

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

January 15, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 15<sup>th</sup> day of January 2026, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were: Theresa and Butch Scherer, members of the public; Kevin Nordhaus of Mason Creek Utility District; Crystal Sampson and Buddy Trotter of Memorial Municipal Utility District; Tony Garza and Morgan Stagg of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Jarryd Mayfield of Si Environmental ("SE"); Pam Redden of McLennan & Associates, L.P.; and Teshia Judkins and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the December 11, 2025, Brown Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Goff moved to approve the minutes of the December 11, 2025, Plant meeting, as written. Director Olsen seconded the motion, which passed by unanimous vote with Director Brown being absent for the vote.

BOOKKEEPER'S REPORT, INCLUDING AMENDMENT TO AGREEMENT FOR SERVICES FOR BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

Ms. Redden also presented and reviewed a proposed amendment to the Cinco Regional agreement for bookkeeping services, including a proposed increase to the base fee from \$1,250.00 to \$1,600.00 and a proposed increase to the hourly fee from \$75.00 to \$95.00. She stated there has not been an increase in thirteen years. Discussion ensued.

After discussion, Director Goff moved to: (1) approve the bookkeeper's report and payment of the bills; and (2) approve the amendment to the Agreement for Services for Bookkeeper for the Plant as discussed. Director Cox seconded the motion, which carried by unanimous vote.

#### CINCO PLANT OPERATIONS, DISCHARGE, REPAIRS AND MAINTENANCE

Mr. Mayfield reviewed a report on operations of the Plant, a copy of which is attached.

Mr. Mayfield stated there was one excursion due to ammonia levels and noted he will get more information on the cause and report back to the Board.

After review and discussion, Director Cox moved to approve the operator's report. Director Brown seconded the motion, which passed unanimously.

#### ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

#### DISCUSS PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway reviewed the CIP, a copy of which is attached to the engineer's report. She stated the existing CIP is five years old and needs to be updated. She requested approval of a BGE proposal to update the CIP for the next five-year period on a time and materials basis for an amount not to exceed \$12,000.00. Discussion ensued.

#### APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway discussed the trunk line manhole rehabilitation project, Phases 1-3 and stated BGE is working to submit the plans to agencies this month.

#### REVIEW BIDS AND AWARD CONTRACT FOR PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway stated that the plans for the plant electrical improvements and generator replacement project are being modified to reflect comments from Harris County concerning the floodplain.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated T. Gray Utility Co./AIMS ("T. Gray") is the contractor for the trunk line sanitary sewer manhole rehabilitation, phases 5 and 7 project. She stated the project is complete, and BGE is awaiting the final pay estimate.

REVIEW BIDS AND AWARD CONTRACT FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated BGE returned the plans to Harris County and Harris County Flood Control District which included additional documentation confirming compliance with the Nationwide Permit 3.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 ("CINCO MUD 1") EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated JTR Constructors is the contractor for the construction of the reuse system. She stated construction is complete and the contractor is testing the facilities.

WATER SOURCES FOR PLANT OPERATIONS, INCLUDING DECOMMISSIONING ONSITE WELL AND INTERCONNECT TO CINCO MUD 1 WATER LINE AND AGREEMENT AMENDMENT AND DESIGN OF WATERLINE PIPING AND BACKFLOW PREVENTERS AT CINCO PLANT

Ms. Hallaway stated BGE is currently preparing plans for the backflow preventers for the proposed waterline interconnect. She noted that BGE is still working to gather additional cost information for the proposed decommissioning of the onsite well once the Plant is receiving water through the interconnect, which decommissioning was requested by the Plant operator.

OTHER ENGINEERING MATTERS

Ms. Hallaway noted there is no update concerning the WFDD proposed Segment Q trail project.

Following review and discussion, and based on the engineer's recommendation, Director Cox moved to approve the engineer's report and the BGE proposal to update the CIP as discussed for an amount not to exceed \$12,000.00. Director Olsen seconded the motion, which carried by unanimous vote.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



---

Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS

	Minutes
	<u>Page</u>
Bookkeeper's report.....	1
Operator's report.....	2
Engineer's report.....	2