

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

January 27, 2022

The Board of Directors ("Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in regular session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 27th day of January, 2022, and the roll was called of the members of the Board:

George Goff	President
Patrick Cathcart	Vice President
Bruce Cox	Secretary
Donna Brown	Treasurer
Michael Olsen	Assistant Secretary

and all of said persons were present except Director Brown, thus constituting a quorum.

Also attending the meeting were Renee Butler of McLennan & Associates, L.P. ("McLennan"); Kate Hallaway and Aaron Orozco of BGE, Inc. ("BGE"); Isabelle Mata of Wheeler & Associates, Inc. ("Wheeler"); Charlie Chapline of Municipal District Services, L.L.C. ("MDS"); Starr Johnson and Doris Vogt, District employees; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no public comments.

MINUTES

The Board considered approving the minutes of the December 16, 2021, regular meeting. After discussion, Director Cathcart moved to approve the minutes of the December 16, 2021, meeting. Director Cox seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR REPORT

Ms. Mata reviewed the tax assessor/collector's report for the month of December 2021, a copy of which is attached. She stated the report reflects that the District's 2021 taxes were 59.50% collected as of the end of December. After discussion, Director Cox moved to approve the tax assessor/collector's report and pay the bills from the tax account. Director Cathcart seconded the motion, which passed by unanimous vote.

REPORT FROM RMS ON BUSINESSES PAYING SALES TAX

There was no discussion on this matter.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Carner reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

BOOKKEEPER'S REPORT

The Board reviewed the bookkeeper's report, a copy of which is attached. Ms. Butler reviewed each District account and the bills to be paid, as well as a budget to actual comparison.

Ms. Butler stated that check no. 1216, in the amount of \$172.65, will be voided.

Ms. Butler requested approval of four additional checks, check no. 1280, in the amount of \$45.00, payable to Doris Vogt, check no. 1281, in the amount of \$80.00 payable to SWAT Team Pest Control, check no. 1282 in the amount of \$35.00, payable to West Houston Document Destruction and check no. 1283 in the amount of \$118,586.30, payable to Texas Pride Utilities, LLC.

After review and discussion, Director Olsen moved to approve the bookkeeper's report, and the checks presented for payment, including the four additional checks and one voided check, as discussed. Director Cox seconded the motion, which passed by unanimous vote.

ACCEPT ANNUAL DISCLOSURE STATEMENTS

Ms. Carner presented the annual disclosure statements for the Investment Officer and bookkeeper, in accordance with the requirements of the Public Funds Investment Act. She stated that the disclosure statements must be filed with the Texas Ethics Commission. After review and discussion, Director Olsen moved to accept the disclosure statements and to authorize filing of same with the Texas Ethics Commission. Director Cox seconded the motion, and the motion passed unanimously.

OPERATOR'S REPORT

Mr. Chapline distributed and reviewed the operator's report, a copy of which is attached. He stated the water accountability for the month is 94.4%.

Mr. Chapline requested approval of four delinquent accounts totaling \$619.92, deemed uncollectable, to forward to collections.

UPDATE ON VALVE REPAIRS

Mr. Chapline updated the Board on the status of the valve repairs and stated they are in process.

UPDATE ON REPAIRS OF ADMINISTRATION BUILDING SIDEWALKS

There was no update on this matter.

UPDATE ON PLANT WINTERIZATION IMPROVEMENTS

Mr. Chapline reported the winterization improvements are complete.

After discussion, Director Olsen moved to approve the operator's report and write off four accounts, totaling \$619.92, deemed uncollectable and forward the accounts to collections. Director Cox seconded the motion, which passed by unanimous vote.

TERMINATION OF SERVICE

The Board conducted a hearing regarding termination of water and sewer services. Mr. Chapline presented to the Board a list of delinquent customers. Ms. Johnson informed the Board that all of the residents on the termination list were delinquent in payment of utility bills and were given written notification prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their utility service bills and show reason why utility services should not be terminated for reasons of nonpayment. Ms. Johnson stated that customers Fields, Oladapo, Caicedo-Gongora, Fuentes, Estrada, Cuzzo, Taylor, Greer, McCoy, and Akinosi requested an extension for payment of their delinquent accounts.

Following review and discussion, Director Cathcart moved to authorize that because none of the residents on the list were present at the meeting nor had presented any written statement on the matter, the utility service for the customers on the list should be terminated on February 2, 2022, if their utility bills are not paid in accordance with the District's Rate Order, except for customers Fields, Oladapo, Caicedo-Gongora, Fuentes, Estrada, Cuzzo, Taylor, Greer, McCoy, and Akinosi and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Cox seconded the motion, which passed by unanimous vote.

ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report, a copy of which is attached.

MEMORIAL PARKWAY, SECTIONS 1 AND 2, SANITARY SEWER LINE REHABILITATION

Ms. Hallaway stated that Texas Pride Utilities is the contractor for this project. She stated the total amount of the project is \$705,664.10. Ms. Hallaway stated the project is near completion.

PARK YORK FORCE MAIN REPLACEMENT

Ms. Hallaway stated this project is on hold, pending further analysis of the District's sanitary sewer system.

HARRIS COUNTY STORM SEWER AND DRAINAGE FACILITY IMPROVEMENTS, INCLUDING ADDITIONAL DETENTION/MITIGATION, AND JOINT PARTICIPATION INTERLOCAL AGREEMENT

Ms. Hallaway stated that BGE currently is under contract with Harris County for the design of the drainage improvements for Memorial Parkway and Cimarron Sections 2, 3, 4 and 5.

Ms. Hallaway stated that Harris County has redefined the Memorial Parkway project. She stated the project will include additional detention/mitigation volume. She stated the project plans are on hold until an area is identified for local detention and mitigation.

Discussion ensued regarding scheduling of a public meeting for Harris County to discuss the pending Cimarron subdivision drainage improvements with interested residents. Ms. Hallaway stated BGE would follow up with Harris County and report back.

WATER PLANT NOS. 1, 2 AND 4 GROUND STORAGE TANK ALTERNATE FILL LINE INSTALLATION

Ms. Hallaway stated the contractor for the water plant nos. 1, 2 and 4 ground storage tank fill line installation is Blastco Texas, Inc. She presented and recommended approval of Pay Estimate No. 3 in the amount of \$77,393.86.

Ms. Hallaway discussed a Change Order in the amount of \$13,272.95, which will be presented for approval next month.

DISINFECTION SYSTEM UPGRADES AT WATER PLANT NOS. 1, 2, 3 AND 4

Ms. Hallaway stated that W. W. Payton Inc. is the contractor for this project. She stated the Notice to Proceed was issued on January 10, 2022.

GIS PROGRAM

Ms. Hallaway stated BGE has begun the GIS program to monitor and maintain the status and location of District facilities, including the District's valves.

WATER PLANT NO. 2 GENERATOR REPLACEMENT

Ms. Hallaway stated BGE has submitted plans and specifications for the water plant no. 2 generator replacement project to Harris County, and plans have been approved. She requested approval for the advertisement for bids for the water plant no. 2 generator project.

POTENTIAL SANITARY SEWER FLOW REROUTING

Ms. Hallaway stated that BGE has begun work on the plans and recommendations will be presented at the next Board meeting. Discussion ensued.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway reviewed an updated District capital improvement plan, a copy of which is attached to the engineer's report. She reviewed the updated project list for the Capital Improvement Plan and a break-down of the District's share for the manhole rehabilitation and the sanitary sewer rehabilitation, phase 5, projects. Discussion ensued.

UPDATE ON BOND APPLICATION NO. 9

Ms. Hallaway stated BGE is currently preparing bond application no. 9.

Ms. Carner stated the District received a request from an Eagle Scout candidate regarding replacement of the stormwater markers near inlets. The Board discussed the storm sewer rehabilitation project and which inlets would not be included, per the engineer. Ms. Carner stated the engineer has agreed to supply a map of the streets with storm water sewer inlets that can be part of the requested activity. The Board also discussed safety precautions, including safety vests, to be worn during the activity.

Following review and discussion, and based on the engineer's recommendation, Director Cathcart moved to (1) approve the engineer's report; (2) approve Pay Estimate No. 3, in the amount of \$77,393.86; (3) authorize advertisement for bids for the water plant no. 2 generator replacement project; and (4) authorize ABHR to prepare a letter agreement for the Eagle Scout storm sewer inlet label project, subject to the use of safety gear during the activities. Director Cox seconded the motion, which passed by unanimous vote.

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT ("WEST MEMORIAL")
SEWAGE TREATMENT PLANT MEETING AND PROPOSED PLANT
IMPROVEMENTS

Director Cox updated the Board on the West Memorial Plant site and reported on the West Memorial Sewage Treatment Plant meeting.

OPERATION, REPAIR, AND MAINTENANCE OF ADMINISTRATIVE OFFICE AND
DISTRICT WEBSITE, COMMUNICATION, AND EMPLOYMENT MATTERS

Discussion ensued regarding administration building rentals and scheduling for the proposed Harris County Cimarron drainage improvements public meeting.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA")

There was no discussion on this matter.

2022 DIRECTORS ELECTION

Ms. Carner discussed procedures related to the 2022 Directors Election. She reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors During the 2022 Directors Election Period. Following review and discussion, Director Olsen moved to adopt a Resolution Designating an Agent of the Secretary of the Board of Directors During the 2022 Directors Election Period appointing Kim Cannon as the agent of the Secretary of the Board of Directors to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Cathcart seconded the motion, which was approved by unanimous vote.

Ms. Carner reported on requirements to post a Notice of Deadline to File Applications for Place on the Ballot for the 2022 Directors Election. Following discussion, Director Olsen moved to authorize the Secretary's agent to post the notice as required. Director Cathcart seconded the motion, which was approved by unanimous vote.

Ms. Carner stated the District could contract with Harris County for the County to conduct that Directors election. After discussion, Director Olsen moved to approve a contract for election services with Harris County. Director Cathcart seconded the motion, which passed by unanimous vote.

Ms. Carner reviewed an Order Calling Directors Election. Following review and discussion, Director Olsen moved to adopt the Order Calling Directors Election and direct that the Order be filed appropriately and retained in the District's official records. Director Cathcart seconded the motion, which passed unanimously.

Ms. Carner discussed that Notice of Election may be required to be posted or published and provided to the County Clerk and Voter Registrar of Harris County. Following discussion, Director Olsen moved to authorize the Secretary's agent to post or publish and provide to the County Clerk and Voter Registrar Notice of Election, if required, and to direct that the Notice be filed appropriately and retained in the District's official records. Director Cathcart seconded the motion, which passed unanimously.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



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