (2) approve the plans and specifications and authorize advertisement for bids for the Phase 4 rehabilitation of the main influent trunk line. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

Ms. Hallaway stated BGE is in the process of preparing the application for the renewal of the Plant discharge permit.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	2
Operator's report.....	2
Engineer's report.....	2