

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

March 13, 2025

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Buddy Trotter	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Kevin Nordhaus	Mason Creek UD
Kate Hallaway	Engineer
Pamela Redden	Bookkeeper
Whitney Aelmore	Operator
Jarryd Mayfield	Operator
Teshia Judkins	Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the February 13, 2025, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg _____ moved to approve the minutes, as submitted. Mr. Williams _____ seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account. After discussion, Ms. Stagg _____ moved to approve the bookkeeper's report and payment of the bills. Mr. Williams _____ seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached. Ms. Aelmore also updated the Committee on efforts to obtain proposals related to the non-potable system. After review and discussion, Ms. Stagg _____ moved to approve the operator's report. Mr. Williams _____ seconded the motion, which passed unanimously.

RECEIVE ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS 2024 PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the revised CIP for 2025, a copy of which is attached to the engineer's report.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway updated the Committee on the status of this project and stated kickoff of the project occurred in late January 2025.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway discussed the electrical improvements and generator replacement at the Plant.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASE 4

Ms. Hallaway stated Allteam Solutions ("AS") is the contractor for the construction of phase 4 trunk line sanitary sewer manhole rehabilitation project. She stated AS is addressing punch list items.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated T. Gray Utilities Co./AIMS ("T. Gray") is the contractor for the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7. She also updated the Committee on the status of the preconstruction meeting for this project.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7, INCLUDING EMERGENCY REPAIRS FOR COLLAPSED LINE

Ms. Hallaway stated Texas Pride Utilities, LLC (“TPU”) is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She noted TPU is wrapping up some minor site work and will submit the final pay estimate when that work is complete.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated the plans and specifications of the replacement of access road bridge wingwall and waterline repairs project have been submitted to Harris County for review and BGE is addressing comments from Harris County. She stated BGE is expecting to bid this project by March 2025.

DISCUSS WILLOW FORK DRAINAGE DISTRICT (“WFDD”) PROPOSED SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS ROAD

Ms. Hallaway noted there is no update regarding the WFDD proposed Segment Q trail project.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 (CINCO MUD 1) EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated JTR Constructors is the contractor for the construction of the reuse system. She stated the construction is ongoing. She further addressed questions regarding the status of the design and construction of a required line that will connect to the reuse system, noting that to her knowledge design and construction of that line has not yet begun.

WATER SOURCES FOR PLANT OPERATIONS, INCLUDING INTERCONNECT TO CINCO MUD 1 WATER LINE AND AGREEMENT RELATED TO SAME

Ms. Hallaway stated that there is an existing interconnect between the Plant and a Cinco MUD 1 water line that provides potable water but the agreement governing use of the interconnect (the “Interconnect Agreement”) limits that use to fire-fighting and incidental flushing of the line. Ms. Aelmore explained that the on-site well that is currently used to provide potable water to the Plant for the limited operational uses needed is no longer a reliable source of

water and discussed the option of potentially acquiring potable water for operations at the Plant from the existing interconnect with Cinco MUD 1. Ms. Judkins reported that Cinco MUD 1 is willing to consider modifying the Interconnect Agreement upon receipt of a draft of the proposed modifications. Following discussion, the Committee concurred for the Plant consultants to prepare a draft for Cinco MUD 1's consideration.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report. Mr. Nordhaus seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

There was no discussion on this item.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	1
Engineer's report.....	2