

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

March 18, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 18th day of March, 2021, and the roll was called of the members of the Board being present by telephone:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Charlie Chapline of Municipal District Services, LLC; ("MDS"); Doug Baker of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

MINUTES

The Board considered approving the minutes of the February 18, 2021, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the February 18, 2021, Plant meeting, as written. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Olsen seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore reported on the failure of the return activated sludge pumps during Winter Storm Uri. She stated there was a programming issue that led to the pumps needing to be manually reset after an interruption of power. She stated Si is coordinating with an electrician to modify the programming to eliminate this issue from recurring.

After review and discussion, Director Olsen moved to approve the operator's report. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ENGINEER'S REPORT

Mr. Baker presented a written engineer's report, a copy of which is attached.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Mr. Baker stated BGE has completed design of the Phase 4 project and is in the final review process. He stated BGE is ready to advertise for bids for the project when authorized.

EMERGENCY REPAIRS TO SANITARY SEWER MANHOLE

Mr. Baker stated that Boyer, Inc. ("Boyer"), has mobilized, and the emergency repairs are in process.

EMERGENCY SANITARY SEWER LINE REPAIRS

Mr. Baker stated that the construction of the 42-inch trunk line will begin the first week of April.

EMERGENCY FORCE MAIN REPLACEMENT

Mr. Baker discussed a force main leak at the Plant site. He stated the contractor for the replacement is Boyer in the amount of \$373,572.00. Mr. Baker stated that Boyer has constructed a temporary bypass, and construction of the new line is in process.

UPDATE ON SECURITY CAMERAS WIRING INSTALLATION, INCLUDING FISK ELECTRIC PROPOSAL FOR CAMERA WIRING

Mr. Baker updated the Board on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. He stated that the Board will discuss the controls at the next regular Board meeting.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Mr. Baker stated BGE is currently preparing the plans and specifications for the reuse system.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROCESS AERATION PIPING REPLACEMENT AND MANHOLE REHABILITATION

Mr. Baker stated the process aeration piping is problematic for the operator and requires constant attention. He presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project.

After discussion, and based on the engineer's recommendation, Director Cox moved to approve the engineer's report. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ADMINISTRATION BUILDING, INCLUDING AIR CONDITIONER ("AC") COMPRESSOR PROPOSALS

The Board reviewed two proposals for replacement or repair of the AC compressor, one in the amount of \$8,650.00 from Polar Express for repair and another proposal from True Fix A/C and Heating in the amount of \$18,863.00.00 for replacement. Copies of the proposals are attached.

After discussion, Director Olsen moved to approve the proposal from True Fix A/C and Heating in the amount of \$18,863.00 for the replacement of the AC unit and approve a related Service Agreement for same. Director Cox seconded the motion. A

roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

DISTRICT COMMUNICATION MATTERS, INCLUDING PROPOSAL FROM MUNICIPAL DISTRICT SERVICES FOR E-MAIL AND TEXT ALERTS

Mr. Chapline reviewed a proposal for resident communications via e-mail and text alerts, a copy of which is attached. He stated the base cost per month for the service database is \$50.00, and each text or e-mail alert is \$0.10 per message. He noted the District has approximate 3,000 accounts.

The Board discussed website services, including e-mail and text alerts, and directed ABHR to solicit for proposals for same.

2021 BOND ELECTION

AUTHORIZE PREPARATION AND POSTING OF VOTER INFORMATION DOCUMENT

Ms. Carner discussed that a Voter Information Document is required to be prepared and posted for the 2021 Bond Election. She presented and reviewed a draft Voter Information Document containing information and data prepared by the District's financial advisor. Following review and discussion, Director Cathcart moved to approve and authorize posting of the Voter Information Document and direct that the Voter Information Document be filed appropriately and retained in the District's official records. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ADOPT RESOLUTION ADOPTING VOTING SYSTEM

Ms. Carner reviewed a Resolution Adopting Voting System. Following review and discussion, Director Cathcart moved to adopt the Resolution Adopting Voting System and direct that the Resolution be filed appropriately and retained in the District's official records. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

AUTHORIZE POSTING OF EARLY VOTING ROSTER

Ms. Carner discussed that early voting rosters must be posted during the early voting period for the 2021 Bond Election. Following review and discussion, Director Cathcart moved to authorize posting of the early voting rosters during the early voting period for the 2021 Bond Election, as required, and to direct that the rosters be filed appropriately and retained in the District's official records.

Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

The Board discussed resident communication regarding the Bond Election, including distribution of the second quarter newsletter. Ms. Carner stated she would work with the engineer and operator to prepare a draft of the second quarter newsletter for review at next week's meeting.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



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