

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

May 9, 2024

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
John Cameron	Mason Creek UD
Tony Garza	Cornerstones MUD
Morgan Stagg	Cornerstones MUD
Aaron Orozco	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	MUD 81 Legal Assistant
Teshia Judkins	MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the April 11, 2024, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON REPLACEMENT OF LIFT PUMPS NOS. 1 AND 4

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore stated that lift pump nos. 1 and 4 have been re-installed. She stated lift pump no. 2 also needs to be repaired or replaced. Ms. Aelmore reviewed a proposal for the repair in the amount of \$24,595.29 and a proposal for replacement in the amount

of \$65,457.64. She recommended that lift pump no. 2 be repaired in the amount of \$24,595.29, noting the warranty for repair or replacement was the same. She also stated that a claim will be filed with insurance. Discussion ensued.

After review and discussion, Ms. Stagg moved to approve the operator's report and the proposal for the repair of lift pump no. 2 in the amount of \$24,595.29, as recommended by the operator. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Mr. Orozco presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Mr. Orozco discussed the CIP, specifically the project list for 2024 and the associated costs, a copy of which is attached to the engineer's report.

AUTHORIZE DESIGN OF PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT AT THE PLANT

Mr. Orozco discussed the electrical improvements and generator replacement needed at the Plant and stated the estimated cost of the proposed improvements is \$1,214,400.00. He then requested authorization for BGE to begin the design of the electrical improvements and generator replacement at the Plant and requested approval of a proposal from BGE in the amount of \$92,400.00 for engineering services for same. He noted that BGE has engaged Baird, Gilroy and Dixon to work as a subcontractor to BGE on the electrical improvements and generator replacement project.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR CONSTRUCTION OF PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Mr. Orozco stated Allteam Solutions ("AS") is the contractor for the construction of phase 4 trunk line sanitary sewer manhole rehabilitation project. He stated the contractor will likely mobilize in mid to late May.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Mr. Orozco stated BGE has finalized the plans and specifications and is coordinating the final plan review with Harris County. He noted that Harris

County Flood Control District has approved the project and BGE will bid the project after the trunkline rehabilitation is complete.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Mr. Orozco stated Texas Pride Utilities, LLC (“TPU”) is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7.

Mr. Orozco updated the Committee on the emergency trunkline repair. He stated that TPU has replaced the piping where the trunkline failed, and they are completing the pipe connection to the upstream manhole. After discussion, he requested approval of Change Order No. 2 in the amount of \$15,950.00, as an increase to the contract with TPU to modify the lining from 42-inch to 48-inch. The Committee determined that Change Order No. 2 is beneficial to the Plant Participants.

STATUS OF DESIGN FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL

Mr. Orozco stated the soil has shifted near the access road bridge and caused cracks in the wingwall at the bridge, which has also caused the waterline for the plant site fire hydrant to slip. Mr. Orozco requested approval of an engineering proposal from BGE in the amount of \$30,000.00 for design of the removal and replacement of the wingwall. He stated the estimated construction cost for such project is \$125,000.00. Ms. Aelmore discussed the repair of the nearby waterline and recommended such repair also be incorporated into the proposed project, and Mr. Orozco confirmed that BGE could do so.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Mr. Orozco stated Cinco MUD No. 1 has accepted the bid from JTR Constructors in the amount of \$7,600,972.00 for the construction of the reuse system. He stated the construction is ongoing.

Following review and discussion, and based on the engineer’s recommendation, Ms. Stagg moved to: (1) approve the engineer’s report; (2) approve the BGE proposal for engineering services for design of the Plant generator replacement and electrical improvements; (3) approve Change Order No. 2 as an increase to the contract with TPU in the amount of \$15,950.00, based on the Committee’s finding that the Change Order is beneficial to the Plant Participants; and (4) approve the BGE proposal for engineering

services for the design of the road bridge wingwall and the nearby waterline, as discussed. Mr. Goff seconded the motion, which carried by unanimous vote.

DISCUSS JUNE MEETING DATE

The Board discussed the June Operating Committee meeting date. After discussion, the Board concurred to reschedule the June 13th meeting date for the Operating Committee meeting to June 6th.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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