

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

January 28, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 (the "District") met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 28th day of January, 2021, and the roll was called of the members of the Board being present by telephone:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the teleconference were Mary Lutz of McLennan & Associates, L.P. ("McLennan"); Doug Baker of BGE, Inc. ("BGE"); Starr Johnson and Doris Vogt, District employees; and Katie Carner and Kim Cannon-Griffin of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud81.

PUBLIC COMMENT

There were no public comments.

MINUTES

The Board considered approving the minutes of the December 10, 2020, regular meeting. After discussion, Director Cathcart moved to approve the minutes of the December 10, 2020, regular meeting. Director Brown seconded the motion. A roll call of the Board was taken and the motion passed by unanimous vote, with all directors voting "yea."

TAX ASSESSOR/COLLECTOR REPORT

The Board reviewed the tax assessor/collector's report for the month of December, 2020, a copy of which is attached. Ms. Carner stated the report reflects that the District's 2020 taxes were 59.44% collected as of the end of December. After discussion, Director Brown moved to approve the tax assessor/collector's report and pay the bills from the tax account. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

The Board reviewed the delinquent tax report, a copy of which is attached to the tax assessor's report.

BOOKKEEPER'S REPORT

The Board reviewed the bookkeeper's report, a copy of which is attached. Ms. Lutz reviewed each District account and the bills to be paid, as well as a budget to actual comparison. After discussion, Director Brown moved to approve the bookkeeper's report and the checks presented for payment. Director Cox seconded the motion and the motion passed by a vote of 4-0 with Director Olsen temporarily absent.

ACCEPT ANNUAL DISCLOSURE STATEMENTS

Ms. Carner presented the annual disclosure statements for the Investment Officer and bookkeeper, in accordance with the requirements of the Public Funds Investment Act. She stated that the disclosure statements must be filed with the Texas Ethics Commission. After review and discussion, Director Olsen moved to accept the disclosure statements and to authorize filing of same with the Texas Ethics Commission. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Carner reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

OPERATOR'S REPORT

The Board reviewed a written operator's report, a copy of which is attached.

CUSTOMER REQUESTS

There were no customer requests.

After discussion, Director Brown moved to (1) approve the operator's report; and (2) write off seven delinquent accounts totaling \$864.05, which are deemed not to be

collectible, submit same to a collection agency, and direct that the uncollectible accounts list be filed appropriately and retained in the District's official records. Director Cox seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

TERMINATION OF SERVICE

The Board reviewed a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Ms. Johnson stated that customers Carbonell, Wade, Langeveldt, and Woodard requested an extension for payment of their delinquent accounts.

Following review and discussion, Director Brown moved to authorize that because none of the residents on the list were present at the meeting nor had presented any written statement on the matter, the utility service for the customers on the list should be terminated on February 4, 2021, if their utility bills are not paid in accordance with the District's Rate Order, except for customers Carbonell, Wade, Langeveldt, and Woodard and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Cox. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

The Board concurred to continue to the waive the \$100 additional deposit requirement for customers disconnected for non-payment.

APPROVE QUARTERLY DISTRICT NEWSLETTER

The Board discussed the preparation of the quarterly District newsletter and content of the articles.

ANNUAL CYBERSECURITY TRAINING REQUIREMENT

Ms. Carner presented a memorandum regarding legislation enacted by the Texas Legislature regarding annual cybersecurity training requirements for certain local government employees and elected officials. A copy of the memorandum is attached. She stated the Board members and District employees must select a training program that is certified by the Texas Department of Information Resources. Ms. Carner reported that the Association of Water Board Directors provides a certified training program for water districts electronically on their website.

ENGINEER'S REPORT

Mr. Baker presented the engineer's report, a copy of which is attached.

MEMORIAL PARKWAY, SECTIONS 1 AND 2, SANITARY SEWER LINE REHABILITATION

Mr. Baker stated bids for this project will be accepted on February 12, 2021. He stated the estimated cost is \$1,140,000.00

REPORT ON HARRIS COUNTY STORM SEWER AND DRAINAGE FACILITY IMPROVEMENTS

Mr. Baker stated that BGE currently is under contract with Harris County for the design of the drainage improvements for Memorial Parkway and Cimarron Sections 2, 3, 4 and 5. Mr. Baker stated that Harris County is updating the drainage model and channel modifications for the Memorial Parkway project and Cimarron Sections 2, 3, 4 and 5.

Mr. Baker stated that Harris County has redefined the Memorial Parkway project. He stated the project will include more detention mitigation volume, which is a regional issue, but that Harris County is still working on this issue.

WATER PLANT NOS. 1, 2 AND 4 GROUND STORAGE TANK ALTERNATE FILL LINE INSTALLATION

Mr. Baker stated that BGE has submitted the design plans to the Texas Commission on Environmental Quality.

DISINFECTION SYSTEM UPGRADES AT WATER PLANT NOS. 1, 2, 3 AND 4

Mr. Baker stated that BGE has submitted the design plans to the Texas Commission on Environmental Quality.

CAPITAL IMPROVEMENT PLAN

Mr. Baker reviewed an updated capital improvement plan, a copy of which is attached to the engineer's report.

DISCUSS POTENTIAL POCKET PARK NEAR MASON CREEK HIKE AND BIKE TRAIL

There was no discussion on this matter.

DISCUSS AMERICA'S WATER INFRASTRUCTURE ACT OF 2018, INCLUDING AUTHORIZE PREPARATION OF RISK AND RESILIENCE ASSESSMENT

Mr. Baker discussed certain requirements of the America's Water Infrastructure Act of 2018 (the "Act") requiring community water systems that serve a population of 3,301 or more to certify to the Environmental Protection Agency that the system has completed a Risk and Resilience Assessment and created an Emergency Response Plan. Mr. Baker reported that the District meets the community water system service population threshold as defined in the Act and will need to make the discussed certifications by the required Act deadlines. Mr. Baker then presented a proposal in the amount of \$10,000.00 for the preparation of the Risk and Resilience Assessment.

Following review and discussion, Director Cox moved to (1) approve the engineer's report; and (2) approve the proposal from BGE in the amount of \$10,000.00 for the preparation of the Risk and Resilience Assessment. Director Olsen seconded the motion. A roll call of the Board was taken and the motion passed unanimously, with all directors voting "yea."

2021 BOND ELECTION

Mr. Baker discussed the estimated funds needed for the Memorial Parkway and Cimarron Sections 2, 3, 4 and 5 storm sewer and drainage facility improvements for the proposed bond election. Discussion ensued regarding the timing of the potential bond election and amount for same. After discussion the Board concurred to have a special meeting on February 11, 2021 to consider calling a Bond Election for May 2021 for funding of the District's proposed share of the storm sewer and drainage improvements.

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT ("WEST MEMORIAL") SEWAGE TREATMENT PLANT MEETING AND PROPOSED PLANT IMPROVEMENTS

Director Cox updated the Board on the West Memorial Plant site and reported on the West Memorial Sewage Treatment Plant meeting.

OPERATION, REPAIR, AND MAINTENANCE OF ADMINISTRATIVE OFFICE AND DISTRICT WEBSITE AND EMPLOYMENT MATTERS

Ms. Johnson updated the Board on the information regarding potential modifications to the security cameras. She stated the existing Internet service may not be needed to view the camera recordings, however to view the records they will have to be seen at the original recording location. Ms. Carner noted the contract with Comcast for services was paid up front for the cameras at the Cinco Regional Sewage Treatment

Plant. The Board concurred to request Ms. Johnson to obtain a proposal for camera equipment modifications needed to operate the cameras without Internet access.

Ms. Johnson stated the air conditioning compressor in the attic has failed at the District administration building. She stated one proposal has been received from True Fix A/C and Heating in the amount of \$18,863.00 to replace the unit. Discussion ensued regarding the cost to remove the broken unit, as that cost is not mentioned in the proposal. A copy of the proposal is attached. After discussion the Board concurred to authorize Ms. Johnson to solicit additional bids for consideration.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA")

There was no discussion on this matter.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



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