

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

May 12, 2022

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Len Forsyth	Mason Creek UD
Kate Hallway	Engineer
Pam Redden	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the April 14, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

Ms. Redden presented one additional check, check no. 1116 in the amount of \$218,601.00, payable to T. Gray Utility and Rehab Co. ("T. Gray") for Pay Estimate No. 5.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills, including the one additional check, as presented. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON REPLACEMENT OF MIXER PUMP NO. 2, AND UPDATE ON SECURITY CAMERA EQUIPMENT UPGRADES

The Committee reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the replacement of mixer pump no. 2 and stated the pump has been installed. Ms. Aelmore noted an insurance claim check was received in the amount of \$14,416.63.

Ms. Aelmore updated the Committee on the status of the security camera upgrades and stated that Fisk Electric has completed the work and provided login information for same.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented and reviewed the approved project list for Plant Capital Improvement Plan.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She requested approval of Pay Estimate No. 5 in the amount of \$218,601.00, payable to T. Gray. She noted T. Gray provided an unconditional release from the subcontractor who had filed a materials claim just before last month's Cinco Plant meeting.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallway stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7.

AUTHORIZE DESIGN FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway presented and reviewed a proposal for design of the trunkline manhole rehabilitation, phases 5 and 7, project in the amount of \$65,900.00.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM,
INCLUDING DISCUSS RECLAIMED WATER PERMIT APPLICATION

Ms. Hallaway stated BGE has completed updates to the design for the reuse system.

Ms. Carner discussed the status of Cinco MUD 1's Chapter 210 reclaimed water permit application to enable construction and operation of the reclaimed water facilities at the Cinco Regional Sewage Treatment Plant site. She stated that the Texas Commission on Environmental Quality ("TCEQ") at this time, is requiring Memorial Municipal Utility District ("Memorial MUD") to be listed as the producer on Cinco MUD 1's Chapter 210 reclaimed water permit application. She reviewed potential revisions to the Reclaimed Water Agreement that would be required to implement the change. After discussion, Ms. Carner requested that the Committee members discuss the request with each of their Boards and report back next month.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the TCEQ. She stated the application has been declared administratively complete.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to (1) approve the engineer's report; (2) approve Pay Estimate No. 5 in the amount of \$218,601.00; and (3) approve the proposal in the amount of \$65,900.00 from BGE for design of the trunkline manhole rehabilitation project, phases 5 and 7 and authorize design of same. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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