

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

April 14, 2022

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Tom Williams	Memorial MUD
Buddy Trotter	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallway	Engineer
Pam Redden	Bookkeeper
Jennifer Hanna	Auditor
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the March 10, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

APPROVE THE AUDIT FOR FISCAL YEAR END DECEMBER 31, 2021

Ms. Hanna reviewed the audit for the Plant's fiscal year ending December 31, 2021. After discussion, Ms. Stagg moved to approve the audit, subject to final review. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

Ms. Redden presented one additional check, check no. 1101 in the amount of \$340,776.00, payable to T. Gray Utility and Rehab Co. ("T. Gray") for Pay Estimate No. 4.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills, including the one additional check, as presented. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON REPLACEMENT OF MIXER PUMP NO. 2, RETURN ACTIVATED SLUDGE PUMP NO. 4, AND BLEACH TANK NO. 1

The Committee reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the replacement of mixer pump no. 2 and stated the pump has been shipped.

Ms. Aelmore updated the Committee on the replacement of the return activated sludge pump no. 4 and stated the pump has been installed and the repairs are complete.

Ms. Aelmore updated the Committee on the replacement of bleach tank no. 1 and stated the tank has been ordered.

Ms. Aelmore updated the Committee on the status of the security camera upgrades and stated that Fisk Electric has scheduled the upgrades on April 22, 2022.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented and reviewed the approved project list for Plant Capital Improvement Plan.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She requested approval of Pay Estimate No. 4 in the amount of \$340,776.00, payable to T. Gray.

Ms. Hallaway then presented Change Order No. 3, for an increase of 30 days to the contract with T. Gray. The Committee determined that Change Order No. 3 is beneficial to the Plant Participants.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE
ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER
REHABILITATION, PHASES 5 AND 7

Ms. Hallway stated BGE is currently preparing the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system. Discussion ensued regarding the reclaimed water permit and timing for advertising the project.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the Texas Commission on Environmental Quality. She stated the application has been declared administratively complete. Discussion ensued regarding additional required testing data.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to (1) approve the engineer's report; (2) approve Pay Estimate No. 4 in the amount of \$340,776.00; and (3) approve Change Order No. 3 for the contract with T. Gray, as presented and based upon the Committee's finding that the change order is beneficial to the Plant Participants. Mr. Williams seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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