

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

March 10, 2022

George Goff	Harris County MUD 81
Patrick Cathcart	Harris County MUD 81
Crystal Sampson	Memorial MUD
Buddy Trotter	Memorial MUD
Morgan Stagg	Cornerstones MUD
Len Forsyth	Mason Creek UD
Kate Hallway	Engineer
Aaron Orozco	Engineer
Pam Redden	Bookkeeper
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the February 10, 2022, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Trotter seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

Discussion ensued regarding potential investments through TexPool and Texas CLASS. After discussion, Ms. Redden stated she would distribute information regarding both options for discussion at next month's meeting.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Trotter seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON REPLACEMENT OF MIXER PUMP NO. 2, RETURN ACTIVATED SLUDGE PUMP NO. 4, AND BLEACH TANK NO. 1

The Committee reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Hallaway updated the Committee on the replacement of mixer pump no. 2 and stated the report provides the pump has been shipped.

Ms. Hallaway updated the Committee on the replacement of the return activated sludge pump no. 4 and stated the report provides the pump has been ordered.

Ms. Hallaway updated the Committee on the replacement of bleach tank no. 1 and stated the report provides the tank has been ordered.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Trotter seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray Utility and Rehab Co. ("T. Gray"). She requested approval of Pay Estimate No. 3 in the amount of \$262,670.00, payable to T. Gray.

Discussion ensued regarding the approved additional contract days for the project and the disincentive penalties for late completion. The Committee requested that ABHR send correspondence to T. Gray regarding the delays in completion.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented and reviewed the approved project list for Plant Capital Improvement Plan.

AUTHORIZE DESIGN OF TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallway distributed and reviewed a proposal from BGE to begin design of the trunk line sanitary sewer rehabilitation project for phases 5 and 7, in the estimated amount of \$171,164.43.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system. Discussion ensued regarding the reclaimed water permit and timing for advertising the project.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the Texas Commission on Environmental Quality. She stated the application has been declared administratively complete.

UPDATE ON FISK SECURITY CAMERA PROPOSAL

Ms. Hallway stated that Fisk Electric has ordered the equipment for the upgrades to the security camera system.

Following review and discussion, and based on the engineer's recommendation, Mr. Trotter moved to (1) approve the engineer's report; (2) approve Pay Estimate No. 3 in the amount of \$262,670.00; (3) approve the proposal from BGE in the estimated amount of \$171,164.43 to begin design of the trunk line sanitary sewer rehabilitation project, Phases 5 and 7; and (4) authorize ABHR to send a letter to T. Gray regarding the delays in completion of the Phase 4 trunk line project, as discussed. Ms. Stagg seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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