

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

March 19, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 19th day of March, 2020, and the roll was called of the members of the Board being present by telephone:

John Savage	President
George Goff	Vice President
Patrick Cathcart	Secretary
Donna Brown	Treasurer
Bruce Cox	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were Stephen Eustis of Robert W. Baird & Co. Inc. ("Baird"); Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Crystal Sampson and Buddy Trotter of Memorial Municipal Utility District; Len Forsyth of Mason Creek Utility District; Kate Hallaway of BGE, Inc.; Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; Starr Johnson, District employee; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/.

DECLARE EMERGENCY

Ms. Carner reported on Governor Abbott's disaster declaration dated March 13, 2020, authorizing political subdivisions of the State of Texas to use all available resources to facilitate and expedite the use and deployment of District resources to enhance preparedness and response to the novel coronavirus (COVID-19). She stated in

response to the Governor's declaration, an emergency may be declared within the District for the duration of this declared disaster and for the limited purposes authorized by Governor Abbott. After discussion, Director Goff moved to declare an emergency within the District for the duration of this declared emergency/disaster and for the limited purposes authorized by the Governor as a result of the novel coronavirus (COVID-19). Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

CONSIDER OPERATIONS AND SERVICE REQUIREMENTS RELATING TO COVID-19 EPIDEMIC; MEMORANDUM REGARDING PREPARATION FOR POTENTIAL EFFECTS OF COVID-19 ("MEMORANDUM"); AND ADOPT RESOLUTION REGARDING DELEGATION OF AUTHORITY DUE TO AN EMERGENCY

The Board discussed the necessity of continuing District operations and services during the state of disaster and the likely inability of a majority of the Board to convene and sign checks to pay District expenses relating to District services and District contracts during the declared disaster. Ms. Carner reviewed the Memorandum and a Resolution Regarding Delegation of Authority Due to an Emergency (the "Resolution"). A copy of the Memorandum is attached. She noted the Resolution reflects delegations of authority to take certain actions on behalf of the Board or District, including delegation to the bookkeeper to sign approved, authorized checks on behalf of the District in accordance with Section 49.151 of the Texas Water Code.

Ms. Carner also updated the Board regarding the "stay home" order issued by Harris County in response to (COVID-19) (the "County Order"). She reported that the County Order deems services provided by local governments needed to ensure their continuing operation to provide for the health, safety and welfare of the public, as an Essential Government Function. The Board considered authorizing ABHR or any other consultant of the District to issue essential business travel letters to employees of any service or construction contractors doing work in and for the District.

Following review and discussion, Director Goff moved to (1) adopt the Resolution and direct it be filed appropriately and retained in the District's official records; and (2) authorize ABHR or any other consultants of the District to issue essential business travel letters to employees of any service or construction contractors doing work in the District. The motion was seconded by Director Cox. Followed by a roll call vote by Director Savage, the motion passed unanimously with all Directors voting in favor of the motion.

DISCUSS DELINQUENT FEES AND PENALTIES AND TERMINATION OF WATER, SEWER SERVICE TO DELINQUENT CUSTOMERS

The Board discussed the delinquent fees and penalties related to water and sewer services. After discussion, Director Cox moved to waive all delinquent fees and penalties related to water and sewer services due to the disaster declaration. Director Cathcart seconded the motion, which carried by unanimous vote.

PUBLIC COMMENT

Director Savage offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Savage moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the February 20, 2020, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the February 20, 2020, Plant meeting, as written. Director Brown seconded the motion, which passed unanimously.

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Lutz presented two additional checks, check nos. 4710 and 4711 in the amounts of \$9,328.00 and \$4,088.70, respectively, both payable to Chief Solutions for televising and cleaning.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion, which passed unanimously.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore updated the Board on the status of cleaning the aeration basin and stated it is complete.

Ms. Aelmore stated that NTS has installed the Variable Frequency Drive on blower no. 2.

Ms. Aelmore stated that NCS has installed the security cameras at the wastewater treatment plant and is currently working on connectivity issues with the District administration building.

Ms. Aelmore stated RAS pumps nos. 1,2,4 & 5 have been pulled for cleaning.

Ms. Aelmore presented two proposals, one in the amount of \$11,305.00 for the repair of blower no. 3 and a second proposal in the amount of \$ 5,333.00 for repair of blower motor no. 3.

After review and discussion, Director Goff moved to approve the operator's report and approve the proposal in the amount of \$11,305.00, for the blower no. 3 repair and the proposal in the amount of \$5,333.00 for the repair of blower motor no. 3. Director Cox seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

MONITORING OF HARRIS COUNTY FLOOD CONTROL DISTRICT CHANNEL

Ms. Hallaway reported that Harris County has issued the Notice to Proceed for the T-103-00-00-X010 channel repairs and the contractor has mobilized to begin the work. She stated the channel repairs will be in phases starting upstream with T103-01-00-X010.

TELEVISIONING OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated that Chief Solutions, Inc. is the contractor for the cleaning and televising the main influent trunk line at the Plant.

After discussion, Director Cox moved to approve the engineer's report. Director Cathcart seconded the motion, which carried by unanimous vote.

SECOND AMENDMENT TO RECLAIMED WATER AGREEMENT WITH CINCO MUNICIPAL UTILITY DISTRICT NO. 1 AND SECOND SUPPLEMENT TO LETTER AGREEMENT FOR SALE OF INFLUENT FOR PRODUCTION OF RECLAIMED WATER

There was no discussion on this matter.

BOND ELECTION


Ms. Carner discussed the upcoming Bond election and stated the Texas Governor issued a proclamation which permits local governments to postpone their May elections until the November uniform election date, November 3, 2020. She stated that due to the

ongoing COVID 19 pandemic, and in order to ensure the safety of the election workers and residents, the Governor is recommending that the Board choose to postpone both the directors and bond elections until November.

Mr. Eustis discussed the fluidity of the financial market and the potential effects of COVID 19 pandemic on bond market pricing.

After discussion, Director Goff move to approve the postponement of the Directors and Bond elections to November 3, 2020. Director Cathcart seconded the motion, which carried by unanimous vote.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



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