

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

February 18, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 18th day of February, 2021, and the roll was called of the members of the Board being present by telephone:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, except Director Olsen, thus constituting a quorum.

Also attending the teleconference were Morgan Stagg of Cornerstones Municipal Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Doug Baker and Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Mary Lutz of McLennan & Associates, L.P.; and Katie Carner of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

MINUTES

The Board considered approving the minutes of the January 21, 2021, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Cathcart moved to approve the minutes of the January 21, 2021, Plant meeting, as written. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

BOOKKEEPER'S REPORT

Ms. Lutz presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached. She then reviewed the Discharge Monitoring Report and noted that no excursions occurred at the Plant during the month.

Ms. Aelmore reported on operations of the Plant during the ongoing winter storm event, noting the Plant generally maintained normal operations.

After review and discussion, Director Cox moved to approve the operator's report. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated BGE has completed design of the Phase 4 project and is in the final review process.

PROCESS AERATION PIPING REPLACEMENT

Ms. Hallaway stated the process aeration piping is problematic for the operator and requires constant attention. She presented a proposal in the amount of \$289,700.00 to replace the aeration piping with galvanized steel. Discussion ensued regarding the proposed project.

EMERGENCY REPAIRS TO SANITARY SEWER MANHOLE

Ms. Hallaway stated that Boyer, Inc. ("Boyer"), has mobilized, and the emergency repairs are in process.

EMERGENCY REPAIRS TO SANITARY SEWER LINE

Ms. Hallaway reported that the sanitary sewer line adjacent to the manhole was damaged too severely to slip line. She presented a proposal from Boyer in the amount of \$384,191.00 for replacement of the line. Ms. Hallaway stated she believes the sanitary sewer repair has created an emergency condition that may create a serious health hazard or unreasonable economic loss to the District that requires immediate action. She recommended that the District authorize application to the Texas Commission on Environmental Quality ("TCEQ") to proceed with the repairs on an emergency basis. After discussion, the Board agreed that the line failure constitutes an emergency condition that may create a serious health hazard or unreasonable economic loss to the District that requires immediate action.

MANHOLE REHABILITATION, INCLUDING PROPOSED PHASING PLAN

Ms. Hallaway stated that the sanitary sewer manhole survey is complete. Discussion ensued regarding the rehabilitation of the existing manholes and including the costs for this project in the Capital Improvement Plan.

EMERGENCY FORCE MAIN REPAIRS

Ms. Hallaway discussed a force main leak at the Plant site. She stated the contractor for the replacement is Boyer in the amount of \$373,572.00. Ms. Hallaway stated that Boyer has constructed a temporary bypass, and construction of the new line is in process.

INSTALLATION OF WIRING FOR SECURITY CAMERAS AND EQUIPMENT

Ms. Hallaway updated the Board on the installation of security cameras at the Plant site and stated the cameras have been installed and NCS has completed the programming for the cameras. She stated that Comcast expects to complete the wiring installation next week.

CAPITAL IMPROVEMENT PLAN


Ms. Hallaway presented a proposal from BGE in the amount of \$8,000.00 for development of a Plant Capital Improvement Plan ("CIP"). Discussion ensued.

OTHER ENGINEERING MATTERS

Mr. Baker reported the controls for the return activated sludge pumps froze up during the recent cold weather, and the controls require manual restart. He stated BGE provided assistance to the operator regarding the pumps, and BGE will be investigating operational improvements to avoid the need for future manual restarts.

After discussion, and based on the engineers recommendation, Director Cox moved to (1) approve the engineer's report; (2) approve the proposal from Boyer in the amount of \$ \$384,191.00 and award the contract for sanitary sewer line replacement, in lieu of the change order approved last month; (3) authorize BGE to send emergency authorization application to TCEQ for the sanitary sewer repair; and (4) approve the BGE proposal in the amount of \$8,000.00 for preparation of the CIP. Director Cathcart seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



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