

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

February 9, 2023

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| Patrick Cathcart | Harris County MUD 81 |
| George Goff | Harris County MUD 81 |
| Crystal Sampson | Memorial MUD |
| Buddy Trotter | Memorial MUD |
| Morgan Stagg | Cornerstones MUD |
| Kate Hallaway | Engineer |
| Renee Butler | Bookkeeper |
| Whitney Aelmore | Operator |
| Kim Cannon | Legal Assistant |
| Katie Carner | Attorney |

APPROVE MINUTES

The Committee considered approving the minutes of the January 12, 2023, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Goff seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Butler presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Trotter seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON FENCE REPLACEMENT

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the fence replacement at the Plant and stated she expects the replacement to begin next week, weather permitting.

Ms. Aelmore stated the transfer switch on the generator at the Plant needs repair. She estimated the amount of the repair to be \$9,000.00, and stated she will have a formal proposal to present at next weeks Cinco Plant meeting.

After review and discussion, Mr. Trotter moved to approve the operator's report and authorize repair of the transfer switch for the generator in the estimated amount of \$9,000.00. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. She noted that the contractor has completed 50% of the articulated concrete block to satisfy Harris County Flood Control District's request.

REVIEW BIDS AND AWARD CONTRACT FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has completed the plans and specifications for the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7. She stated bids will be received on February 23rd.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE is has started the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7. She stated BGE will finalize the plans after phases 5 and 7 trunkline sanitary sewer rehabilitation project is bid.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, INCLUDING RECLAIMED WATER PERMIT APPLICATION

Ms. Hallaway stated BGE is currently working on the reuse design and anticipates bidding the project in April, pending approval by Harris County and the Texas Commission on Environmental Quality ("TCEQ").

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated that the TCEQ is finalizing their review of the wastewater discharge permit renewal application.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report. Mr. Trotter seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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