

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

May 19, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 19th day of May 2022, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were Crystal Sampson of Memorial Municipal Utility District; Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Renee Butler of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the April 21, 2022, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the April 21, 2022, Plant meeting, as written. Director Cox seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Butler presented one additional check, check no. 1116 in the amount of \$218,601.00, payable to T. Gray for Pay Estimate No. 5.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills, including the one additional check, as discussed. Director Cathcart seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON REPLACEMENT OF MIXER PUMP NO. 2 AND SECURITY CAMERA EQUIPMENT UPGRADES

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore updated the Board on the status of the replacement of lift station mixer pump no. 2 and stated it has been installed.

Ms. Aelmore stated the security camera equipment upgrades are complete.

After review and discussion, Director Cathcart moved to approve the operator's report. Director Cox seconded the motion, which passed by unanimous vote.

Director Olsen entered the meeting.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway stated that BGE has prepared the revised Plant Capital Improvement Plan ("CIP") and reviewed project timelines.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated T. Gray Utility & Rehab Co. ("T. Gray") is the contractor for this project. She stated the contractor has mobilized to the site. She presented and recommended approval of Pay Estimate No. 5 in the amount of \$218,601.00.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BID FOR TRUNK LINE SANITARY SEWER REHABILITATION PHASE 5 AND 7

Ms. Hallway stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7.

AUTHORIZE DESIGN FOR TRUNKLINE MANHOLE REHABILITATION PHASES 5 AND 7

Ms. Hallaway presented and reviewed a proposal for design of the trunkline manhole rehabilitation, phases 5 and 7, project in the amount of \$65,900.00.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has submitted Cinco Municipal Utility District No. 1's ("Cinco MUD 1") application to the Texas Commission on Environmental Quality ("TCEQ") for the reclaimed water permit. Discussion ensued regarding potential revisions to the reclaimed water permit and timing for advertising the project. Ms. Carner stated the TCEQ, at this time, is requiring Memorial Municipal Utility District ("Memorial MUD") to be listed on the permit as the producer for the reclaimed water permit application. She reviewed potential revisions to the Reclaimed Water Agreement that would be required to implement the change. Discussion ensued. The Board concurred to authorize preparation of an amendment to the Reclaimed Water Agreement.

DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit for the Plant and reported it is administratively complete.

Following review and discussion, and based on the engineer's recommendation, Director Olsen moved to (1) approve the engineer's report; (2) approve Pay Estimate No. 5 in the amount of \$218,601.00, payable to T. Gray; and (3) approve the proposal from BGE for design of the trunkline manhole rehabilitation project, phases 5 and 7 and authorize design of same. Director Brown seconded the motion, which carried by unanimous vote.

OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATIVE OFFICE AND EMPLOYMENT MATTERS

The Board discussed the rental policy for the administration building.

Director Goff discussed the irrigation system for the area across from the District administration building and reviewed a proposal from SLI Landscaping, Inc. for repairs to same in the total amount of \$1,005.69. He stated he approved the repairs between Board meetings and requested the Board ratify the approval. After discussion, the Board concurred to approve the irrigation repairs in the total amount of \$1,005.69.

CONVENE EXECUTIVE SESSION PURSUANT TO CHAPTER 551.074, TEXAS GOVERNMENT CODE, TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE

The Board convened in executive session at 6:25 p.m. Ms. Carner and Ms. Cannon also were present.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE

The Board reconvened in Regular Session at 7:29 p.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



(SEAL)

*Handwritten signature in blue ink*  
Secretary, Board of Directors

LIST OF ATTACHMENTS

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