

MINUTES  
CINCO REGIONAL PLANT OPERATING COMMITTEE

March 13, 2025

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kate Hallaway	Engineer
Renee Butler	Bookkeeper
Whitney Aelmore	Operator
Jarryd Mayfield	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant
Teshia Judkins	Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the February 13, 2025, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Ms. Sampson seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Butler presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account. After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Ms. Sampson seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached. Ms. Aelmore also updated the Committee on efforts to obtain proposals related to the non-potable system. After review and discussion, Ms. Sampson moved to approve the operator's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the revised CIP for 2025, a copy of which is attached to the engineer's report.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway updated the Committee on the status of this project and stated kickoff of the project occurred in late January 2025.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway discussed the electrical improvements and generator replacement at the Plant and stated BGE is working on the plans and specifications.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASE 4

Ms. Hallaway stated Allteam Solutions ("AS") is the contractor for the construction of phase 4 trunk line sanitary sewer manhole rehabilitation project. She stated AS is addressing punch list items and the final inspection by Harris County Flood Control District ("HCFCD") is scheduled for March 14, 2025.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated T. Gray Utility Co./AIMS ("T. Gray") is the contractor for the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7. She stated the Notice to Proceed was issued for March 17, 2025.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7, INCLUDING EMERGENCY REPAIRS FOR COLLAPSED LINE

Ms. Hallaway stated Texas Pride Utilities, LLC ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She reported that the contractor is having difficulty scheduling a final inspection with Harris County to review the site restoration due to the availability of Harris County

inspectors and the contractor will submit the final pay estimate once the inspection is complete.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated the plans and specifications of the replacement of access road bridge wingwall and waterline repairs project have been submitted to Harris County for review. She further explained that during the Harris County review process a comment was raised that requires additional environmental-related analysis. Ms. Hallaway then requested approval of a proposal for environmental services which will include an evaluation and recommendation(s) in an amount not to exceed \$5,000.00 to be billed on a time and materials basis, a copy of which proposal is attached to the engineer's report.

DISCUSS WILLOW FORK DRAINAGE DISTRICT ("WFDD") PROPOSED SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS ROAD

Ms. Hallaway noted there is no update regarding the WFDD proposed Segment Q trail project.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 (CINCO MUD 1) EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated JTR Constructors is the contractor for the construction of the reuse system. She stated the construction is ongoing. She noted the contractor has requested a time extension of 180 days.

WATER SOURCES FOR PLANT OPERATIONS, INCLUDING INTERCONNECT TO CINCO MUD 1 WATER LINE AND AGREEMENT AMENDMENT RELATED TO SAME

Ms. Hallaway stated that the Plant's consultants are working on the draft of an amendment to an existing agreement that governs the use of the interconnect between the Plant and a Cinco MUD 1 water line that provides potable water to the Plant to allow water from that line to be used for fire-fighting and incidental flushing of the line as well as for operations at the Plant, which draft will be forwarded to Cinco MUD 1 for review and comment when it is ready.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report and approve the proposal for

environmental services in an amount not to exceed \$5,000.00 to be billed on a time and materials basis. Ms. Sampson seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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