

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

January 13, 2022

George Goff	Harris County MUD 81
Crystal Sampson	Memorial MUD
John Cameron	Mason Creek UD
Tony Garza	Cornerstones MUD
Mike Chitwood	Cornerstones MUD
Kate Hallway	Engineer
Carolyn Walker	Bookkeeper
Whitney Aelmore	Operator
Katie Carner	Harris County MUD 81 Attorney
Kim Cannon	Harris County MUD 81 Legal Assistant

APPROVE MINUTES

The Committee considered approving the minutes of the December 9, 2021, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Mr. Garza moved to approve the minutes, as submitted. Ms. Sampson seconded the motion, which carried by a vote of 3-1, with Mr. Cameron abstaining.

RECEIVE REPORT OF BOOKKEEPER

Ms. Walker presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investment for the Plant account. After discussion, Mr. Garza moved to approve the bookkeeper's report and payment of the bills. Ms. Sampson seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON REPLACEMENT OF MIXER PUMP NO. 2, RETURN ACTIVATED SLUDGE PUMP NO. 4, AND BLEACH TANK NO. 1

Ms. Aelmore reviewed the operator's report, which reported on maintenance and repairs to the Plant. A copy of the operator's report is attached.

Ms. Aelmore updated the Committee on the replacement of mixer pump no. 2 and stated the pump has been ordered.

Ms. Aelmore updated the Committee on the replacement of the return activated sludge pump no. 4 and stated the pump has been ordered.

Ms. Aelmore updated the Committee on the replacement of bleach tank no. 1 and stated the tank has been ordered.

After review and discussion, Ms. Sampson moved to approve the operator's report. Mr. Garza seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each participant. A copy of the engineer's report is attached.

PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNK LINE, INCLUDING PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION, AND FINAL ACCEPTANCE

Ms. Hallaway updated the Committee on the status of the rehabilitation of the main influent trunk line and stated the contractor mobilized to the site. She requested approval of Pay Estimate No. 1 in the amount of \$13,275.00, payable to T. Gray Utility and Rehab Co.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway presented and reviewed an updated project list for Plant Capital Improvement Plan and a break-down of pro-rata shares for the plant participants for the manhole rehabilitation and the sanitary sewer rehabilitation, phases 5 and 7 projects. She requested the Committee members present the proposed 2022 projects to their respective Boards for review and approval.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE has completed updates to the design for the reuse system. Discussion ensued regarding revisions to the reclaimed water permit and timing for advertising the project.

WASTEWATER DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated BGE has submitted the application for renewal of the wastewater discharge permit to the Texas Commission on Environmental Quality. She stated the application has been declared administratively complete.

ADDITIONAL ENGINEERING ITEMS

Ms. Hallaway stated Fisk Electric is in the process of replacing the camera switches and connection for the security cameras to be viewable at the MUD 81 administration building. She stated supply chain issues were delaying delivery of the parts.

Following review and discussion, Ms. Sampson moved to approve the engineer's report and Pay Estimate No. 1 in the amount of \$13,275.00, as recommended. Mr. Garza seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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